

**Undergraduate Curriculum Committee**  
**Meeting Minutes**  
**September 23, 2021**  
via Zoom

**Members Present:** Eric Elliot, Denise McKenney, Geoffrey Gurka, Dan Schultz-Ela, Sarah Lanci, Olga Grisak, Sloane Milstein, Elaine Venter, Sean Flanigan, Brian Hosterman, Tiffany Kragnes, Nick Bardo, Matt Schlieff, Wayne Smith

**Members Absent:**

**Ex-officio members present:** Maggie Bodyfelt, Morgan Bridge, Amber D'Ambrosio, Curt Martin, Johanna Varner, Janel Davis

**Recording Secretary:** Aaron Osborne

Chair Elliot called the meeting to order at 3:30pm.

**I. Announcements**

- A. Term dates were verified for all Committee Members. Chair Elliott will provide the updates to Faculty Senate.

**II. Ex-Officio Reports**

- A. Assistant Vice President of Academic Affairs for Assessment and Accreditation  
No updates.
- B. Registrar's Office  
No updates.
- C. Financial Aid Deputy Director Martin  
All certificate changes are now required to be approved by HLC and then reported to the DOE, which is a new reporting requirement.
- D. Librarian D'Abrosio  
Please send any new course proposals and new programs to the Library as soon as possible, so the Library can begin their assessment.
- E. Catalog Description Reviewer Varner  
Thank you for the courses already sent. Please continue to send, even before entering into CIM, to facilitate the review process.
- F. Essential Learning  
No updates.

### III. Curriculum Proposals

**Summary of committee actions and additional details on curriculum proposals begins on page 4.**

### IV. Old Business

A. Committee Members Grisak and Kragnes shared the task force recommendations for the Professional Certificate Student Learning Outcomes. The task force recommended the following three SLOs:

- Construct a summative project, paper or practiced-based performance that draws on current research, scholarship and/or techniques, and specialized knowledge in the discipline (**Specialized Knowledge/Applied Learning**)
- Describe reasoned conclusions that articulate the implications and consequences for a particular decision by synthesizing information and methodologies (**Critical Thinking**)
- Reflect on and respond to ethical, social, civic and/or environmental challenges at local, national, and/or global levels (**Personal and Social Responsibility**)

1. Sean Flanigan moved and Sarah Lanci seconded to approve and the committee approved the Professional Certificate SLOs.

B. Committee Roles and Responsibilities were reviewed and volunteers were solicited to review specific aspects of proposals. Committee members were asked to pay specific attention to their section of the proposal in their review.

### V. Information Items

A. Dates and Deadlines for the Year were discussed. For courses to appear during Spring Registration for Fall Schedule, proposals must be at the December meeting. Special Projects Coordinator Osborne shared a new date document. CIM closes on Feb 4 for proposals this year.

B. When making a course change, the requisite program changes should be made at the same time. UCC Exec will not review course proposals until the accompanying program proposal is also submitted.

### VI. New Business

A. Training Demonstration – Chair Elliott did a though walk through of the CIM forms for both courses and programs. He also walked through the UCC website. Special Project Coordinator Osborne briefly walked through SLOs and Table Grids and Course Sequence Plan.

- B. Special Project Coordinator Osborne briefly showed and described the Resources available on the website to assist in preparing proposals.
- C. As discussed at the last UCC Meeting, Curriculum Drop-in Office Hours have been established. All sessions will occur in DH 203 from 12:30-2:00 on the following dates: Tuesday, October 12, Tuesday, November 9, Tuesday, November 30. Faculty can bring questions on their proposals and/or work on their proposals during this time. Special Projects Coordinator Osborne will work on an electronic sign-up form for faculty to use to register.
- D. Programs briefly discussed upcoming departmental changes that will be coming through UCC this fall/spring.

**Adjournment:**

Matthew Schlieff moved and Sarah Lanci seconded adjourning the meeting. With no objections from the committee, Chair Elliott adjourned the meeting at 4:50pm.

Respectfully submitted by Aaron Osborne, September 27, 2021.

**Effective Term - Summer 2022**

**Courses**

**The following is a summary: Additional information can be found on the individual curriculum proposals.**

<b>Proposal</b>	<b>Committee Action</b>	<b>Motion   Second</b>
<b>KINE 420: Therapeutic Interventions</b>	<b>Course Modification - Approved</b>	<b>Gurka   Lanci</b>

**UCC Discussion:** 1: The course was listed in the catalog incorrectly, and this was just brought to our attention by the registrar's office. It was always meant to be a lecture course, but when we went to schedule it for Fall 2021, the meeting hours and instructional type were incorrect, prompting this modification. 2: Changes made to the Course Description were made at the request of the Catalog Description Evaluator to fit rules of current curriculum manual. 3: Adding SLOs and Topical Course Outline for first time in CIM.

<b>Change Item Description</b>	<b>Old</b>	<b>New</b>
Type of Instructional Activity:	Lecture/Lab: Vocational/Tech	Lecture
Course description for the catalog (do not list pre-reqs, co-reqs, and terms typically offered):	Review of the theoretical and scientific basis for, and the practical use of, contemporary therapeutic modalities and techniques utilized in the treatment of acute and chronic musculoskeletal injuries.	Review of the theoretical underpinnings, scientific basis, and practical use of contemporary therapeutic techniques for the treatment of acute and chronic musculoskeletal injuries.
Lecture:	2	3
Lab:	2	
Total Contact Hours:	4	3
Does this course require additional lab facilities?	No	
Academic engagement minutes per term:		2250
Student preparation minutes for a term:		4500
Please indicate the semester(s) in which the course will typically be offered:		Fall/Spring
Is there overlapping content with present courses offered?		No
Topical Course Outline:		Tissue Response to Injury Therapeutic Modalities Therapeutic Exercise Pharmacology, Drugs, and Sports

**KINE 342: Sport Law and Recreation Risk Management**

**Course Modification - Approved**

**Gurka | Lanci**

**UCC Discussion:** 1: Name change request for Sport Law and Risk Management to Sport and Recreation Law and Risk Management. This course is now required for the Outdoor Recreation Major so the name change was proposed to include these students. 2: Title was changed at recommendation of the Catalog Description Editor. 3: Prerequisites was changed to add Junior Status because this a reading and writing intensive course that requires a level of maturity. We would have preferred to have the English and KINE 205 as prerequisite however we wanted to make sure that our number of transfers and change of majors would be able to navigate the program without losing too much ground. In addition, this course is now part of the Athletic Coaching and Officiating Minor as well as the Outdoor Recreation Industry Minor so the prerequisites might have had a negative impact on those students as well.

<b>Change Item Description</b>	<b>Old</b>	<b>New</b>
Course name:	Sport Law and Risk Management	Sport Law and Recreation Risk Management
Course description for the catalog (do not list pre-reqs, co-reqs, and terms typically offered):	Legal duties, responsibilities, rights, duties and risk management techniques involved in sport.	Legal duties, responsibilities, rights, and risk management techniques involved in sport and recreation.
Course abbreviated schedule name:	Sport Law Risk Management	Sport Law and Risk Management
Does this course require additional lab facilities?	No	
Academic engagement minutes per term:		2250
Student preparation minutes for a term:		4500
Please indicate the semester(s) in which the course will typically be offered:		Fall/Spring
Prerequisites:		Junior status
Is there overlapping content with present courses offered?		No
Topical Course Outline:		The legal system and business structures Introduction to risk management Risk, negligence, torts, criminal acts Contract law and the constitution Writing, research, and policy for sport and recreation