

**Graduate Curriculum Committee
Meeting Minutes
October 4, 2023
Library 331**

Members Present: Cynthia Chovich, Eric Watters, KyoungHwa Oh, Erik Packard, Bridget Marshall, Cassidy Herringer, Jonathan Hinkle, Megan Sherbenou, Dongjun Rew, Kurt Haas, and Mo LaMee

Members Absent: Sherine Antoun

Ex-officio members present: Janel Davis, Maggie Bodyfelt, Barb Borst, John Stewart, Morgan Bridge

Guests present: None

Recording Secretary: Lisa Bessette

Chair Chovich called the meeting to order at 4:10pm

I. Announcements

- A. Chair Chovich reminded the Committee of the December 22 close date for all proposals for this year.

II. Unfinished Business

- A. The addition of the MA/MS designation to the Curriculum Manual was presented. Watters moved, Sherbenou seconded the motion to approve. After discussion and revision, the addition to the Curriculum Manual of the revised attached definitions for the MA/MS was approved.

III. Ex-Officio Reports

- A. Associate Vice President of Academic Affairs for Assessment and Accreditation
 - i. AVPAA Bridge thanked the Committee for their representation at the HLC Graduate Meeting. Their attendance and input was extremely valuable in providing additional information about CMU Graduate programs.
- B. Registrar's Office
 - i. Nothing to report
- C. Financial Aid Deputy Director Stewart
 - i. Nothing to report
- D. Librarian Borst
 - i. Nothing to report
- E. Catalog Description Reviewer Varner
 - i. Nothing to report.

IV. Curriculum Proposals

- A. See page 3 for the proposal.

V. Informational Items

- A. Chair Chovich asked that all Graduate Courses currently being taught begin their clean-up this fall and add in the topical course outline, SLOs, semester offered and engagement minutes.
- B. Chair Chovich asked the Committee for any curriculum changes from their departments that will be submitted this fall. Teacher Education, Occupational Therapy, Athletic Training, and Nursing reported on changes that are under discussion in their departments.
- C. Chair Chovich also asked for feedback on the Committee responsibilities with discussion following.

VI. New Business

- A. Next meeting is November 1st at 4:10 pm in Library 331.

Adjournment:

With no objections from the committee, Chair Chovich adjourned the meeting at 4:32pm.

GCC Proposals October 4, 2023

Effective Term - Summer 2024

Programs

The following is a summary: Additional information can be found on the individual curriculum proposals.

Title	Degree	Committee Action	Motion Second
8701: Criminal Justice Leadership and Policy	MA	Program Modification - Approved	Marshall Oh
UCC Discussion: Modified to reflect the correct rotation of courses for the course plan in the catalog.			

Change Item Description

List all proposed changes to the program:

Justify each proposed modification to the program:

Department Justification

Adjustment to the suggested course plan. The revised suggested course plan will reflect the elective course currently in Summer 1 being moved to Summer 2, and the Master’s Culminating Experience being moved from Summer 2 to the fall semester of the third year (Fall 3). No other substantive changes are being made and the proposed change does not impact any outside department, discipline, or program.

Currently, the course plan reflects two courses being taught in the summer of year one, which is not correct. Only one course is taught during the summer semesters. Also, the first complete degree program rotation of courses has occurred, so the rotation is being revised to reflect the real-world course rotation in use. Additionally, the current course plan was devised during the initial design of the degree program. The program has now run through its first complete cycle and the course plan is being adjusted to reflect the reality of the course rotation as it is now.