

ASSESSMENT COMMITTEE
Meeting Minutes
November 01, 2013 – 3:00 PM
LHH 302

Present:

Sean Flanigan, Brian Horn, Suzanne Lay (Assessment Coordinator/Chair), Rick Moritz, Kelly O'Connell, Vince Patarino, Heather Patterson-McCulloch, Gillian McKnight-Tutein, Jason Reddoch, Markus Reitenbach, Bette Schans, Denis Thibodeau, Jared Workman for David Weinberg, Steve Werman, Judy Williams

Not able to attend: Richard Bell (Vice-Chair),

Discussion/Topics: Agenda for meeting

1. Review and approve meeting minutes from Spring and October 2013.

Sean moved to accept the minutes, Bette seconded, all in favor. Minutes accepted with changes/alterations discussed.

2. Discuss review of assessment plans from departments for ALL baccalaureate programs.

a. Team updates.

Group 1 is still working on theirs. Group 2 spoke at the last assessment committee meeting. Group 3 met today but not all have been able to review their assigned departments. Group 4 – similar perspectives, no major concerns. Few slos were not clear, confused on measurability. These assessment plans are works in progress and revisions will be discussed and considered.

b. Time line for feedback to be sent to department?

Goal was to meet with departments by the end of this semester so they could go forward in the spring. Meeting is not just comments on paper, conversation with department should be part of this meeting.

What is possible? Discussion followed and it was decided to ask each department if they would like to meet before the end of this semester or start of spring to discuss their assessment plan.

There will be a follow up meeting November 22 in LHH 302 from 3-4 PM to find out the decisions of departments and to plan a course of action from their decision.

Suzanne posed two questions to the committee. How comfortable are individual groups with their feedback and is it constructive?

What do we have across the board for constructive comments. Different departments may require different approaches. Discussion followed.

3. Discussion on ETS Proficiency Profile result from pilot in spring 2013.

Bette explained who the test was administered to and the results from the 213 students who were scored. Professors were encouraged to promote the survey to their Senior Seminar or Capstone students. Some schools use this profile with their undergraduate students. The ETS Proficiency Profile will be offered again in the spring of 2014.

Discussion of the information followed.

Next meeting:

Friday, Nov 22nd, 2013

LHH 302, 3 PM