

**WCCC Curriculum Committee: Important Dates and Deadlines for Academic Year 2017-2018
Proposal Process, Dates, Deadlines**

Submit /Discuss materials with Dept. Head and Dept. Curriculum Committee Representative	Materials due to Library (if assessment is needed), Course Description Evaluator, Director of Financial Aid , and Any Affected Departments	Curriculum proposals due by Noon to WCCC Chair (submitted via email to ghoff@coloradomesa.edu)	Curriculum Committee Notifies Departments of Any Proposals in Need of Revision Before Being Accepted on to Agenda	Requested Revisions Due by Noon to WCCC	Chair distributes Agenda	WCCC Curriculum Committee Meets / Actson Proposals	Minutes Sent to WCCC Members (tentative dates). Due back Tuesday by 12pm	WCCC Approves Minutes/ Minutes Sent to Faculty Senate and U.C.C	UCC proposals due by Noon to Academic Affairs Office (submitted via email to UCC_Chair@coloradomesa.edu)	U.C.C meets to discuss and act on proposals	Faculty Senate receives UCC minutes (Faculty Senate approval is two weeks later)
All proposals must be submitted and approved by the Department Head and CC Rep prior to submission.	Tuesday	Tuesday	Friday	Tuesday	Thursday	Tuesday	Friday	Thursday	Monday	Thursday	Thursday
						8/15/17		8/17/17	9/4/17	9/28/17	10/19/17
	8/22/17	8/29/17	8/31/17	9/5/17	9/7/17	9/19/17	9/22/17	9/28/17	10/2/17	10/26/17	11/9/17
	9/5/17	9/12/17	9/15/17	9/19/17	9/21/17	10/3/17	10/6/17	10/12/17	10/16/17	11/9/17	11/20/17*
	10/10/17	10/17/17	10/20/17	10/24/17	10/26/17	11/7/17	11/10/17	11/16/17	11/20/17	12/14/17	1/18/18
	10/31/17	11/7/17**	11/10/17	11/14/17	11/16/17	12/5/17	12/8/17	12/14/17	12/29/17***	1/25/18	2/15/18
	11/28/17	12/5/17**	12/8/17	12/12/17	1/4/18	1/16/18	1/19/18	1/25/18	1/29/18	2/22/18	3/8/18
	1/2/18	1/9/18	1/12/18	1/16/18	1/18/18	1/30/18	2/2/18	2/8/18	2/12/18	3/8/18	3/22/18
	2/6/18	2/13/18	2/16/18	2/20/18	2/22/18	3/6/18	3/9/18	3/15/18	3/19/18	4/12/18	4/19/18
						4/10/18	4/13/18	4/19/18	May 2018	Fall 2018	Fall 2018

* The coordinating Thursday is a national holiday. This date was rescheduled for the preceding Monday.

** Please note: Because dates were shifted to accommodate the national holiday for these month, this falls on the same dates as the meetings for that month.

***The coordinating Monday is a national holiday. This date was rescheduled for the preceding Friday.

Deadline to submit course modifications, additions, or deletions that will appear in J-Term/spring course schedule.

8/31/2017

Deadline to submit program additions (and accompanying course additions) that will appear in the 2018-19 Catalog.

12/28/2017

Deadline to submit program modifications and course additions that will appear in the 2018-2019 catalog.

1/25/2018

Deadline to submit course modification, additions, or deletions that will appear in summer/fall course schedule.

1/25/2018