

**Approved  
Faculty Senate Meeting Minutes  
September 5, 2013**

Senators: Steven Bradley, Dan Schultz-Ela, Sarah Swedberg, Elizabeth Sharp, Cynthia Chovich, Jeanine Howe, Anne Bledsoe (Library), Johnny Snyder, Eric Sandstrom, Jack Delmore, Genell Stites, Chad Middleton, Carrie McVean Waring (CFAC), Aparna Palmer, Alane Wooster.

Guests: Carol Futhey, Kurt Haas, Steve Werman, Gillian McKnight-Tutein, Jeremy Brown, Holly Teal, Tom Watson, Michelle Dusterdick (ASG Representative).

Minutes Secretary: Coreen Blair

**I. CALL TO ORDER**

**The meeting was called to order by Steven Bradley, Faculty Senate President, at 3:30 PM in UC221.**

**II. CONSENT AGENDA**

**Motion: to approve the consent agenda (McVean Waring/Sandstrom); motion carried.**

- a. Receive WCCC Curriculum Committee minutes from May 14, 2013 meeting.**
- b. Receive Annual Report from Sabbatical Leave Committee.**
- c. Receive Annual Report from Assessment Committee.**

**III. FACULTY SENATE MINUTES**

**Motion: to approve minutes from 9 May 2013 as amended (Howe/Bradley); motion carried.**

**IV. COMMITTEE REPORTS AND MINUTES**

**None to report**

**V. PRESENTATION AND DISCUSSION OF PROPOSED ESSENTIAL LEARNING (GEN ED) CHANGES**

Haas presented proposals from the General Education Review Working Group; replacing Applied Studies requirements with a “milestone” course category requirement, working with FS to create standing Essential Learning Committee with focused attention on reviewing and evaluating courses, leading students to appropriate and varied demonstrated outcomes, and the use of rubrics and language adaptable across campuses, disciplines and courses. Additional proposal was assigned to consider the option of a student “ePortfolio.”

## **VI. DISCUSSION ITEMS**

**A. +/- Grading System from Faculty Senate meeting 5/9/13** – Palmer summarized committee issues and considerations for implementation of +/- grading system. Discussions took place around voting and faculty/student survey options, and course of action for FS to decide upon. Bradley requested senators to take back to departments, polling full-time faculty with wording of “do you want to consider?” for additional feedback at next FS meeting.

**B. Howe** reported on faculty concerns with D2L and the hours of availability the IT help desk has to address questions and issues, which have become especially challenging during the first week of school. The question of feasibility for a 24-hour hotline was mentioned as a possible solution. Jeremy Brown and Tom Watson from IT were available to answer question and address concerns. Brown reminded the committee that the CMU website currently has a specific section for D2L users to access quick-guides and video resources. It was mentioned to take concerns back to colleagues to poll students and provide feedback.

## **VII. NEW ACTION ITEMS**

**None to report**

## **VIII. REPORTS**

**A. Standing Committees** – Snyder distributed FS Committee Vacancies report noting inclusion of expired terms and newly formed Faculty Success Committee (available on R:/drive with request that emails be directed to him for updates). Snyder will continue work on Policies and Procedures manual for additional updates and approval.

**B. Executive Committee Report** – Schultz-Ela highlighted the Proposed Essential Learning (Gen Ed) presentation given by Kurt Haas followed with concerns by President Foster on complexity and change of name. Administrators noted with the overview of the +/- grading system that the issue is irrelevant to the CCHE and that it may be overblown. The committee looked at the process of approving minutes from the final FS meeting (last minutes of academic year) to ensure that standing committees minutes are approved through FS in a timely manner prior to fall semester implementation. D2L discussion centered on who is responsible for problems. Tuition credit policies for faculty dependents may have been addressed in Handbook Committee and have not been a concern for candidates for positions. Proposed Handbook revisions need to be shared with Executive Committee. Foster summarized the summer committee’s recommendations for I-30 instructors and overload policies.

**C. President’s Report** - Bradley distributed Academic Residency for Baccalaureate degrees policies similar to what is needed for AA degrees with informational addition approved and currently in effect. Bradley noted that senators attended summer workshops, including (ASIST), and will continue looking at sponsoring opportunities for faculty.

**D. Updates from Academic Affairs** – Futhey reported increased CMU enrollment to 9,369 as of census date. She also thanked FS for their help with completion of the first phase of HLC survey and reminded committee that a .pdf version is available on the website for review. HLC committee is expected to arrive and be on campus November 18-20, with further updates to be provided by Futhey. Mark Taylor will be on campus during fall break (Oct 15) to deliver professional faculty/staff development sessions, with faculty sessions provided in the afternoon (1-4 p.m.).

**E. Tuition Credit Policies at CO Institutions** – Comparable analysis was provided by Chovich and Sharp showing tuition benefits for employee’s spouses and dependents at Colorado colleges and universities. WSCU was given particular interest with institutional collection of COF funding and fees. Snyder requested information to be taken back to departments for feedback and placed on discussion item at next FS meeting.

**IX. Adjournment**

Meeting adjourned at 4:58 PM (Howe).

Respectfully submitted,  
Coreen Blair  
Minutes Secretary