Western Colorado Community College Curriculum Committee
Meeting Minutes
December 7, 2021
Via Zoom

Members Present: Joseph Quesenberry, Jason Roberson, Denise McKenney, Wayne Smith, Karrie Stanfill, Carolyn Ferreira-Lillo, Gunny White

Guests Present: Justin Schmidt, Dan McClintock

Ex-Officio Members: Maggie Bodyfelt, Janel Davis, Morgan Bridge, Carrie Moore, Christi Hein, Tracie Seurer

Recording Secretary: Aaron Osborne

Chair Smith called the meeting to order at 3:34

I. Announcements

A. Chair Smith reminded the committee that CIM closes on February 4th, 2022. Any proposal submitted after this date will be in the 2023-2024 catalog.

II. Ex-Officio Reports

A. Associate Vice President of Academic Affairs for Assessment and Accreditation
   1. Please get changes in before the February 4th deadline. Please reach out when making program changes so the correct template can be used. This will prevent having to redo the proposal after it is submitted to workflow.

B. Registrar
   1. None

C. Financial Aid
   1. None

D. Library
   1. Please let the library know as soon as possible when new programs/courses are in process so they can begin the library assessment.

E. Catalog Description Reviewer
   1. None

III. Curriculum Proposals

A. Summary of committee actions and further details on curriculum proposals begins on page 3.

IV. Old Business

A. None

V. Information Items

A. Chair Smith asked for upcoming proposals. HVAC, MET, Mechatronics, Culinary Arts, Electric Lineworker, and Digital Film will have proposals to submit.

Adjournment:

Jason Roberson moved to adjourn the meeting. With no objections, Chair Smith adjourned the meeting at 3:54.

Respectfully submitted,
Aaron Osborne

Effective Term - Summer 2022	Programs

The following is a summary: Additional information can be found on the individual curriculum proposals.

The following information is for the justification of the deactivation proposals for 1125: Digital Filmmaking: Basic Production Design, 1126: Digital Filmmaking: Intermediate Production Design, and 1124: Digital Filmmaking: Production Design Elements. Continued low enrollment and students' inability to find jobs after graduation, along with the creation of a new Digital Filmmaking major focusing on local industry-demanded commercial and corporate media design, necessitates the dropping of this major. The teach-out plan includes:1. No new students will be admitted into the Program Design major for the Spring and Fall 2022 semesters.2. Remaining second-year students returning to complete their degree in the '22-'23 academic year will be offered courses as required.3. Current students who have failed a first-year course and need to retake it will be offered several options: A. Take an independent study course taught through the program lead that will fulfill course student outcome requirements. B. Take an equivalent course from the CMU campus. C. Take an equivalent course through the proposed major if it is approved.

Proposal	Degree	Committee Action	Motion | Second
1125: Digital Filmmaking: Basic Production Design	**TCT**	**Program Deactivation - Approved**	**Quesenberry | Roberson**
Change Item Description	**Departmental Justification**		
Status:	Deactive		
How long will the program be deactivated?	Two Years		
1126: Digital Filmmaking: Intermediate Production Design	**TCT**	**Program Deactivation - Approved**	**Quesenberry | Roberson**
Change Item Description	**Departmental Justification**		
Status:	Deactive		
How long will the program be deactivated?	Two Years		
1124: Digital Filmmaking: Production Design Elements	**TCT**	**Program Deactivation - Approved**	**Quesenberry | Roberson**
Change Item Description	**Departmental Justification**		
Status:	Deactive		
How long will the program be deactivated?	Two Years		

Effective Term: Summer 2022		Courses
The following is a summary: Additional information can be found on the individual curriculum proposals.		
Proposal	**Committee Action**	**Motion | Second**
ELCL 120: Fundamentals of Electricity	**Course Inactivation - Approved**	**Roberson | Stanfill**
WCCC CC Discussion: ELCL 125 is being changed to increase the lab component and reduce lecture to match industry request. Content of daily videos/discussions and other content will move from ELCL 120 into ELCL 125, increasing that course's hours. This change will not increase total program hours.		
Change Item Description	**Departmental Justification**	
Delete Proposal: No differences to report	To meet industry request, more hands-on application was needed. Content from this course was added to ELCL 125 to increase opportunity for students to apply information learned. Any needed content from this course was added to ELCL 125. This course is no longer needed.	
ELCL 125: Job Training and Safety	**Course Modification - Approved**	**Stanfill | Roberson**
WCCC CC Discussion: Changing course to meet industry requests of more hands-on training. The course is being changed to increase the lab component and reduce lecture to match industry request. Course description was changed to include knots and remove first aid to more closely mirror current course content. Content of daily videos/discussions and other content will move from ELCL 120 into this course, increasing the course hours. ELCL 120 is being deleted. This change will not increase total program hours.		
Change Item Description	**Old**	**New**
Type of Instructional Activity:	Lecture	Lecture/Lab: Vocational/Tech
Course description for the catalog (do not list pre-reqs, co-reqs, and terms typically offered):	Covers first aid, CDL, basic use and care of personal protective equipment use and care of climbing equipment, daily inspection and basic use of motorized equipment.	Job training and safety skills, including CDL, basic use and care of personal protective equipment and climbing equipment, daily job briefings, daily inspection of motorized equipment, and knot tying.
Credit hours:	2	4
Lecture:	2	
Total Contact Hours:	2	6
Field/Studio/Other:		6
Academic engagement minutes per term:		4500
Student preparation minutes for a term:		4500

WELD 110: Shielded Metal Arc Welding	**Course Modification - Approved**	**Roberson | Quesenberry**

WCCC CC Discussion: This proposal is to correct the current instructional activity format of this course, changing it from Laboratory: Academic/Clinical to Lecture/Lab: Vocational/Tech. This course was always intended to be a Lecture/Lab: Vocational/Tech. Topical course outline and student learning outcomes added since this is the first time this course has been modified within the CIM system.

Change Item Description	Old	New
Type of Instructional Activity:	Laboratory: Academic/Clinical	Lecture/Lab: Vocational/Tech
Course description for the catalog (do not list pre-reqs, co-reqs, and terms typically offered):	Study and skill development of safe practices, welding theory, and principles of Shielded Metal Arc Welding equipment and process. SMAW fillet welds in all positions on plate.	Study and skill development of safe practices, welding theory, and principles of Shielded Metal Arc Welding (SMAW) equipment and process. SMAW fillet welds in all positions on plate.
Academic engagement minutes per term:		4500
Student preparation minutes for a term:		4500

WELD 117: Oxy-Fuel and Plasma Arc Cutting	**Course Modification - Approved**	**Roberson | Quesenberry**

WCCC CC Discussion: This proposal is to correct the current instructional activity format of this course, changing it from Laboratory: Academic/Clinical to Lecture/Lab: Vocational/Tech. This course was always intended to be a Lecture/Lab: Vocational/Tech. Topical course outline and student learning outcomes added since this is the first time this course has been modified within the CIM system.

Change Item Description	Old	New
Type of Instructional Activity:	Laboratory: Academic/Clinical	Lecture/Lab: Vocational/Tech
Course abbreviated schedule name:	Oxy-Fuel/PAC	Oxy-Fuel/Plasma Arc Cutting
Academic engagement minutes per term:		2250
Student preparation minutes for a term:		2250

WELD 151: Introduction to Welding	Course Modification - Approved	Roberson | Quesenberry

WCCC CC Discussion: This proposal is to correct the current instructional activity format of this course, changing it from Laboratory: Academic/Clinical to Lecture/Lab: Vocational/Tech. This course was always intended to be a Lecture/Lab: Vocational/Tech. Topical course outline and student learning outcomes added since this is the first time this course has been modified within the CIM system.

Change Item Description	Old	New
Type of Instructional Activity:	Laboratory: Academic/Clinical	Lecture/Lab: Vocational/Tech
Course description for the catalog (do not list pre-reqs, co-reqs, and terms typically offered):	Introductory welding course. Lecture and laboratory. Safe practices, theory, principles, and use of welding and cutting equipment. Oxy/Fuel, Plasma Arc Cutting, Shielded Metal Arc Welding, Gas Metal Arc Welding, Flux Cored Arc Welding with sheet metal and carbon steel plate in most positions. Gas Tungsten Arc Welding may be included.	Introduction to welding. Safe practices, theory, principles, and use of welding and cutting equipment. Oxy/Fuel, Plasma Arc Cutting, Shielded Metal Arc Welding, Gas Metal Arc Welding, Flux Cored Arc Welding with sheet metal and carbon steel plate in most positions. Gas Tungsten Arc Welding may be included.
Academic engagement minutes per term:		3375
Student preparation minutes for a term:		3375

WELD 201: Gas Metal Arc Welding	Course Modification - Approved	Roberson | Quesenberry

WCCC CC Discussion: This proposal is to correct the current instructional activity format of this course, changing it from Laboratory: Academic/Clinical to Lecture/Lab: Vocational/Tech. This course was always intended to be a Lecture/Lab: Vocational/Tech. Topical course outline and student learning outcomes added since this is the first time this course has been modified within the CIM system.

Change Item Description	Old	New
Type of Instructional Activity:	Laboratory: Academic/Clinical	Lecture/Lab: Vocational/Tech
Course description for the catalog (do not list pre-reqs, co-reqs, and terms typically offered):	Study and skill development of safe practices, welding theory, and principles of Gas Metal Arc Welding equipment and process. GMAW fillet and groove welds with short circuit transfer and axial spray transfer will be included. GMAW pulse, aluminum, and stainless steel may be included.	Study and skill development of safe practices, welding theory, and principles of Gas Metal Arc Welding (GMAW) equipment and process. GMAW fillet and groove welds with short circuit transfer and axial spray transfer will be included. GMAW pulse, aluminum, and stainless steel may be included.
Academic engagement minutes per term:		4500
Student preparation minutes for a term:		4500