I. Old Business
   A. Meeting minutes from 10/11/2016

II. Curriculum Proposals

   A. Medical Office Assistant
      Course Additions
      1. MOAP 110 Medical Office Administration
      2. MOAP 130 Insurance Billing and Coding
      Course Deletions
      3. Course Deletion OFAD 147
      Program Modification
      4. AAS Medical Office Assistant

   B. Technology Integration
      Course Additions
      5. TECI 242
      6. TECI 111
      7. TECI 131
      8. TECI 142
      9. TECI 165
      Course Deletions
      10. TECI 251
      11. TECI 290
      Program Addition
      12. Health Care Information Network Certificate
      13. Help Desk Certificate
      Program Modification
      15. Information and Communication System Technology

   C. Applied Business
      Program Additions
      16. AAS Applied Business: Administrative Support
17. AAS Applied Business: Frontline Supervision  
18. AAS Applied Business: Marketing Communication  
19. Technical Certificates Administrative Support  
21. Technical Certificate Frontline Supervision  
24. Technical Certificate Office Technology  

**Course Additions**  
25. ABUS 101 Budget Analysis  
26. ABUS 106 Market Your Image  
27. ABUS 114 Digital Layout  
28. ABUS 116 Principles of Supervision  
29. ABUS 128 Workplace Behavior  
30. ABUS 145 Data Management  
31. ABUS 155 Social Media  
32. ABUS 156 Problem Solving Business Environment  
33. ABUS 160 Introduction to Customer Service  
34. ABUS 200 Business Rules and Regulations  
35. ABUS 257 Managing Office Technology I  
36. ABUS 258 Managing Office Technology II  
37. ABUS 289 Capstone  

**D. Visual Communications-MGDA**  

**Program Modifications**  
38. AAS 3D Animation Technology  
39. Technical Certificate 3D Animation Technology  

**Course Modifications**  
40. MGDA 106 Creative Development  
41. MGDA 149 Digital Drawing  
42. MGDA 152 Previsualization  
43. MGDA 153 Beginning 3D Animation  
44. MGDA 163 Audio Design  
45. MGDA 164 Digital Video Editing  
46. MGDA 129 Animation History  
47. MGDA 270 Advanced 3D Animation  

**Course Additions**  
48. MGDA 120 Digital Design Tools  
49. MGDA 220 3D Character Design  
50. MGDA 253 3D Character Rigging  
51. MGDA 265 Digital Compositing
52. MGDA 268 Freelancing for Creatives
53. MGDA 285 3D Animation Capstone

**Course Deletions**
54. MGDA 111 Digital Image Editing
55. MGDA 112 Adobe Illustrator I
56. MGDA 257 Animation Production
57. MGDA 165 Digital Compositing
58. MGDA 292 Capstone

E. **Visual Communications-MGDI**

**Program Additions**
59. AAS Immersive Design Technology
60. Technical Certificate Immersive Media Technology

**Course Additions**
61. MGDI 100 VR Production I
62. MGDI 200 VR Production II
63. MGDA 270 VR Production III
64. MGDA 274 Directing VR
65. MGDI 275 Producing Indie VR
66. MGDI 285 VR Capstone

III. **New Business**
   A. Upcoming Culinary, Construction Electrical, and Water Quality Management Systems Finalization

IV. **Adjourn**