

**Graduate Curriculum Committee  
Meeting Minutes  
October 6, 2021  
UC 221**

**Members Present:** Amanda Benzin, Scott Kessler, Cynthia Chovich, Philip Gustafson, Joshua Butler, Catherine Whiting, Alli Powell, Erin Donovan, Kyle Stone, Eric Watters, Kristen Yun, James Perez, and Amanda Lavelle.

**Members Absent:** None

**Ex-officio members present:** Barbara Borst, Janel Davis, Morgan Bridge, Curt Martin, Holly Teal

**Guests:** None

**Recording Secretary:** Aaron Osborne

Chair Chovich called the meeting to order at 4:01pm.

**I. Announcements**

- a. Chair Chovich welcomed new members and asked all to introduce themselves.

**II. Unfinished Business**

- a. None

**III. Curriculum Proposals**

**Details and summary of committee actions on curriculum proposals begins on page 3.**

**IV. New Business**

- a. Student Learning Outcomes for Graduate Certificates were discussed extensively. Since Graduate Certificates often have less credit hours/courses than Masters degrees, assessing all six SLOs within the confines of 3-5 courses can make assessment as well as program alignment challenging. Committee Members had been asked to come with 2-3 SLOs taken from the approved Masters SLOs to suggest as the minimum Graduate SLOs to use for Graduate Certificates, which would assist in facilitating assessment and program alignment with Institutional SLOs. After much discussion, it was decided that those programs with Graduate Certificates would ask their faculty which Graduate SLOs would work best for their program. This information will be brought back to the next meeting for discussion and vote.

**V. Information Items**

- a. Dates and deadlines for curriculum proposals were discussed. CIM will close February 4, 2022, for proposals to be included in the upcoming catalog.

- b. Any program changes needed due to course changes need to be proposed simultaneously. GCC Exec will not review courses without the requisite program proposals also submitted.
- c. In order for course changes to appear in the Fall 22 schedule, the curriculum proposal must be voted on during the November GCC Meeting. Courses can still be added after that date; however, those courses will not appear during Spring registration.
- d. Librarian Borst asked that the Library be notified as early as possible when new courses and, particularly new programs, are created to allow the Library time to complete the Library Assessment.
- e. A brief overview of the Curriculum website and CIM was provided. If creating new courses and particularly if creating new programs, please use the templates that are available. This will save faculty many hours of work. Work sessions for faculty with questions or working on proposals will be held, October 12 and November 9 and 30 from 12:30-2:00 in DH 203.

**Adjournment:**

With no objections from the committee, Benzin moved and Watters seconded the adjournment of the meeting. Chair Chovich adjourned the meeting at 4:51pm.

Respectfully submitted by Aaron Osborne, October 11, 2021.

**Effective Term - Summer 2022**

**Programs**

**The following is a summary: Additional information can be found on the individual curriculum proposals.**

<b>Proposal</b>	<b>Degree</b>	<b>Committee Action</b>	<b>Motion   Second</b>
<b>7203: Education: Exceptional Learner / Special Education (EDSE)</b>	<b>GCT</b>	<b>Program Modification - Approved</b>	<b>Gustafson   Benzin</b>
<b>UCC Discussion:</b> We should have made this change in 2019 when we created the EDUC 600 course for the Master's. We made changes to the MA program sheet but forgot to take this language off of the Grad certificate. We have not had any grad certificate in that time, so no one has been affected by this oversight. --Blake R. Bickham. No other discussion.			
<b>Change Item Description</b>	<b>Departmental Justification</b>		
List all proposed changes to the program:	The Capstone project for the Graduate Certificate was removed		
Justify each proposed modification to the program:	Ann Gillies, the program coordinator, asked for the change to be reflected on the program sheet - the capstone project was not needed.		
Describe discussions about this proposal within the department and outcomes.	Ann Gillies and Blake Bickham in Spring Semester of 2021 agreed to the proposed changes		

**Effective Term - Summer 2022**

**Courses**

**The following is a summary: Additional information can be found on the individual curriculum proposals.**

<b>Proposal</b>	<b>Committee Action</b>	<b>Motion   Second</b>
<b>CRMJ 521: Evidence-Based Practices in Criminal Justice</b>	<b>Course Modification - Approved</b>	<b>Butler   Donovan</b>
<b>UCC Discussion:</b> The new title better reflects current trends and terminology in use in Criminology and Criminal Justice. This is a course title change only. No other discussion.		
<b>Change Item Description</b>	<b>Old</b>	<b>New</b>
Course name:	Program Development and Evaluation	Evidence-Based Practices in Criminal Justice
Course abbreviated schedule name:	Program Development/Evaluation	Evidence-Based Practices in CJ
<b>EDTL 518: Diversity and Differentiated Instruction</b>	<b>Course Inactivation - Approved</b>	<b>Butler   Benzin</b>
<b>UCC Discussion:</b> Course inactivation because course content overlaps content in newer course and streamlines offerings across programs. No other discussion.		
<b>Change Item Description</b>	<b>Departmental Justification</b>	
Delete Proposal: No differences to report	EDTL 518 section will be replaced by the newly created EDUC 586 course. EDUC 586 covers the necessary curriculum on diversity education. This course will streamline graduate offerings across programs, and combine previous separate sections of the EDUC 586A, EDUC 586B, with the EDTL 518 offerings (which had overlapping content) to simplify programming for the Initial Teacher License (ITL) and Teaching and Leadership (MA) degree programs.	

<b>EDLD 504: Best Practices in Curriculum, Assessment, Instruction</b>	<b>Course Inactivation - Approved</b>	<b>Stone   Powell</b>
<p><b>UCC Discussion:</b> Program total credit hours being reduced from 26 to 24 to meet the State's principal license endorsement and match competitor programs. EDLD 504 content combined with EDLD 505 content taught in new EDLD 506 course. No other discussion.</p>		
<b>Change Item Description</b>	<b>Departmental Justification</b>	
Delete Proposal: No differences to report	Total program hours are being adjusted down to 24 certificate hours (from 26). 24 hours meets the requirements of the State's principal license endorsement and matches competitors' programs. The program has had several 2-credit courses. We are combining some courses and deleting others in order to reduce the program's total hours by 2. EDLD 504's content will now be in a new course, EDLD 506.	
<b>EDLD 505: Reform and Organizational Change in Education</b>	<b>Course Inactivation - Approved</b>	<b>Watters   Butler</b>
<p><b>UCC Discussion:</b> Program total credit hours being reduced from 26 to 24 to meet the State's principal license endorsement and match competitor programs. EDLD 504 content combined with EDLD 505 content taught in new EDLD 506 course. No other discussion.</p>		
<b>Change Item Description</b>	<b>Departmental Justification</b>	
Delete Proposal: No differences to report	Total program hours are being adjusted down to 24 certificate hours (from 26). 24 hours meets the requirements of the State's principal license endorsement and matches competitors' programs. The program has had several 2-credit courses. We are combining some courses and deleting others in order to reduce the program's total hours by 2. EDLD 504's content will now be in a new course, EDLD 506.	