

**Faculty Senate
Meeting Minutes
December 4, 2014
UC 221**

Senators in attendance:

Aparna Palmer, Dan Schultz-Ela, Chad Middleton, Genell Stites, Elizabeth Sharp, Lisa Friel, Josh Butler, Jack Delmore, Megan Glynn, TJ Gerlach, Sarah Swedberg, Laney Wooster, Gayla Jo Slauson, James Ayers, Anne Bledsoe

Guests in attendance:

Steve Werman: Academic Affairs; Carol Futhey: Academic Affairs; Don Carpenter, Graduate Curriculum Committee; John Marshall, Student Services

Minutes Recorder: Melinda J. Scott

I. CALL TO ORDER AND ROLL CALL BY SIGN-IN

Meeting was called to order by President Aparna Palmer at 3:32pm. Senators were reminded to sign the Roll Call sheet on the clipboard.

II. CONSENT AGENDA

A. UCC Minutes (11/13/14)

Motion: to accept the UCC Minutes of November 13, 2014. (Delmore/Stites); motion carried unanimously.

B. GCC Minutes (11/19/14)

Motion: to accept the GCC Minutes of November 19, 2014. (Slauson/Middleton); motion carried unanimously.

III. APPROVE SENATE MINUTES FROM PREVIOUS MEETING (11/20/14)

Motion: to approve the Faculty Senate Meeting Minutes of November 20, 2014. (Stites/Butler); motion carried unanimously.

The senators were queried as to their preference for reference in the meeting minutes: by last name only or by first initial and last name. There were no strong opinions either way. The minutes will refer to senators by last name only.

IV. STANDING COMMITTEE MINUTES TO APPROVE

A. Library Advisory Committee Minutes (10/16/14)

Motion: to approve the Library Advisory Committee Minutes of October 16, 2014. (Middleton/Swedberg); motion carried unanimously.

Bledsoe drew attention to the new library posters circulating around campus and passed out copies to the senate.

V. CONTINUING BUSINESS

A. Collection of Pre-Tenure Committee surveys (Aparna Palmer)

President Palmer collected surveys because of Vice President Snyder's absence. Gerlach may email some surveys to Palmer/Snyder as opposed to providing completed hard copy surveys

VI. NEW BUSINESS

A. Activity Class requirement change (Elizabeth Sharp)

Sharp, representing the Kinesiology Department, raised the issue of possible deletion of Health and Wellness or an Activity course on program sheets owing to the addition of a one-credit Speech lab to accompany the Maverick Milestone course. Because of a credit hour cap on baccalaureate programs, the required KINE or KINA course may be eliminated to make room for the required Speech lab credit.

Discussion: The Curriculum Committee has approved the Maverick Milestone courses, but not consequent changes in any given department's program sheet. Ayers wanted to know if the Curriculum Policies and Procedures Manual contains guidance on this issue. It was determined that while recommendations regarding curriculum are referred to the Curriculum Committee and then the vice president and the president, decisions regarding curriculum ultimately rest with the university's president and the board of trustees. Sharp reiterated that the Milestone course requirements will probably impact program sheets campus-wide.

Motion: to move Agenda item VIII.A. "Faculty Trustee Report" to the next order of business. (Middleton/Butler); motion carried unanimously.

VII. PRESENTATIONS

A. Student Wellness (John Marshall) [Hand-out: "Working Group to Enhance Student Well-Being"]

Passed around presentation to Faculty Senate

1. Focus is on three areas of student well-being:
 - Promotion of healthy relationships and sexual assault prevention
 - Substance abuse prevention
 - Promotion of mental and emotional health
2. Series of recommendations from the group already being implemented—including student-led efforts. Examples: Sexual Assault Prevention Club; Active Minds group; NAMI group and peer-lead education group (PEPS) addressing three areas of student well-being
3. Holistic focus with short-, medium- and long-term goals

Discussion: How is the campus informed of sexual assault incidents (in order to raise awareness, encourage caution)? Campus crime log is maintained per federal law: criminal activity is reported to appropriate civil authorities. University policy is restricted by Title IX law that dictates "confidential reporting" within the university community. Work is ongoing to appropriately address issue of handling sexual assault on campus: providing necessary support to victim and maintaining a safe campus environment while protecting the privacy/confidentiality of individuals involved in an incident.

4. The SAMSA (Suicide prevention) grant that Marshall applied for was denied—he plans to apply again

VIII. REPORTS & UPDATES

A. Faculty Trustee Report (Gayla Jo Slauson)

[Hand-outs: "Faculty Trustee Report to the Board/Faculty Trustee Report to Faculty Senate," and "Governance for a New Era: a Blueprint for Higher Education Trustees"]

The Board of Trustees met on December 3, 2014 on campus. The document "Governance for a New Era" was passed out to the trustees at this meeting; Slauson enjoined Senate members to read it over to get an idea of how the board is educating itself on improving its governance. In Slauson's report to the board, she focused on motivation as the single most important teaching tool for a student's success. Slauson also expressed gratitude to the board for the faculty raise taking effect next year and for the board's dedication to improving CMU.

- B. VPAA search (Chad Middleton) [Hand-out: “Announcement of Position Vacancy: VPPA”]
 - 1. Announcement of position vacancy has been running for about two weeks
 - a) Chronicle of Higher Education
 - b) Inside Higher Education
 - c) Diverse Jobs
 - 2. Search deadline: January 20th for full consideration
 - 3. Currently no applications have been submitted
 - 4. Both VPAA and provost will report to the university president on separate tracks
- C. Executive Committee Report (Dan Schultz Ela)
The committee met yesterday, December 3. There is nothing to report.
- D. Update on additional handbook changes from ad hoc Handbook Revision Committee (Aparna Palmer)
 - 1. Wants President Foster present for discussion that explains reasoning for declining proposed revisions—and suggestions for crafting acceptable revisions
 - 2. Three proposed revisions that were not moved forward:
 - a) Department Head term limits
 - b) Department Head evaluations by faculty
 - c) Dependent tuition waivers
 - 3. Suggests meeting next year with the President and representatives of ad hoc Handbook Revision Committee for discussion
 - 4. Faculty is charged with querying department heads as to what kind of feedback would be useful to them in an evaluation provided by faculty members—begin next year
 - 5. Executive Committee will compile a series of questions for department heads regarding what they need from their faculty
 - 6. Perhaps ideas from other campuses on department-leader feedback can be solicited

IX. ADJOURN

Motion: to adjourn the Faculty Senate meeting of December 4, 2014 (Middleton).

Meeting adjourned at 4:48pm.

Respectfully submitted,
Melinda J. Scott, Minutes Recorder