

**Draft
Faculty Senate Meeting Minutes
March 6, 2014**

Senators: Steven Bradley, Johnny Snyder, Elizabeth Sharp, Cynthia Chovich, Megan Glynn (for Jeanine Howe), Anne Bledsoe (Library), Dan Schultz-Ela, Sarah Swedberg, Carrie McVean Waring, Chad Middleton, Genell Stites, Alane Wooster, Eric Sandstrom. Absent: Jack Delmore

Guests: Don Carpenter, Steve Werman, Carol Futhey, Tom Acker, Holly Teal, Michelle Dusterdick (ASG Representative)

Minutes Secretary: Coreen Blair

I. CALL TO ORDER

The meeting was called to order by Steven Bradley, Faculty Senate President, at 3:32 PM in UC221.

II. CONSENT AGENDA

Motion: to receive the consent agenda (Sandstrom/Chovich); motion carried.

- a. Receive WCCC Curriculum Committee minutes from January 21, 2014 meeting.**
- b. Receive Faculty Salary & Benefits report from February 21, 2014 meeting.**
- c. Receive Distinguished Faculty Award Committee minutes from December 3, 2013 meeting.**
- d. Receive Distinguished Faculty Award Committee minutes from February 17, 2014 meeting.**
- e. Receive Undergraduate Curriculum Committee minutes from February 27, 2014 meeting.**
- f. Receive proposed changes to Combined Curriculum Policy Manual from February 27, 2014 meeting.**
- g. Receive Graduate Curriculum Committee minutes from February 26, 2014 meeting.**

III. FACULTY SENATE MINUTES

Motion: to approve minutes from 20 February, 2014 as amended (Middleton/Sharp); motion carried.

IV. COMMITTEE MINUTES AND REPORT

A. Motion to approve Academic Policy Committee minutes from November 25, 2013 (Sharp/Chovich); motion carried.

B. Motion to approve official Academic Affairs Policy form *Credit by Examination and Department Challenge Exams* (Wooster/Sharp); motion carried.

C. Motion to approve official Academic Affairs Policy form *Course Repeat/Grade Improvement* (Stites/McVean Waring); motion carried.

D. Motion to approve official Academic Affairs Policy form *Non-traditional Credit Guidelines - Military Credit Limits* (Schultz-Ela/Sandstrom); motion carried.

E. Motion to approve official Academic Affairs Policy form *Academic Residency for Undergraduate Certificates* (McVean Waring/Chovich); motion revised to table.

Discussion: Question was raised on validity of language stating “grade lower than ‘C’ in the discipline field” and whether substituting “all” courses would be more accurate.

Motion to table Item IV.E until next meeting; (McVean Waring/Sandstrom); motion carried.

Discussion: Agreement to return policy to WCCC Curriculum Committee and other applicable departments for additional feedback on intent of their program requirements.

V. NEW BUSINESS

A. Bradley made note of need to change the last FS meeting date of the semester to May 8 to accommodate the annual awards ceremony. He also requested feedback for consideration to hold this meeting at the WCCC campus for a catered year-end reception.

B. Snyder distributed a listing of nominations for the Essential Learning Committee, with Kelly Coffin added to Group A and one nominee still needed for each of Groups A and B.

Motion to approve (7) candidates for the Essential Learning Committee (Swedberg/Middleton); motion carried.

VI. REPORTS

A. Colorado Faculty Advisory Council (CFAC) – McVean Waring presented highlights from the February 24 meeting that she attended at CSU-Pueblo. Report from committee on GE Council shows plans for the next year to create articulation agreements between 2 year and 4 year institutions, particularly with issues of Biology on-line lab, and with differences in credits (lectures, lab courses). P20 Partnership group is working on vertical alignment from high school to college in expectations and learning outcomes in English and Mathematics. CCHE concerns with concurrent enrollment involve quality of program, and questions with assessment and measurement of success. Website link has been established to file complaints about high-school approved faculty and how students are taught and prepared for college courses, and alignment with college credit. Senate Bill 14-001 is pending final approval for 11% increase in Higher Education funding from the state.

B. Executive Committee – Schultz-Ela reported on questions and concerns with Academic Policy Committee statement on Lecture Capture. President Foster felt that with too many “hypotheticals” involved, it might be more applicable to address issues as

they arise. Salary and Benefits Committee report regarding dependent tuition credits initiated discussion and feedback from Foster that the institutions surveyed were not comparable to CMU with recommendation that policy get sent back to committee to look at additional measurable information.

C. President's Report – Bradley will email copy of the informal report given by Academic Policies on Lecture Capture discussion including reference of policy in place (Trustee's Manual) dealing with intellectual property. The policy is complete in statement and sections dealing with courses/materials created. The consensus among the committee is that the policy answers many questions that faculty and staff groups are looking at for the implementation of Lecture Capture. Bradley encouraged FS to look at referenced section of policy to see how it aligns with or addresses individual needs.

Reminder was given that as mid-semester is quickly approaching, the next few meetings remaining in the year will have an expected increase in agenda items, including election of FS officers. Nominations for election are expected to begin in April and will include a new President-Elect, Vice President, Secretary, and CFAC representative.

D. Academic Affairs Update – Futhey distributed report (Appendix 2) reflecting preliminary results of retention efforts made with change in admissions index standards, score range of provisional baccalaureate admits, and newly created Office of Student Success. Early results show a positive trend for Fall 2013, with further specific information to come.

VII. Adjournment

Meeting adjourned at 5:02 PM (Middleton).

Respectfully submitted,
Coreen Blair
Minutes Secretary