

**Faculty Senate
Meeting Minutes
October 16, 2014
UC 221**

Senators in attendance:

Johnny Snyder, Aparna Palmer, Dan Schultz-Ela, Sarah Swedberg, Jack Delmore, Megan Glynn, TJ Gerlach, Laney Wooster, Gayla Jo Slauson, Lisa Friel, Chad Middleton, Genell Stites, James Ayers, Anne Bledsoe, Josh Butler

Guests in attendance:

Jeremy Hawkins, Kinesiology—proxy for Elizabeth Sharp; Carol Futhey, Academic Affairs; Steve Werman, Academic Affairs; Don Carpenter, Chair of the Graduate Curriculum Committee; Carolyn Ferreira-Lillo, Chair of the WCCC Curriculum Committee

Minutes Recorder: Melinda J. Scott

I. CALL TO ORDER AND ROLL CALL BY SIGN-IN

Meeting was called to order by President Aparna Palmer at 3:30pm. Senators were reminded to sign the Roll Call sheet on the clipboard.

II. APPROVE SENATE MINUTES FROM PREVIOUS MEETING (10/2/14)

Motion: to approve the Faculty Senate meeting of October 16, 2014, with amendments to strike items as noted in the discussion (Middleton/Stites); motion carried unanimously.

Discussion: Strike “Lussier” from the “Lussier Cumudgeon Award” on page 2, paragraph 2 of the minutes. On page 3, paragraph 5, “... Tenure track category is a 1 in 450 chance.” Should read “... Tenure track category is a 1 in 250 chance.”

Anne Bledsoe confirmed that there will be no library service interruption to online accessed resources—in answer to a question from last Faculty Senate meeting.

III. STANDING COMMITTEE MINUTES AND PROPOSED CHANGES TO APPROVE

- A. Graduate Curriculum Committee Minutes (9/24/14)
- B. Proposed Changes to Curriculum Manual (9/19/14, 9/24/14)
- C. Undergraduate Curriculum Minutes (9/25/14)
- D. WCCC Curriculum Committee Minutes (9/9/14)

Motion: to approve the Graduate Curriculum Committee Minutes (9/24/2014): (Swedberg/Glynn); motion carried unanimously.

Discussion: Don Carpenter availed himself at this meeting for any questions regarding the Graduate Curriculum Committee (GCC) Minutes.

Snyder cited item IV.C.1: “Some students...still waiting for IRB approval,” and asked if this was still the case. His concern is how soon new graduate students may begin working on their projects. Carpenter responded that it is not within the GCC's purview to take action regarding this issue. Futhey added that submitted proposals lacked complete information.

Motion: to approve Changes to Curriculum Manual (9/19/14, 9/24/14): (Middleton/Butler); motion carried unanimously.

Discussion: Specific changes only affect the instructional activities of Music Studio and Physical Education: Recreation Courses.

Motion: to approve the Undergraduate Curriculum Committee Minutes (9/25/14): (Stites/Delmore); motion carried unanimously.

Discussion: Tonya Chapin was unable to attend today to address any questions regarding the UCC minutes. Don Carpenter served in her stead. Interesting additions to Kinesiology were noted—including “pickle ball,” reportedly a version of paddle ball. “Ultimate” was identified as a “flying disk” game, as the term “Ultimate Frisbee” is a proprietary term.

Snyder noted that under item I.a.: “Atkins” is a typo and should be “Atkinson.”

Motion: to approve the WCCC Curriculum Committee Minutes (9/9/14): (Butler/Glynn); motion carried unanimously.

Discussion: Item II.1. “All meetings forward, previous Curriculum Meeting minutes will be talked about” was questioned as to purpose/meaning. It was explained that this action simply serves as a tracking device, ensuring that business items from the previous meeting are attended to appropriately. Case in point was the AAS Admin. Office resubmission approved at the April 8, 2014 meeting because the original was never received by the UCC.

IV. CONTINUING BUSINESS

A. Consideration of multiple Distinguished Faculty Awards (DFA) rather than just one

Discussion: The DFA Committee has proposed the “Distinguished Faculty Award” be split into three categories: 1) WCCC, 2) 0.8 Faculty, and 3) Tenure/tenure-track. It was suggested that a tenure track award should be offered in addition to a Tenure award. One senator offered the following suggestion from a colleague from his department: to return to a modified version of the old award program based on advising, service, scholarship, teaching and overall career—deleting advising and service.

Nominations have decreased over time, hovering around three nominations annually over the last three years. Currently there are eight nominees. (This number was reached after extending the deadline for nominations.) It was suggested that more categories would encourage more nominations.

The issue of a monetary component to each category was raised. In an Executive Committee meeting with President Foster, the President made it clear that he wants a proposal first detailing how additional awards would work before considering any additional money. Currently the Distinguished Faculty Award comes with a net cash award of \$2,000.00.

Senators were reminded that nominees need to provide evidence of qualification for an award: submitting a CV, etc. Nomination procedures in the past allowed the nominator to provide written material citing the qualifications of the nominee and justifying the nomination.

Additional issues: How long will a category be retained if no one is nominated for it? What if each department nominates someone? Could the nominations be lacking because the expectations for nomination are not clear? Rubrics would be helpful.

Motion: to charge the DFA Committee to prepare a fleshed-out proposal, providing several options, for adding awards. (Middleton/Slauson); motion carried unanimously.

V. NEW BUSINESS

- A. Consideration of non-voting Ex Officio Position in Speech on Essential Learning Committee

Discussion: Currently the Essential Learning Committee (ELC) has been inviting a Speech instructor for advice when discussing any Speech component relevant to course requirements—specifically the newly developed Maverick Milestone courses. The head of the Theatre Arts Department has requested that an ex officio position in Speech be established on the ELC. The Speech instructor is a 0.8 faculty member.

The rules for a 0.8 faculty member serving on a Senate sub-committee as addressed by the Senate Bylaws are ambiguous. Generally, ex officio members on standing committees (and by extension, sub-committees) are assigned to an administrative position. This faculty ELC member would be a unique instance, although the Catalog Reviewer serves ex officio on many committees without a codified position.

While there is concern regarding the additional burden on the Speech instructor serving ex officio on a sub-committee, it was noted that 0.8 faculty serve many roles within some departments. Specifically within the Theatre Arts department, 0.8 faculty members' service to committees is part of their evaluation. At the moment, the Theatre Arts Department does not have representation on the ELC due to appointment by group, as well as the department's small faculty pool and the limitations of 0.8 faculty serving within it.

The current Speech advisor serves the ELC voluntarily. The department head requests the more formal role. Establishing an ex officio position would obligate that it be filled by Speech faculty—a difficulty given the small pool.

Motion: to create a non-voting ex officio position for a Speech faculty member on the Essential Learning Committee.

(Ayers/Stites); motion failed; opposed: 14; abstained: 1.

VI. REPORTS

- A. Standing Committee status report, Johnny Snyder

Snyder requested a motion to appoint Jarred Workman of Physical and Environmental Sciences to the Distance Learning and Technology Committee.

Motion: to appoint Jarred Workman of Physical and Environmental Sciences to the Distance Learning and Technology Committee.

(Swedberg/Middleton); motion carried unanimously.

Snyder requested a motion to appoint Diana Bailey, Assistant Professor of Nursing to the Faculty Success Committee.

Motion: to appoint Diana Bailey, Assistant Professor of Nursing to the Faculty Success Committee.

(Butler/Ayers); motion carried unanimously.

A representative from Language, Literature and Mass Communications is required on the Pre-Tenure Committee and must be a tenured faculty member. Gerlach will inform his department. Snyder will update the committee spreadsheet with the newly appointed members and post to the R: drive tomorrow.

- B. Executive Committee Report, Dan Schultz-Ela

Everyone was present at the Executive Committee Meeting.

The workshop with Leslie Meyers was popular with the faculty; requests have been received for a work/life workshop.

Regarding the issue of instructors asked to serve on committees: unless such responsibilities are written into their performance plan, they may not be pressured to serve.

The President expressed concern about the “watering down” of the Distinguished Faculty Award; he wants it to remain meaningful. The notion of department heads as nominators raises the question of “playing favorites” within a department, although this might be a starting point for nominations. Automatic nominations of exemplary performance from a department were considered, but they relate to one-year versus long-term performance. The President reiterated that reasonable DFA proposals will be considered; it is not a budget issue.

The committee discussed putting I-30 positions back on the table. The Board of Trustees (BOT) originally turned it down due to the “clawback” provision affecting early departure from a multi-year contract. Issues about paying instructors differently for overload than tenure/tenure-track faculty were also discussed. The BOT is uncomfortable with multi-year contracts and wants flexibility. The President recommended restructuring overload pay.

C. Faculty Trustee Report, Gayla Slauson [hand-out provided]

The Board of Trustees met on October 13. See hand-out for detailed report.

D. Faculty Senate President Report, Aparna Palmer

Regarding the rights and responsibilities of 0.8 faculty, Palmer wants more feedback from them. Senators were asked to survey their department as to: “What are your top 3 concerns?” and “What do you enjoy about teaching at CMU?”

Palmer is considering a workshop/retreat for the Faculty Senate where items can be discussed informally, keeping in mind that the Senate constitution stipulates that all meetings must be open.

E. Update from Academic Affairs, Carol Futhey

Futhey solicited a proposal from Leslie Meyers for a workshop called “Work/Life Balance,” and will forward to Senate for consideration. Academic Affairs would sponsor.

Library update: The library closes December 12, 2014 and reopens January 2, 2015. Three storefront sites will exist: UC 213, the Grand Mesa Multi-Purpose Room, and the retail space formally known as “Klik” on North Avenue. A fourth site, housing special collections, will be located in Houston Hall, room 135. The Grand Mesa Multi-Purpose Room will function as the only “pick-up” site for materials requested from storage. Prospector-requested items will also be available at the Grand Mesa site. Technical Services is undergoing renovation. UC 213 and the Grand Mesa site will be fully operational as of January 2, with a limited number of books available. The Grand Mesa room will serve as “library circulation” for housing reserve books.

VI. ADJOURN

Motion: to adjourn the Faculty Senate meeting of October 16, 2014 (Middleton).

Meeting adjourned at 4:33pm.

Respectfully submitted,

Melinda J. Scott, Minutes Recorder