

**Undergraduate Curriculum Committee
Agenda
August 29, 2024
EH 128 3:30-5:00**

I. Announcements

- A. Introduction of new committee members.
- B. CIM is now open. Reminder that CIM closes December 20 for all proposals. In order for course changes to appear in Spring registration (for Fall 2025), the curriculum proposal must be approved at the December 5th UCC meeting.

II. Unfinished Business

- A. None.

III. Ex-Officio Reports

- A. Associate Vice President of Academic Affairs for Assessment and Accreditation
- B. Registrar
- C. Financial Aid
- D. Library
- E. Catalog Description Reviewer
- F. Essential Learning

IV. Curriculum Proposals

- A. No curriculum proposals entertained in the August meeting.

V. Information Items

- A. Important dates and deadlines for academic year 2024-2025.
- B. Review responsibility guidelines and categories.
- C. Executive Committee meets two weeks before UCC meetings. Proposals must be to Executive Committee for review to be on the agenda for the next UCC meeting.
- D. All curriculum proposals must also have any affected program proposals submitted before the Executive Committee will review.
- E. Curriculum process, CIM, approval overview, and examples of justifications.
- F. Process for proposing new programs.

VI. New Business

- A. This year's focus is finishing CIM clean-up (SLOs, Topical Course Outline, Semester Offered, Engagement Minutes) on all 100-200 level courses.
- B. Begin clean-up (SLOs, Topical Course Outline, Semester Offered, Engagement Minutes) on 300-400 level courses.
- C. Committee responsibility assignments.