

**Undergraduate Curriculum Committee  
Agenda  
April 16, 2020 at 3:30 pm  
Zoom Virtual Meeting**

**I. Announcements**

- A. A huge thanks to Lucy Graham for stepping in as UCC Chair this spring. Her expertise and leadership have been instrumental in moving UCC forward, particularly in this year of transition to the new software. Thank you, Dr. Graham!

**II. Unfinished Business**

- A. Election of UCC Chair and Vice Chair for 2020-2021
- B. Recognition of Retiring Committee Members
- C. Timeline for Next Year
- D. Course Description Definitions for Review – Vote this Fall
- E. FYI for UCC. Reserved Numbering for Thesis/Dissertation discussed at GCC yesterday.

**III. Ex-Officio Reports**

- A. Assistant Vice President of Academic Affairs for Assessment and Accreditation
- B. Registrar
- C. Financial Aid
- D. Library
- E. Catalog Description Reviewer
- F. Essential Learning

**IV. Curriculum Proposals – There are none.**

**V. Information Items**

- A. Focus Groups – Mid-May
- B. Manual Revisions – Moved to fall to allow for one full cycle of CIM usage

**VI. New Business**

- A. Need to develop a process to use when Programs/Courses are changing SLOs only and/or minor revisions to course descriptions.
- B. Final Report – Email early summer for review and approval