

**Faculty Senate Meeting Minutes
May 8, 2014**

Senators: Steven Bradley, Johnny Snyder, Dan Schultz-Ela, Chad Middleton, Genelle Stites, Elizabeth Sharp, Cynthia Chovich, Barbara Borst (for Anne Bledsoe), Sarah Swedberg, Carrie McVean Waring, Alane Wooster, Jack Delmore, Megan Glynn.

Guests: Carol Futhey, Steve Werman, Don Carpenter, Tim Hatten.

Minutes Secretary: Coreen Blair

I. CALL TO ORDER

The meeting was called to order by Steven Bradley, Faculty Senate President, at 3:34 PM in Multi-Purpose Room at WCCC.

II. CONSENT AGENDA

Motion: to receive the consent agenda (Chovich/Swedberg); motion carried. (with reminder to approve at next meeting)

- a. Receive Assessment Committee minutes from November 1, 2013 meeting.**
- b. Receive Assessment Committee minutes from December 5, 2013 meeting.**
- c. Receive Assessment Committee minutes from February 13, 2014 meeting.**
- d. Receive Assessment Committee minutes from March 7, 2014 meeting.**

III. FACULTY SENATE MINUTES

Motion: to approve minutes from 17 April, 2014 (Middleton/Sharp); motion carried.

IV. COMMITTEE MINUTES AND REPORT

a. Motion: to approve Library Committee minutes from March 11, 2014 meeting (Chovich/Delmore); motion carried.

b. Motion: to approve Graduate Curriculum Committee minutes from April 9, 2014 meeting (Sharp/Middleton); motion carried.

Discussion: Bradley asked for clarification on English Language course prerequisites listed in Item III A., with response given that the change in proposal of prerequisite requirement is Bachelor's Degree. Enrollment in a possible future 3+2 program will require another change.

c. Motion: to approve 2013-14 Annual Report from Graduate Curriculum Committee (McVean Waring/Schultz-Ela); motion carried.

d. Motion: to receive Undergraduate Curriculum Committee minutes from April 17, 2014 meeting (Wooster/Stites); motion carried.

Motion: to approve Undergraduate Curriculum Committee minutes (including attached policy change language) from April 17, 2014 meeting (Middleton/McVean Waring); motion carried.

e. Motion: to adopt revisions to Combined Curriculum Policies Manual for 2013-14 (Chovich/McVean Waring); motion carried.

f. Motion: to approve WCCC Curriculum Committee minutes as amended, from April 8, 2014 meeting (Swedberg/Middleton); motion carried.

V. CAMPUS INTERNATIONALIZATION REPORT – Presented by Tim Hatten

ISEP and Study Abroad advisory created an expanded working group earlier in the academic year to look at the impact of internationalizing CMU campus with the increase of degree-seeking and study-abroad students. The mission consensus to create, enhance and maintain global opportunities will require a look at multiple areas of impact. Considerations will include administrative, cultural, social, and anticipated needs while keeping focus on the core emphasis of academics. Subcommittees have been created to address academics, community infrastructure, diversity, functional processes, grant writing, resources/budget, retention, and administration. Ongoing movement is currently being made through admissions and marketing with the development of Bridge English and the working group will continue to look at “thoughtful and strategic” decision making in partnering with institutional agencies. Bradley requested that FS be kept in communication with new developments and faculty involvement.

VI. NEW BUSINESS

a. Faculty Senate Officer Elections for 2014-2015 were held. Newly elected officers are: Chad Middleton – President Elect, Johnny Snyder – Vice President, and Secretary – Dan Schultz-Ela. Ballots distributed included seven CFAC nominees with James Ayers (PES) being elected.

VII. OLD BUSINESS

a. Update on Faculty Senate and Standing Committee rosters for 2014-15 - Snyder distributed updated committee chart with yellow boxes showing positions filled. Department heads have been sent letters requesting nomination votes for vacant positions. The two contested results for FS standing committees elected representatives are Cindy Chovich–(Group A) Distance Learning, and Adam Rosenbaum–(Group C) Library Advisory.

VIII. REPORTS

A. Executive Committee – Schultz-Ela reported that Foster was not in attendance at the last meeting. The committee discussed gun policies, and most agenda items were briefly discussed.

B. President's Report – Bradley noted that Gayla Jo Slauson forwarded an email from CCHE looking for faculty representation at state level for working group on assessment. Bradley will pass along website information on workgroups and graduation guidelines. Bradley commended FS for their helpfulness and efforts in making a smooth transition this past year, and expressed encouragement with the future leadership and new members; Lisa Friel (Teacher Education), Josh Butler (Art), TJ Gerlach (LLMC), and official member change of Megan Glynn (Theater). Bradley reported on request made by the IT department involving upcoming campus email conversion for emeritus faculty group and concern with the description of benefits offered in the Policies and Procedures Manual for Faculty Senate Standing Committees. Jeremy Brown brought to attention the phrase in Item h under *Rights and privileges for individuals granted emeritus status* in section B.5: ***Email account and computer Internet access***. The concern is that CMU does not provide computer internet access as a service provider to off-campus entities. Emeritus faculty are granted continuation of CMU email accounts, website, and wireless access. IT will send email to emeritus faculty notifying of email migration to Outlook.

Motion: to modify *Item h: Rights and privileges for individuals granted emeritus status - Email account and campus Internet access* by deleting "...and computer internet access" (Wooster/Schultz-Ela); motion carried.

C. Academic Affairs Update – Futhey noted future announcement coming out for Faculty Professional Development Workshop in the week before classes begin. Recognition was given by Futhey on a very productive year for the institution and for the help of FS and standing committees, and accomplishments of the Assessment Committee. Student Showcase participation was very well received and appreciated by Showcase winners. Futhey thanked everyone for a very good year and will be looking forward to the new year ahead!

IX. Adjournment

Meeting adjourned at 4:45 PM (Middleton).

Respectfully submitted,
Coreen Blair
Minutes Secretary