

Undergraduate Curriculum Committee
Meeting Minutes
November 19, 2020
Via Zoom

Members Present: Eric Elliot, Patrice Connors (Denise McKenney), Geoffrey Gurka, Dan Schultz-Ela, Sarah Lanci, Amanda Gauthier, Sloane Milstein, Elaine Venter, Sean Flanigan, John Seebach, Nick Bardo, Matt Schlieff, Joe Quesenberry (Wayne Smith)

Members Absent: Brian Hosterman

Ex-officio members present: Maggie Bodyfelt, Morgan Bridge, Amber D’Ambrosio, Curt Martin, Holly Teal, Johanna Varner

Recording Secretary: Aaron Osborne

Chair Elliot called the meeting to order at 3:32

I. Announcements

- A. Chair Elliott shared that if the name of a course is changed, CIM will automatically make that change in the program. Consequently, a program modification is not then needed. If only the course description or the course SLOs are changing, a program modification is also not needed. Holly Teal added that even though CIM makes it easy to update programs for course name changes, DegreeWorks and other systems will have to manually be edited for every course name change in each program it impacts.
- B. The UCC Duties and Responsibilities need updated as the sections no longer match CIM. Academic Affairs will work on the update.

II. Unfinished Business

The Curriculum Manual changes were briefly discussed. GCC approved the course descriptions for Theses/Dissertation and Capstone Experience. Faculty Senate will need to approve the Curriculum Manual, after UCC approval. It was moved by Flanigan and seconded by Lanci to approve the Curriculum Manual as revised. Motion approved.

III. Ex-Officio Reports

- a. Assistant Vice President of Academic Affairs for Assessment and Accreditation
AVPAA Bridge thanked UCC for its work on curriculum and thanked Committee Members for their work with their faculty and departments on the important work of curriculum development and currency.
- b. Registrar’s Office
No updates.
- c. Financial Aid
No updates.
- d. Library
D’Ambrosio again asked that the Library representative be notified as soon as possible when new courses/programs are proposed.

e. Catalog Description Reviewer

Varner stated she is now in workflow and is reviewing course descriptions.

f. Essential Learning

No updates.

IV. Curriculum Proposals

Summary of committee actions and proposal details on curriculum proposals begins on page 3.

V. Information Items

a. Chair Elliott reminded UCC that proposals need to be through UCC by the December meeting to appear on the spring schedule for fall registration.

b. Chair Elliott also reminded the Committee that in order to be reflected in the next catalog, curriculum proposals must be in by mid-February.

Adjournment:

With no objections from the committee, Chair Elliott adjourned the meeting at 3:57

Respectfully submitted by Aaron Osborne, November 20, 2020.

Programs - Effective Term - Summer 2021

The following is a summary: Additional information can be found on the individual curriculum proposals.

Proposal	Degree	Committee Action	Motion Second
1710: Cultural Resource Management	PCT	Program Inactivation - Approved	Lanci Gurka
UCC Discussion: Program inactivation due to low enrollment. No other discussion.			
Change Item Description	Departmental Justification		
Delete Proposal: No differences to report	Department Head Jessica Herrick, along with the Applied Anthropology and Geography faculty (Seebach, Connor, Parece), have decided to delete this moribund program. Only three students have enrolled in it over the years, and of these, only one has completed it.		
3701: Criminal Justice - POST Academy	BAS	Program Modification - Approved	Gurka Flanigan
UCC Discussion: Modified SLOs, delivery method, and electives. No other discussion.			
Change Item Description	Departmental Justification		
List all proposed changes to the program:	1) The CJ program, as directed by the President, are working to ensure working CJ professionals could come, or return, to CMU to complete their bachelor's degree in a convenient and accessible fully online format. 2) Editing existing SLOs to incorporate language to better address Ethical Reasoning/Personal and Social Responsibility, and Quantitative Fluency and Information Literacy. 3) Revising elective course prefixes and titles to reflect the changes from FOAN232 & FOAN 232L to ANTH 270 & ANTH 270L. 4) Adding two new CRMJ courses (i.e., CRMJ 345 - Mental Illness and Crime & CRMJ 445 - Media and Crime) to the list of CJ Theory electives. 5) Adding SOWK 210 - Social Work for Diverse Populations to the list of Restricted Electives.		
Justify each proposed modification to the program:	1) The online delivery modification is justified by the directive from President Foster. 2) The SLO charges were prompted as directed by Faculty Senate. 3) The ANTH program is changing course prefixes and titles as part of their ongoing revisions, which requires changes to our program sheets. 4) CRMJ 345 - Mental illness is associated with crime and criminals, yet the realities of this relationship are not well understood by the public. CRMJ 445 - To become an improved consumer of knowledge, it is important to understand how the media functions and the implications and consequences when this is applied to crime, criminals, criminal justice agents, and the overall criminal justice system. 5) SOWK 210 - Social work is important in all CJ professions.		
Describe discussions about this proposal within the department and outcomes.	The SLO revisions and fully-online degree completion were discussed amongst all CJ program faculty (i.e., Drs. Reece, Delaney, Dreiling, Santos, Watters, and Kragnes) and SBS Department Head Dr. Herrick on several occasions. Meeting Dates: 08/13/2020 (Dept. Meeting), 08/31/2020 (CJ Faculty), 09/04/2020 (CJ Faculty), and 09/23/2020 (Program meeting w/ Dr. Herrick).		

3706: Criminal Justice **BA** **Program Modification -** **Gurka | Flanigan**
Approved

UCC Discussion: Modified SLOs, delivery method, and electives. No other discussion.

Change Item Description	Departmental Justification
<p>List all proposed changes to the program:</p>	<p>1) The CJ program, as directed by the President, are working to ensure working CJ professionals could come, or return, to CMU to complete their bachelor's degree in a convenient and accessible fully online format. 2) Editing existing SLOs to incorporate language to better address Ethical Reasoning/Personal and Social Responsibility, and Quantitative Fluency and Information Literacy. 3) Revising elective course prefixes and titles to reflect the changes from FOAN232 & FOAN 232L to ANTH 270 & ANTH 270L. 4) Adding two new CRMJ courses (i.e., CRMJ 345 - Mental Illness and Crime & CRMJ 445 - Media and Crime) to the list of CJ Theory electives. 5) Adding SOWK 210 - Social Work for Diverse Populations to the list of Restricted Electives.</p>
<p>Justify each proposed modification to the program:</p>	<p>1) The online delivery modification is justified by the directive from President Foster. 2) The SLO changes we prompted by directives from Faculty Senate. 3) The ANTH program is changing course prefixes and titles as part of their ongoing revisions, which requires changes to our program sheets. 4) CRMJ 345 - Mental illness is associated with crime and criminals, yet the realities of this relationship are not well understood by the public. CRMJ 445 - To become an improved consumer of knowledge, it is important to understand how the media functions and the implications and consequences when this is applied to crime, criminals, criminal justice agents, and the overall criminal justice system. 5) SOWK 210 - Social work is important in all CJ professions.</p>
<p>Describe discussions about this proposal within the department and outcomes.</p>	<p>The SLO revisions and fully-online degree completion were discussed amongst all CJ program faculty (i.e., Drs. Reece, Delaney, Dreiling, Santos, Watters, and Kragnes) and SBS Department Head Dr. Herrick on several occasions. Meeting Dates: 08/13/2020 (Dept. Meeting), 08/31/2020 (CJ Faculty), 09/04/2020 (CJ Faculty), and 09/23/2020 (Program meeting w/ Dr. Herrick).</p>

3716: History		BA	Program Modification - Approved	Gauthier Schlieff
UCC Discussion: Updated course requirements. No other discussion.				
Change Item Description		Departmental Justification		
List all proposed changes to the program:		1) Delete from program ARKE 302, From Cities to States. It is listed under "History Specialization." 2) Under "History Specialization," ARKE 225 is being changed to ANTH 225.		
Justify each proposed modification to the program:		1) This course was deleted 2019-2020 from the curriculum and will no longer be offered. 2) The prefix and number change are part of the move to collect all archaeology and forensic anthropology courses under the ANTH prefix.		
Describe discussions about this proposal within the department and outcomes.		This deletion was discussed in a series of mid-September emails between Seebach (SBS representative on UCC) and full-time history faculty (O'Roark, Jackson, Patarino, Rosenbaum responded). No objections to the deletion were raised. No other departments are affected. Seebach emailed O'Roark on 11 October 2020 and no objections were raised.		
M480: Forensic Science		MNR	Program Modification - Approved	Lanci Seebach
UCC Discussion: Part of the ongoing effort to collect all archaeology and forensic anthropology courses under the ANTH prefix. No other discussion.				
Change Item Description		Departmental Justification		
List all proposed changes to the program:		1) Change FOAN232 to ANTH270 2) Change FOAN232L to ANTH270L 3) Change FOAN480 to ANTH478		
Justify each proposed modification to the program:		1,2,3. This is part of an ongoing effort to use the more commonly recognized "ANTH" prefix rather than CMU's unique "FOAN" prefix.		
Describe discussions about this proposal within the department and outcomes.		Connor contacted McVean, head of the biology department, Oct 2020 and informed her of this intent. She had no comment on the change.		
M715: Forensic Anthropology		MNR	Program Modification - Approved	Lanci Seebach
UCC Discussion: Part of the ongoing effort to collect all archaeology and forensic anthropology courses under the ANTH prefix. No other discussion.				
Change Item Description		Departmental Justification		
List all proposed changes to the program:		1) Change FOAN232 to ANTH270 2) Change FOAN232L to ANTH270L 3) Change FOAN480 to ANTH478 4) Change ARKE410 to ANTH420 5) Change ARKE410L to ANTH420L		
Justify each proposed modification to the program:		1,2,3,4,5. This is part of an ongoing effort to use the more commonly recognized "ANTH" prefix rather than CMU's unique "FOAN" prefix.		
Describe discussions about this proposal within the department and outcomes.		The Applied Anthropology and Geography faculty have been discussing the prefix change for the last three years and working on implementing it Fall of 19 and Fall of 20.		

M716: Forensic Investigation - Psychology		MNR	Program Modification - Approved	Lanci Seebach
UCC Discussion: Part of the ongoing effort to collect all archaeology and forensic anthropology courses under the ANTH prefix. No other discussion.				
Change Item Description		Departmental Justification		
List all proposed changes to the program:		1) Change FOAN232 to ANTH270 2) Change FOAN232L to ANTH270L 3) Change FOAN480 to ANTH478		
Justify each proposed modification to the program:		1,2,3. This is part of an ongoing effort to use the more commonly recognized "ANTH" prefix rather than CMU's unique "FOAN" prefix.		
Describe discussions about this proposal within the department and outcomes.		1)The Applied Anthropology and Geography faculty have been discussing the prefix change for the last three years and working on implementing it Fall of 19 and Fall of 20. 2) Connor contacted Peil, who advises the forensic psychology major, Oct 2020 and informed her of this intent. She had no comment on the change.		
M717: Forensic Investigation - Criminal Justice		MNR	Program Modification - Approved	Lanci Seebach
UCC Discussion: Part of the ongoing effort to collect all archaeology and forensic anthropology courses under the ANTH prefix. No other discussion.				
Change Item Description		Departmental Justification		
List all proposed changes to the program:		Revising course prefixes and titles to reflect the changes from FOAN232 & FOAN 232L to ANTH 270 & ANTH 270L and FOAN 480 to ANTH 478.		
Justify each proposed modification to the program:		The ANTH program is changing course prefixes and titles as part of their ongoing revisions, which requires changes to our program sheets.		
Describe discussions about this proposal within the department and outcomes.		Dr. Melissa Connor (ANTH program) advised Dr. Watters of the changes to her program's courses that would require changes to CJ's program. Dr. Watters advised all CJ program faculty of the course prefix and title changes via email with no concerns or disagreement voiced.		

Courses - Effective Term - Summer 2020

The following is a summary: Additional information can be found on the individual curriculum proposals.

Proposal	Committee Action	Motion Second
ANTH 270: Death and Forensic Science	Course Addition - Approved	Lanci Gurka
UCC Discussion: Part of the ongoing effort to collect all archaeology and forensic anthropology courses under the ANTH prefix and changes focus of original course. No other discussion.		
Change Item Description	Department Justification	
New Proposal: No differences to report	1. This "new" course is a renumbering of our current FOAN 232. The prefix and course number are changing as part of the overall change from the use of CMU's unique "FOAN" prefix to a more widely recognized "ANTH" prefix. FOAN 232 will be deleted. This course is a direct equivalent for FOAN 232. The focus of the course has not changed. Instead, the title better reflects the course topics. 2. The emphasis of this course has changed with the advent of the CRMJ Crime Scene Processing. ANTH 270 will now emphasize death investigation rather than scene investigation, which fits within forensic anthropology and fits better with the "ANTH" prefix.	
ANTH 270L: Death and Forensic Science Laboratory	Course Addition - Approved	Lanci Gurka
UCC Discussion: Part of the ongoing effort to collect all archaeology and forensic anthropology courses under the ANTH prefix.		
Change Item Description	Department Justification	
New Proposal: No differences to report	1. This "new" course is a renumbering of our current FOAN 232L. The prefix and course number are changing as part of the overall change from the use of CMU's unique "FOAN" prefix to a more widely recognized "ANTH" prefix. FOAN 232L will be deleted. 2. The focus of the course has not changed. Instead, the title better reflects the course topics.	
ANTH 321: Paleoindian Archaeology	Course Addition - Approved	Lanci Gurka
UCC Discussion: Part of the ongoing effort to collect all archaeology and forensic anthropology courses under the ANTH prefix. No other discussion.		
Change Item Description	Department Justification	
New Proposal: No differences to report	Our current ARKE 352 is being inactivated and replaced by ANTH 321 in order to collect all archaeology and forensic anthropology courses under the ANTH prefix.	

ANTH 326: Colorado Archaeology: A Geographical Perspective		
Course Addition - Approved		
Lanci Gurka		
UCC Discussion: Part of the ongoing effort to collect all archaeology and forensic anthropology courses under the ANTH prefix. No other discussion.		
Change Item Description New Proposal: No differences to report	Department Justification 1)This course is listed in the catalog as ARKE 320. We are changing the prefix and number as part of our move to list all archeology and forensic anthropology courses under the ANTH prefix. The course number change is congruent with our current ANTH sequence.2) We are crossing listing this course with a GEOG prefix and updating the course title and description to reflect the fact that Colorado geography features prominently in this course.	
ANTH 331: Forensic Anthropology		
Course Modification - Approved		
Gauthier Schlieff		
UCC Discussion: FOAN 232 is being deleted and replaced by ANTH 270. This change necessitated a change to the pre-requisites for this class. The ANTH 270L is now also required as a prerequisite.		
Change Item Description Prerequisites:	Old ANTH 202 or FOAN 232	New ANTH 202 or ANTH 270/ANTH 270L
Is there overlapping content with present courses offered?	Yes	No
Explain:	This is the same course as FOAN 350 Forensic Anthropology, which will be deleted.	
ANTH 420: Field Methods in Archaeology		
Course Addition - Approved		
Lanci Gurka		
UCC Discussion: Part of the ongoing effort to collect all archaeology and forensic anthropology courses under the ANTH prefix. No other discussion.		
Change Item Description New Proposal: No differences to report	Department Justification This change is part of the effort to collect all archaeology and forensic anthropology courses under the common ANTH prefix.	
ANTH 420L: Field Methods in Archaeology Laboratory		
Course Addition - Approved		
Lanci Gurka		
UCC Discussion: Part of the ongoing effort to collect all archaeology and forensic anthropology courses under the ANTH prefix. No other discussion.		
Change Item Description New Proposal: No differences to report	Department Justification This change is part of the effort to collect all archaeology and forensic anthropology classes under the common ANTH prefix.	

ANTH 422: Southwest Archaeology		
Course Modification - Approved		
Gauthier Schlieff		
UCC Discussion: Reactivated to replace ARKE 350 as part of the ongoing effort to collect all archaeology and forensic anthropology courses under the ANTH prefix. No other discussions.		
Change Item Description	Old	New
Academic engagement minutes per term:		2250
Student preparation minutes for a term:		4500
Course description for the catalog (do not list pre-reqs, co-reqs, and terms typically offered):		Prehistory and cultural background of the southwestern United States. Archaeological sites of Colorado, Utah, Arizona, and New Mexico highlighted. Introduction to cultures inhabiting these areas for the last 5,000 years with emphasis on the Ancestral Puebloans, Hohokam, Mogollon, Fremont, Uto-Aztecan, and Athabaskan groups.
Prerequisites:		ANTH 220 or ANTH 225
Is there overlapping content with present courses offered?		Yes
Explain:		This course is equivalent to ARKE 350, which is being inactivated.
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ANTH 478: Professional Issues in Forensic Science		
Course Addition - Approved		
Lanci Gurka		
UCC Discussion: Part of the ongoing effort to collect all archaeology and forensic anthropology courses under the ANTH prefix. No other discussion.		
Change Item Description	Department Justification	
New Proposal: No differences to report	This is part of an ongoing effort to change the "FOAN" prefix to the more universally recognized "ANTH" prefix. It will replace FOAN 480 in all affected programs.	
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ARKE 320: Colorado Archaeology		
Course Deletion - Approved		
Gurka Lanci		
UCC Discussion: Part of the ongoing effort to collect all archaeology and forensic anthropology courses under the ANTH prefix. No other discussion.		
Change Item Description	Department Justification	
Delete Proposal: No differences to report	This course is being replaced with ANTH 326 and cross-listed with GEOG 326.	

ARKE 350: Southwest Archaeology		
Course Deletion - Approved		
Gurka Lanci		
UCC Discussion: Part of the ongoing effort to collect all archaeology and forensic anthropology courses under the ANTH prefix. No other discussion.		
Change Item Description	Department Justification	
Delete Proposal: No differences to report	This course is changing its designation to ANTH 422.	
ARKE 352: Paleoindian Archaeology		
Course Deletion - Approved		
Gurka Lanci		
UCC Discussion: Part of the ongoing effort to collect all archaeology and forensic anthropology courses under the ANTH prefix. No other discussion.		
Change Item Description	Department Justification	
Delete Proposal: No differences to report	This class will now be designated as ANTH 321.	
CRMJ 345: Mental Illness and Crime		
Course Addition - Approved		
Lanci Schlieff		
UCC Discussion: Well received topics course becoming addition to program. No other discussions.		
Change Item Description	Department Justification	
New Proposal: No differences to report	Mental illness is commonly associated with crime and criminals, yet the realities of this relationship are not well understood by the public. This is an area which is strongly recommended for additional education, even for active professionals working in the field. This course has been offered as a topics course Spring of 2019 and Spring 2020 and was well-received.	
CRMJ 445: Media and Crime		
Course Addition - Approved		
Lanci Schlieff		
UCC Discussion: Well received topics course becoming addition to program. No other discussions.		
Change Item Description	Department Justification	
New Proposal: No differences to report	The media can be both a great tool and a dangerous weapon when it comes to understanding what is going on around us, especially in our current climate. Students in our field will benefit by better understanding the role media plays, and the potential benefits and drawbacks of this role, in our understanding of criminal justice. This course has been offered previously as a contemporary issues and topics course and has been well-received.	

ENGR 445: MET Design Project I		
Course Modification - Approved		
Flanigan Schlieff		
UCC Discussion: Prerequisite addition to fix availability issue of a key technical elective (ENGR 455). Committee updated course description. No other discussion.		
Change Item Description	Old	New
Course description for the catalog (do not list pre-reqs, co-reqs, and terms typically offered):	The first of a two-course comprehensive group capstone design experience, focusing on the design proposal. This sequence applies material from prior course work, along with concepts of project management, problem definition; determining design requirements, design optimization, engineering analysis, proof-of-concept prototype, CAD drawings. Students make several oral design reviews, a final design presentation, and prepare a written report.	First of a two-course comprehensive group capstone design experience, focusing on the design proposal. This sequence applies material from prior course work, along with concepts of project management, problem definition; determining design requirements, design optimization, engineering analysis, proof-of-concept prototype, CAD drawings.
Prerequisites:	ENGR 140, ENGR 225, ENGR 312, ENGR 325, ENGR 385, MAMT 102, and ENGL 325	ENGR 140, ENGR 225, ENGR 312, ENGR 321, ENGR 325, ENGR 385, MAMT 102, and ENGL 325
FOAN 232: Survey of Forensic Science		
Course Deletion - Approved		
Gurka Lanci		
UCC Discussion: Part of the ongoing effort to collect all archaeology and forensic anthropology courses under the ANTH prefix. No other discussion.		
Change Item Description	Department Justification	
Delete Proposal: No differences to report	This class is being replaced by ANTH 270.	
FOAN 232L: Survey of Forensic Science Laboratory		
Course Deletion - Approved		
Gurka Lanci		
UCC Discussion: Part of the ongoing effort to collect all archaeology and forensic anthropology courses under the ANTH prefix. No other discussion.		
Change Item Description	Department Justification	
Delete Proposal: No differences to report	This course is being replaced by ANTH 270L.	
FOAN 480: Professional Issues in Forensic Science		
Course Deletion - Approved		
Gurka Lanci		
UCC Discussion: Part of the ongoing effort to collect all archaeology and forensic anthropology courses under the ANTH prefix. No other discussion.		
Change Item Description	Department Justification	
Delete Proposal: No differences to report	This course is being replaced by ANTH 478.	