

**Undergraduate Curriculum Committee**  
**Meeting Minutes**  
**November 13, 2025**  
**UC 221, 3:30 – 5:00**

**Members Present:** Blake Bickham, Olga Grisak, Evan Curtis, Andrew Bajorek, Kyle McQuade, DJ Rew, Lisa Driskell, Scott Kessler, Nate Bachman, Cecilia Battauz, Jason Roberson, Justin Gollob, Scott Andrews, and Margaret Knapp

**Members Absent:** Joe Richards

**Ex-officio members present:** Jeremy Hawkins, Greg Baker, Janel Davis, Maygen Simm, Robert Cackler, and John Stewart

**Recording Secretary:** Lisa Bessette

Chair Bickham called the meeting to order at 3:30 pm.

**I. Announcements**

- A. CIM will close on December 19, 2025, for all proposals. To ensure course changes are reflected for Spring registration (for Fall 2026 courses), the curriculum proposal must be approved at the December 4<sup>th</sup> UCC meeting.
- B. Chair Bickham encouraged departments not to wait until the deadline day to submit proposals. If any components are missing (for example, if a program is affected by a course change and requires a program modification), you will be unable to add them once CIM closes. Proposals with missing components will be rolled back and deferred to the next academic year.
- C. Chair Bickham noted the area needing the most follow-up in proposals submissions is the discussion section. Please be sure to include the month and year of the discussion, as well as the outcome and approval. Chair Bickham also noted program sheets – if the changes being submitted affect program sheets, please make sure to submit those as well.
- D. Chair Bickham also encouraged departments to monitor proposals as they move through workflow to ensure they don't get held up and to check the Reviewer Comments section for any questions that may require follow-up.

**II. Ex-Officio Reports**

- A. Senior Associate Vice President
  - i. Dr. Hawkins thanked the committee in advance for the work they will do over the next several weeks.
- B. Registrar's Office
  - i. No update.
- C. Financial Aid
  - i. John Stewart reminded the committee that new program proposals need a financial aid checklist attached. He also reminded everyone that the Financial Aid Office is separate from the Finance Office.

- D. Library
  - i. No update.
- E. Catalog Description Reviewer
  - i. No update.
- F. SLO Reviewer
  - i. Greg Baker distributed a flow chart for SLO review and HLC's rubric for program outcomes. He explained that he will be copying Department Heads and Committee Representatives when emailing proposal initiators regarding SLO changes. Proposal initiators may feel free email Greg their SLOs prior to submitting proposals to CIM: [SLOs@coloradomesa.edu](mailto:SLOs@coloradomesa.edu).
- G. Essential Learning Chair
  - i. Scott Andrews reported that two new courses have been submitted to become Essential Learning courses. One course is already on the books and will become an Essential Learning course.

### **III. Old Business**

- A. None.

### **IV. Curriculum Proposals**

- A. Curriculum proposals begin on page 3.

### **V. Information Items**

- A. None.

### **VI. New Business**

- A. None.

Lisa Driskell moved to adjourn and with no objections from the committee, Chair Bickham adjourned the meeting at 4:44 pm.

## UCC Proposals November 13, 2025

Effective Term - Summer 2026		Programs	
The following is a summary: Additional information can be found on the individual curriculum proposals.			
Program	Degree	Committee Action	Motion   Second
1612: Practical Nursing	TCT	Program Modification - Approved	Driskell   Battauz
UCC Discussion: 1.) As per Colorado State Board of Nursing clinical hours were changed from 350 for a LPN to 400 hours, thus our program needs to be able to accommodate this requirement for state licensure. Thus 1 credit was added to NURS106L from 2 to 3 credits. 2.) According to the Curriculum Policies and Procedures Manual, the Foundation Courses category applies only to bachelor’s programs and should not be used for Technical Certificate Programs. All program-specific requirements should instead be listed within the Program-Specific Courses category. 3.) The change to 59 matches the number of required credits. 4.) Matches the application deadline for program admission.			
Change Item Description		Department Justification	
List all proposed changes to the program:		1. NURS 106L increased 1 credit hour, from 2 credits to 3 credits. 2. Program-specific requirements (BIOL 209/BIOL209L, BIOL 210/BIOL 210L, BIOL 241) were moved from the Foundation Courses section to the Program-Specific section under the "Program Pre-requisite Courses" to comply with the Curriculum Policies and Procedures Manual. Credit hours listed under program specific requirements section were increased from 31 to 44 based on the addition of BIOL 209/BIOL 209L, BIOL 210/BIOL 210L, BIOL 241 to this section. 3. In the Institutional Degree Requirements: Specific to this program section, increased hours from 58 to 59. 4. Essential Learning Requirements footnote 1; updated application deadline from March 1 to Feb 1.	
1661: Respiratory Therapy	AAS	Program Modification - Approved	Driskell   Battauz
UCC Discussion: 1.) The RT program proposes changing its prerequisite from CHEM 131/CHEM 131L to CHEM 111. Upon further review, CHEM 111 meets the content requirements needed to maintain accreditation through the Commission on Accreditation for Respiratory Care (CoARC). CoARC has been notified of this proposed change and does not require any additional action from the program to move forward. This adjustment will both satisfy accreditation standards and simplify prerequisite completion, as CHEM 111 is a standalone course, whereas CHEM 131/CHEM 131L requires either successful completion of CHEM 111 or passing an entrance exam. 2.) & 3.) The total semester hours listed under Institutional Degree Requirements and Program-Specific Requirements were updated to reflect the prerequisite change. 4.) The Suggested Course Plan has been revised to incorporate the updated prerequisite.			
Change Item Description		Department Justification	

List all proposed changes to the program:

- 1.) Change the prerequisites for the program from CHEM 131/CHEM 131L (5 credit hours) to CHEM 111 (3 credit hour) under the program overview and in the Program Specific Requirements section.
- 2.) Adjusted the total semester hours required under Institutional Degree Requirements, "Specific to this degree" section from 73 to 71 based in change in prerequisites from CHEM 131/CHEM 131L (5 credit hours) to CHEM 111 (3 credit hour).
- 3.) Adjusted the total semester hours form 54 to 52 under Program Specific Requirements section based on removal of CHEM 131/CHEM 131L (5 credit hours) and addition of CHEM 111 (3 credit hours) to this section.
- 4.) Removed CHEM 131/CHEM 131L and added CHEM 111 to Suggested Course Plan under first year spring semester.

**3132: Kinesiology:  
Adapted Physical  
Education**

**BA**

**Program Deactivation -  
Approved**

**Andrews | Gollob**

**UCC Discussion:** This degree concentration has maintained low enrollment for more than 5 years. The number of majors range from 9-15 students per year from 2019 to 2024. After this academic year, the tenured faculty member overseeing this degree concentration will be retiring. This departure leaves the department without a permanent faculty member with adapted PE expertise. Changes in credential requirements are moving towards the requirement of a master's degree to work as an adapted PE teacher. Our Adapted PE degree doesn't align with these standards. All major courses in the Adapted PE concentration are included in other kinesiology degrees. This ensures that current Adapted PE students will be able to complete their degrees.

**Change Item Description**

**Department Justification**

Deactivate Proposal: No differences to report

**3138: Exercise Science**

**BS**

**Program Modification -  
Approved**

**Gollob | Andrews**

**UCC Discussion:** 1.) Exercise Science majors often complete their internship (KINE 499) in healthcare and fitness settings to gain valuable professional exposure and experience. For other students, KINE 487 provides similar value by allowing them to develop hands-on technical skills through the execution of a research study. This update will provide seniors with more choice, enabling them to be better prepared for their selected career path. 2.) SLO 6 was updated in our Departmental Assessment Plans beginning in AY 2020-2021. Updating this SLO aligns with our program standards.

**Change Item Description**

**Department Justification**

List all proposed changes to the program:

- 1.) Allow KINE 487 (Structured Research) or KINE 499 (Internship) to fulfill 3 credits of Program-Specific courses. This change is reflected in the Program-Specific course list and Suggested Course Plan. The footnote in the Suggested Course Plan was updated to not double count KINE 487 because it's also listed as a Restricted Elective.
- 2.) Update SLO 6 to reflect the Social Responsibility component introduced several years ago. This change

includes removing courses KINE 301 and KINE 415 from SLO #6 and adding KINE 405 in their place and changing the Assessment of SLO #6 to Ethics case study assignment.

<b>3147: Sport Management</b>	<b>BS</b>	<b>Program Modification - Tabled</b>	<b>McQuade   Battauz</b>
<b>UCC Discussion:</b> This proposal was tabled to allow the department time to review the program SLOs again.			
<b>Change Item Description</b>	<b>Department Justification</b>		
<b>3150: Fitness and Health Promotion</b>	<b>BS</b>	<b>Program Modification - Approved</b>	<b>Gollob   Andrews</b>
<b>UCC Discussion:</b> SLO 6 was updated in our Departmental Assessment Plans beginning in AY 2020-2021. Updating this SLO aligns with our program standards.			
<b>Change Item Description</b>	<b>Department Justification</b>		
List all proposed changes to the program:	No program changes are being made. This submission is to correct a pervious error. SLO 6, which has included Social Responsibility component for several years, has been corrected.		
<b>3210: English</b>	<b>BA</b>	<b>Program Modification - Approved</b>	<b>Driskell   Roberson</b>
<b>UCC Discussion:</b> Moving ENGL 494: Seminar in Literature for fall only offering to offset ENGL 492: Seminar in Writing in the spring. Students can still take ENGL 492: Seminar in Writing or ENGL 499: Internship to satisfy their capstone requirement in the spring.			
<b>Change Item Description</b>	<b>Department Justification</b>		
List all proposed changes to the program:	1.) Moving ENGL 494 for fall only offering to offset ENGL 492 move to Spring offering. 2.) Added footnote to ENGL 494 in Program Specific Requirements section in reference to repeatability and fall only offering. 3.) In Suggested Course Plan, removed ENGL 494 from fourth year spring and added footnote 3 and 4 referencing ENGL 494 fall offering, ENGL 492 spring offering, and ENGL 499 Fall/Spring offering and that ENGL 494 or ENGL 499 can count as Capstone Experience requirement.		
<b>: Geography</b>	<b>MNR</b>	<b>Program Addition - Approved</b>	<b>McQuade   Roberson</b>
<b>UCC Discussion:</b> The core justification for this program is to help students position themselves in a globally competitive market. By developing the minor and adding coursework in geography that allows students to demonstrate geographic training, students will have a greater array of employment opportunities available to them. Students across an array of backgrounds—in particular non-traditional students like American Vets with experience using GIS in the field and a background in international deployment—are interested in capitalizing on those experiences and the transferrable skills they acquired therein. A program in geography would allow them to do that—allowing them to bring their knowledge and skills from their geopolitical training and use of technology in these applied settings, build on it and find work where those experiences are valued and transferable. However, it is not solely			

this population, many students interested in geography and GIS have expressed interest in potentially adding the minor to position them for advancement in their careers in Search and Rescue, Wildfire fighting, and Surveying. Marking the minor in geography on their transcripts would help articulate their additional skills.

**Change Item Description**
**Department Justification**

New program proposal: no changes to report

**Effective Term - Summer 2026**
**Courses**

The following is a summary: Additional information can be found on the individual curriculum proposals.

<b>Title</b>	<b>Credits</b>	<b>Committee Action</b>	<b>Motion   Second</b>
<b>ENGL 388: Creative Writing: Crafting Poetry</b>	<b>3</b>	<b>Course Modification - Approved</b>	<b>Andrews   Roberson</b>
<b>UCC Discussion:</b> 1.) Semesters offered, SLOs, topical course outline, and engagement and prep minutes were added as information did not transfer over when CIM was implemented. 2.) Course description changed to more accurately reflect activities in the course and to distinguish it from other creative writing courses. 3.) Removed "or permission of instructor" to be consistent with curriculum guidelines.			
<b>Change Item Description</b>	<b>Old</b>	<b>New</b>	
Course description for the catalog:	In-depth focus on a specialized aspect of poetry writing.	Exploration of traditional poetic forms, including writing formal poetry and analyzing elements of poetic and formal craft.	
Prerequisites:	ENGL 250 or permission of instructor	ENGL 250	

<b>ENGR 140: Fundamentals of Engineering Projects</b>	<b>3</b>	<b>Course Modification - Approved</b>	<b>Gollob   Driskell</b>
<b>UCC Discussion:</b> 1) Changing prereq from "MATH 119; or MATH 119A and MATH 119B" to "MATH 135 or MATH 151 (may be taken concurrently)". This change will ensure that students who take the ALEKS math placement exam and place into Calculus I aren't flagged as 'not meeting prereqs' because they don't have the pre-calc class(es) done. If a student places into Calculus I from high-school (or a transfer institution) they don't need to take MATH 119 (or MATH 119A/B) and they should be allowed to register for ENGR 140. This prereq change isn't actually changing anything, it's just clarifying the prereqs in the system so the prereq report shows more accurate information. 2) Changing the title from "First Year Engineering Project" to "Fundamentals of Engineering Projects". A few students who take this class in their second year have expressed concern over the name and the timing of when they take the class. Removing reference to the first year and replacing it with 'fundamentals' still stays true to the course (we're teaching fundamental concepts), but doesn't give the impression that			

the course HAS to be taken in the first year. No course content is changing. 3) Student learning outcomes were updated per SLO reviewer process.

<b>Change Item Description</b>	<b>Old</b>	<b>New</b>
Prerequisites:	MATH 119; or MATH 119A and MATH 119B	MATH 135 or MATH 151 (may be taken concurrently)
Course name:	First-Year Engineering Project	Fundamentals of Engineering Projects
Course abbreviated schedule name:	First-Year Engineering Project	Fundamentals of Eng Projects

### **GEOG 356: Geographies of Migration 3**

**Course Addition - Approved**

**Gollob | Andrews**

**UCC Discussion:** Students who enroll in this course will better understand diverse governance approaches to migration from a variety of perspectives. This will be gathered by analysis of a variety of primary and secondary documents. In so doing, this course will encourage media literacy and informed consumers. Students who enrol in this course will compare and analyze different theoretical lenses for explaining migration flows. In so doing, this course will encourage critical thinking. Students who successfully complete this course will be capable of synthesizing and analyzing primary, secondary, and spatial data and communicating with a broad array of audiences. In so doing, this course will prepare students for public speaking and improve analytic writing skills. This course offers students who have been successful in introductory geography courses the chance to grow their spatial analysis skills in an upper division course through a series of assignments that involve individual and group work, conference style presentations and academic writing, and seminar style discussion. This course provides training in geographic thinking related to migration and provides a relevant and timely opportunity to apply the geographic lens to a contemporary social issue. For students who wish to pursue geography in graduate school or for a career, this kind of course provides direct transferrable knowledge about how geographic thinking might transfer to a variety of other topics providing an example for future opportunities.

<b>Change Item Description</b>	<b>Old</b>	<b>New</b>
New Proposal: No differences to report		

### **KINE 394A: Sport Management Junior Seminar 1**

**Course Addition - Approved**

**Gollob | Driskell**

**UCC Discussion:** The current senior seminar course (KINE 494A) does not provide adequate professional development for students, so it is being replaced with a newly proposed course (KINE 394A). More than 10% of the content is different AND we are offering it earlier. Content has been added to KINE 394A (mock interviews, researching graduate programs and jobs, applying for internships that support long-term professional goals, asking for letters of recommendation) to enable students to prepare for life after graduation. KINE 494A doesn't include these components, so students haven't learned about these ideas that are fundamental to being successful professionals. Securing a position in sport requires years of intentional planning to build a strong resume. This includes volunteering, solid internship placement, work experience, and extracurricular experiences. Our faculty has noticed that many students don't become aware of these necessary "extra" things until they are at



the end of their degrees when it's "too late." Therefore, having KINE 394A earlier in the curriculum will present an opportunity to both increase awareness, and prepare for, these fundamental experiences. This will provide students with more time to gain experience and build connections in the industry before graduation.

<b>Change Item Description</b>	<b>Old</b>	<b>New</b>
New Proposal: No differences to report		

<b>NURS 106L: Adult Concepts I Clinical</b>	<b>3</b>	<b>Course Modification - Approved</b>	<b>McQuade   Battauz</b>
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**UCC Discussion:** 1.) Changed the course title from Adult Concepts I Laboratory to Adult Concepts I Clinical per the national accreditation for nursing programs (ACEN) site visit for PN program Sep 9-11, 2025. It was recommended that all change the wording from laboratory to clinical, so the courses are clearly defined for clarity when registering for the class. 2.) Colorado State Board of Nursing clinical hour requirements changed from 350 hours to 400 hours for PN certificate programs. We need to increase the credits of the course from 2 credits to 3 credits (an increase of 1 credit hour) to accommodate this requirement. The additional credit will increase total clinical hours by 45, providing students with more hands-on, direct patient care during their first clinical experience and promoting the development of clinical judgment and critical thinking skills. 3.) Contact hours, academic engagement minutes, and student prep minutes were updated to reflect the change in credit hours on the course.

<b>Change Item Description</b>	<b>Old</b>	<b>New</b>
Credit hours:	2	3
Course name:	Adult Concepts I Laboratory	Adult Concepts I Clinical
Course abbreviated schedule name:	Adult Concepts I Laboratory	Adult Concepts I Clinical

<b>NURS 109L: Introduction to Mental Health Clinical</b>	<b>1</b>	<b>Course Modification - Approved</b>	<b>McQuade   Battauz</b>
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**UCC Discussion:** Course title changed from Introduction to Mental Health Laboratory to Introduction to Mental Health Clinical, as per the national accreditation for nursing programs (ACEN) site visit for PN program Sep 9-11, 2025. It was recommended to change the wording from "laboratory" to "clinical" to ensure the courses are clearly defined when registering for the class.

<b>Change Item Description</b>	<b>Old</b>	<b>New</b>
Course name:	Introduction to Mental Health Laboratory	Introduction to Mental Health Clinical
Course abbreviated schedule name:	Intro to Mental Health Lab	Intro Mental Health Clinical

<b>NURS 117L: Obstetrics and Pediatrics Clinical</b>	<b>2</b>	<b>Course Modification - Approved</b>	<b>McQuade   Battauz</b>
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**UCC Discussion:** Course title changed from Obstetrics and Pediatrics Laboratory to Obstetrics and Pediatrics Clinical, as per the national accreditation for nursing programs (ACEN) site visit for PN program Sep 9-11, 2025. It was recommended to change the wording from "laboratory" to "clinical" to ensure the courses are clearly defined when registering for the class.

<b>Change Item Description</b>	<b>Old</b>	<b>New</b>
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Course name:	Obstetrics and Pediatrics Laboratory	Obstetrics and Pediatrics Clinical
Course abbreviated schedule name:	Obstetrics and Pediatrics Lab	OB/Peds Clinical

<b>NURS 172L: Adult Concepts II Clinical</b>	<b>3</b>	<b>Course Modification - Approved</b>	<b>McQuade   Battauz</b>
<b>UCC Discussion:</b> Change the course title from Adult Concepts II Lab to Adult Concepts II Clinical, as per the national accreditation for nursing programs (ACEN) site visit for PN program Sep 9-11, 2025. It was recommended to change the wording from “laboratory” to “clinical” to ensure the courses are clearly defined when registering for the class.			
<b>Change Item Description</b>	<b>Old</b>	<b>New</b>	
Course name:	Adult Concepts II Lab	Adult Concepts II Clinical	
Course abbreviated schedule name:	Adult Concepts II Lab	Adult Concepts II Clinical	