

WCCC Curriculum Committee
Meeting Minutes
November 13, 2018
WCCC, Building B, Room 197

Members Present: Michael Carsten, Glen Hoff, Tyler Liff, and Joseph Quesenberry.

Members Absent: Steve McGraw

Ex-officio members present: Maggie Bodyfelt, Morgan Bridge, Laureen Cantwell, Janel Davis, Emily Dodson

Guests: Karrie Stanfill

Recording Secretary: Bonnie Aman

Chair Hoff called the meeting to order at 3:55 pm.

I. Old Business

- A. Minutes from the October 23, 2018 meeting stand as written since there were no corrections submitted.

II. Curriculum Proposals

(A) MOAP

Program Modification

Motion: To withdraw the Program Modification for AAS, Medical Office Assistant: 1396. (Carsten/Liff) Discussion: This change is no longer needed. The committee voted unanimously to approve the withdrawal of this proposal.

Motion: To approve the reinstatement of MOAP 147 within the Technical Certificate for Medical Office Assistant: 1158. Discussion: Karrie Stanfill stated that MOAP 147 was inadvertently removed from the Technical Certificate and needs to be added back in. (Quesenberry/Carsten) The committee voted unanimously to approve the reinstatement of MOAP 147 into the Technical Certificate.

Course Modification

Motion: To remove MOAP 111 as a prerequisite for MOAP 136. (Carsten/Quesenberry) Discussion: Karrie Stanfill stated that MOAP 111 and MOAP 136 need to be taken consecutively. The committee voted unanimously to approve the removal of MOAP 111 as a prerequisite to MOAP 136.

Next meeting is scheduled for December 11, 2018

Adjournment:

With no objections from the committee, Chair Hoff adjourned the meeting at 4:10pm

Respectfully submitted by Bonnie Aman 11/14/2018.