

**Approved**  
**Faculty Senate Meeting Minutes**  
**April 3, 2014**

Senators: Steven Bradley, Johnny Snyder, Dan Schultz-Ela, Karen Urban (for Genelle Stites), Jeremy Hawkins (for Elizabeth Sharp), Cynthia Chovich, Anne Bledsoe (Library), Sarah Swedberg, Carrie McVean Waring, Chad Middleton, Alane Wooster, Jack Delmore, Eric Sandstrom. Absent: Megan Glynn (substituting for Jeanine Howe for remainder of semester)

Guests: Holly Teal, Steve Werman, Carol Futhey, Don Carpenter, Carolyn Ferreira-Lillo, Michelle Dusterdick (ASG Representative)

Minutes Secretary: Coreen Blair

**I. CALL TO ORDER**

**The meeting was called to order by Steven Bradley, Faculty Senate President, at 3:33 PM in UC221.**

**II. CONSENT AGENDA**

**Motion: to receive the consent agenda (Middleton/Sandstrom); motion carried.**

**a. Receive Undergraduate Curriculum Committee minutes from March 20, 2014 meeting.**

**III. FACULTY SENATE MINUTES**

**Motion: to approve minutes from 20 March, 2014 (Swedberg/Middleton); motion carried.**

**IV. COMMITTEE MINUTES AND REPORT**

**A. Motion to approve WCCC Curriculum Committee minutes from March 11, 2014 (Chovich/Delmore); motion carried.**

**V. NEW BUSINESS**

Clarification was asked of recently updated Academic Affairs Policy "Course Repeat/Grade Improvement" as to "how many times a student can take a course?" New policy does not currently address this issue and concern was raised by faculty member having a student taking same course six times and whether a cap should be set. Teal agreed that limits should be revisited with additional considerations for advanced level courses that would prevent a student from graduating. Futhey referred to the Working Group to Improve Student Academic Success (WGISAS) report which recommends placing limits prior to third attempt, with written behavioral statement, or contract plans on student's behalf with focus on how to change outcome. Additional feedback from Senate members included considering partial or full course substitution and student accommodations. Futhey will follow-up with more logistical details.

## **VII. OLD BUSINESS**

No report given.

## **VIII. REPORTS**

**A. Executive Committee** – No meeting held, so no report given.

**B. President's Report** – Bradley noted current work in progress to identify and replace Standing Committee members with expiring terms. Committee members are encouraged to continue service if ending one term, and policy recommends rotation for those ending two or more terms. Snyder is working to ensure seamless transition by notifying department heads of which committees need staffing or nominees for Groups A, B, or C. Bradley requested senate officer names for President-Elect, Vice President, and Secretary be sent to Snyder by May 8 meeting.

**C. Academic Affairs Update** – Futhey thanked faculty for student showcase response with 482 submissions and 220 projects to be presented in various formats. Names and ideas for judges are needed and should be forwarded with email addresses to Futhey. More information will become available in next couple of weeks.

Futhey distributed report on retention data for CMU over the last 10 years to review and discuss her current focus and work on retention beginning with a better understanding of institutional dynamics and federal reporting system that focuses on first-time and full-time students. Futhey's intent is to look at data from a different perspective of students leaving the institution after one year, and tracking statuses of "non-returners" & "stop-outs." Challenge to faculty is to look at data and question "why" students are leaving. Faculty will be sent additional data and listings with names and will be asked to give feedback and thoughts to who these students are, and where they are coming from. Additional disconcerting factors noted on report were number of senior class students not completing degrees and students transferring to different regions and community colleges to continue education.

## **IX. Adjournment**

Meeting adjourned at 4:24 PM (Middleton).

Respectfully submitted,  
Coreen Blair  
Minutes Secretary