

**Graduate Curriculum Committee
Meeting Minutes
November 1, 2023
Library 331**

Members Present: Cynthia Chovich, Eric Watters, Erik Packard, Bridget Marshall, Cassidy Herringer, Jonathan Hinkle, Megan Sherbenou, Dongjun Rew, Kurt Haas, Mo LaMee, and Sherine Antoun

Members Absent: KyoungHwa Oh

Ex-officio members present: Janel Davis, Maggie Bodyfelt, Barb Borst, Morgan Bridge

Guests present: None

Recording Secretary: Lisa Bessette

Chair Chovich called the meeting to order at 4:10pm.

I. Announcements

- A. Chair Chovich reminded the Committee of the December 22 close date for all proposals for this year.

II. Unfinished Business

- A. None.

III. Ex-Officio Reports

- A. Associate Vice President of Academic Affairs for Assessment and Accreditation
 - i. Nothing to report
- B. Registrar's Office
 - i. Nothing to report
- C. Financial Aid Deputy Director Stewart
 - i. Nothing to report
- D. Librarian Borst
 - i. Nothing to report
- E. Catalog Description Reviewer Varner
 - i. Nothing to report.

IV. Curriculum Proposals

- A. **See page 3 for the proposal.**

V. Informational Items

- A. Chair Chovich reminded that all Graduate Courses currently being taught work on clean-up this fall and add in the topical course outline, SLOs, semester offered and engagement minutes.
- B. Chair Chovich also asked for feedback on how the course clean-up is going within the representative's departments, with discussion following.

VI. New Business

- A. Next meeting is December 6th at 4:10 pm in Library 331.

Adjournment:

With no objections from the committee, Chair Chovich adjourned the meeting at 4:36pm.

Respectfully submitted, Lisa Bessette, 11/2/2023.

GCC Proposals November 1, 2023

Effective Term - Summer 2024

Programs

The following is a summary: Additional information can be found on the individual curriculum proposals.

Title	Degree	Committee Action	Motion Second
8237: Education: Initial Teacher Licensure K-12 Physical Education	MAEd	Program Modification - Approved	Antoun Hinkle

UCC Discussion: The proposed changes for this program were discussed Fall 2021 with Academic Department Head, Dr. Blake Bickham; Program Coordinator, Dr. Cynthia Chovich; and Senior VP for Strategic Initiatives, Mr. Tim Pinnow, fall 2021. The outcome of these discussions was in favor of these program changes.

Change Item Description

List all proposed changes to the program:

Department Justification

Program did not roll into CIM when it was implemented. Program was excluded from previous graduate education program changes made in March 2021 and November 2021 due to this error. Changes to bring this program into alignment with the other ITL programs are included on this proposal. The changes below will document and allow CIM, the catalog, and Degree Works to align. Since there are no students enrolled in this program, no students have been impacted by this discrepancy. EDUC 586A was replaced with EDUC 586 in March 2021. The following changes were approved in Fall 2021: EDUC 592B was deactivated, EDUC 599B changed credits from 12 to 9, EDUC 599C changed credits from 12 to 9, EDUC 591 was deactivated, EDUC 570 edited to reflect new course sequence, EDUC580 edited to reflect new course sequence, EDUC 580F Edited to reflect new course sequence, EDUC 584 edited to reflect new course sequence and embedded field hours, EDUC 521 is a new 3-credit course (restructuring of EDUC 591), EDUC 562 is a new 6-credit course (restructuring of EDUC 591). Total credits decreased from 49 to 42 due to course changes. The SLOs have updated.

Justify each proposed modification to the program:

The following justifications were included in the November 2021 program modifications: EDUC 592B - The purpose of this restructuring of the ITL program is twofold. The first aspect is to align the field experiences hours with the CMU undergraduate programs which have the pre-internship hours embedded with the teaching methods courses. Undergraduate programs do not have separate courses for pre-internship field experience hours. The second aspect of this deactivation is to reduce the overall credits of the ITL post-baccalaureate licensure program in alignment with competitors in the overall credits for the program. At present, the CMU ITL licensure program requires several credits more than our like competitors (UNC, Western, Metro). EDUC 599B - The justification for the reduction of credits for the internship semester of the ITL post-baccalaureate licensure program is twofold. First, 9 credits

better reflects the amount of work required at the graduate level for student teaching. Second, we want to bring the program into alignment with competitors in the overall credits for an initial licensure program. At present, the CMU ITL licensure program requires several credits more than our like competitors (UNC, Western, Metro). EDUC 591 - This course is being restructured from one nine-credit course taught each summer into two courses. The two courses will be one three-credit course and one six-credit course. Creating two courses out of one allows us to make a clearer distinction between the foundation/introductory curriculum and the second level, which better mirrors what we do with undergraduates. This restructuring will allow the opportunity for potential students to begin earlier in the program by taking the three-credit course in the spring prior to the cohort start which begins each summer. Many potential students are lost to programs that have more than one cohort start each year. The intent is to accept students into the program and get them started as early as possible on the path to their teaching license with CMU. EDUC 570 Edited to reflect new course sequence. EDUC 580 Edited to reflect new course sequence. EDUC 580A Edited to reflect new course sequence. EDUC 580B Edited to reflect new course sequence. EDUC 580C Edited to reflect new course sequence. EDUC 580D Edited to reflect new course sequence. EDUC 580E Edited to reflect new course sequence. EDUC 584 Edited to reflect new course sequence and embedded field hours. EDUC 521 - This course is the result of restructuring EDUC 591, a nine-credit course taught each summer. The restructuring of EDUC 591 is to break the nine-credit course into two courses. The two courses will be one three-credit course, EDUC 521, and one six-credit course, EDUC 562. This 3-credit course will be a foundations level course for education. This restructuring will allow the opportunity for potential students to begin earlier in the program by taking the three-credit course in the spring prior to the cohort start which begins each summer. The summer is the default sequencing. Students have the option to begin in the spring. Many potential students are lost to programs that have more than one cohort start each year. The intent is to accept students into the program and get them started as early as possible on the path to their teaching license with CMU. EDUC 562 - This course is the result of restructuring EDUC 591, a nine-credit course taught each summer. The restructuring of EDUC 591 is to break the nine-credit course into two courses. The two courses will be one three-credit course, EDUC 521, and one six-credit course, EDUC 562. This 6-credit course will cover the second level of education courses, serving as a bridge between introductory curriculum and the methods courses that will follow. This course most closely mirrors the junior-level courses in our undergraduate curriculum. This restructuring will allow the

opportunity for potential students to begin earlier in the program by taking the three-credit course in the spring prior to the cohort start which begins each summer. Many potential students are lost to programs that have more than one cohort start each year. The intent is to accept students into the program and get them started as early as possible on the path to their teaching license with CMU. Total credits decreased from 49 to 42 due to course changes above. The SLOs have updated.