

**Undergraduate Curriculum Committee
Meeting Minutes
October 28, 2021
via Zoom**

Members Present: Eric Elliott, Denise McKenney, Geoffrey Gurka, Dan Schultz-Ela, Sarah Lanci, Sloane Milstein, Elaine Venter, Sean Flanigan, Nick Bardo, Matt Schlieff, Tiffany Kragnes, Olga Grisak, Brian Hosterman

Members Absent: Wayne Smith

Ex-officio members present: Maggie Bodyfelt, Morgan Bridge, Amber D’Ambrosio, Janel Davis

Recording Secretary: Aaron Osborne

Chair Elliot called the meeting to order at 3:30pm

I. Announcements

A. There were none

II. Ex-Officio Reports

A. Associate Vice President of Academic Affairs for Assessment and Accreditation

Please encourage faculty to work on proposals. The February 4th deadline, which is when CIM closes, will approach quickly.

B. Registrar’s Office

Any course changes that faculty would like listed during Spring Registration for the Fall Schedule need to be approved during the December UCC Meeting.

C. Financial Aid

No updates.

D. Library

Please let the Library know as soon as possible when new courses/programs are under development. This allows them to better manage workload.

E. Catalog Description Reviewer

No updates.

F. Essential Learning

No updates.

III. Curriculum Proposals

Further details and summary of committee actions on curriculum proposals begin on page 3.

IV. Old Business

V. Information Items

- A. Chair Elliot reminded faculty to clearly list any changes made on proposals and then to be specific in justifications for those changes. This includes adding SLOs and the Topical Course Outline the first time the course is modified in CIM.
- B. All proposals should be submitted into CIM 4 to 6 weeks before the desired UCC Meeting to allow time for proposals to work through workflow.
- C. For courses to appear during Spring Registration for Fall Schedule, proposals must be at the December UCC meeting. CIM closes on Feb. 4 for proposals this year.
- D. When making a course change, the requisite program changes should be made at the same time. UCC Exec will not review course proposals until the accompanying program proposal is also submitted.
- E. Drop-In Curriculum Assistance is available this fall. All sessions will occur in DH 203 from 12:30-2:00. The two remaining fall dates are the following:
Tuesday, November 9, Tuesday, November 30.

II. New Business

- A. Essential Learning Proposals will begin working their way through workflow next meeting. Essential Learning courses are being asked to add the course SLOs and the Topical Course Outline, if that information is not yet in CIM.

Adjournment:

Flanigan moved to end the meeting and Bardo seconded. With no objections from the committee, Chair Elliott adjourned the meeting at 3:45pm.

Respectfully submitted by Aaron Osborne, October 30, 2021.

Effective Term - Summer 2022

Programs

The following is a summary: Additional information can be found on the individual curriculum proposals.

| Proposal | Degree | Committee Action | Motion Second |
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| 3420: Computer Science | BS | Modification - Approved | Gurka Bardo |
| <p>UCC Discussion: Specific course list for restricted electives changed to a more general statement because all of the current 300 and 400 level CSCI and MATH 361 courses satisfy the requirement. Updated wording on SLOs for clarity. No other discussion.</p> | | | |
| Change Item Description | Departmental Justification | | |
| List all proposed changes to the program: | The requirement for restricted electives was modified from a list of specific courses to "Complete 15 semester hours at the 300 or 400 level with a CSCI prefix or MATH 361 or other course(s) with advisor approval." | | |
| Justify each proposed modification to the program: | During a faculty meeting it was noted that all 300+ and 400+ level electives currently offered satisfy the requirements of the restricted choice list. As such, the restricted list was redundant. | | |
| Describe discussions about this proposal within the department and outcomes. | Computer Science faculty met with the department head on September 16, 2021 to discuss the program and its contents. Core course sequencing was discussed as was the upper division electives offered. It was noted that all level 300+ and 400+ as well as MATH 361 satisfy the requirements the restricted list sought to satisfy. As such, the restricted list is redundant and should be removed and replaced with the statement "Complete 15 semester hours at the 300 or 400 level with a CSCI prefix or MATH 361 or other course(s) with advisor approval." | | |

The following is a summary: Additional information can be found on the individual curriculum proposals.

| Proposal | Committee Action | Motion Second |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| ARTA 326: Intermediate Filmmaking | Modification - Approved | Lanci Schlieff |
| <p>UCC Discussion: 1. Add prerequisites ARTA 222 and ARTA 224. These prerequisite courses will keep students on a straightforward track in the program, by preventing students from taking all the courses in one topic, such as only taking film classes, or photo classes, rather than taking Animation, Film, and Photo classes together as that is how the program is designed. 2. 4 contact hours were changed from Lab to Studio since Art Studio is the instructional activity type used in this class. No other discussion.</p> | | |
| Change Item Description | Old | New |
| Lab: | 4 | |
| Prerequisites: | ARTA 223 and ARTA 225 | ARTA 222, ARTA 223, ARTA 224, and ARTA 225 |
| ARTA 424: Animation, Film, and Photography Studio I | Modification - Approved | Lanci Schlieff |
| <p>UCC Discussion: 1. Shorten and simplify description with more relevant information regarding the course. 2. Remove “Motion Design” from name, redundant. 3. Remove ARTA 325 prerequisite because this class will no longer be offered in the program, and/or is not necessary for success in ARTA 424. 4. Remove ARTA 327 as a prerequisite because this course focuses on Post-Production and is not necessary for the pre-production process in ARTA 424. 5. 4 contact hours were changed from Lab to Studio since Art Studio is the instructional activity type used in this class. 6. Type of instructional activity changed to more accurately describe the type of activity taught in this course (Mixed Methods of Studio Art and Lecture, not Lecture/Lab). No other discussion.</p> | | |
| Change Item Description | Old | New |
| Course name: | Animation, Film, Photography and Motion Design Studio I | Animation, Film, and Photography Studio I |
| Type of Instructional Activity: | Lecture/Lab: Vocational/Tech | Mixed Instructional Method |
| Course description for the catalog (do not list pre-reqs, co-reqs, and terms typically offered): | Exploration of advanced individual projects in animation, film, photography, and motion design. Students are encouraged to focus on advanced individual projects based on perfecting their personal interests and focusing on career goals. | Creation of pre-production and concept development for an individual or collaborative senior thesis. Students are encouraged to focus on their personal interests, career goals, and portfolio needs. |
| Course abbreviated schedule name: | AFP MD Studio I | Animation/Film/Photo Studio I |
| Prerequisites: | ARTA 322, ARTA 323, ARTA 324, ARTA 325, ARTA 326, and ARTA 327 | ARTA 322, ARTA 323, ARTA 324, and ARTA 326 |
| Field/Studio/Other: | | 4 |
| Academic engagement minutes per term: | | 3750 |
| Student preparation minutes for a term: | | 3000 |

CIVE 127: Engineering Modification - Approved Lanci | Gurka
Drawing for Civil Engineering

UCC Discussion: The instructional activity for this course was changed from lecture/lab: vocational/technical to lecture to better reflect the structure of the course. Hours and engagement/preparation minutes updated to reflect changes. No other discussion.

| Change Item Description | Old | New |
|-----------------------------------------|------------------------------|------------|
| Type of Instructional Activity: | Lecture/Lab: Vocational/Tech | Lecture |
| Lecture: | 1 | 3 |
| Lab: | 4 | |
| Total Contact Hours: | 5 | 3 |
| Academic engagement minutes per term: | | 2250 |
| Student preparation minutes for a term: | | 4500 |

CIVE 212: Introduction to Modification - Approved Lanci | Gurka
Geomatics

UCC Discussion: The instructional activity for this course was changed from lecture/lab: vocational/technical to lecture to better reflect the structure of the course. Hours and engagement/preparation minutes updated to reflect changes. No other discussion.

| Change Item Description | Old | New |
|-----------------------------------------|------------------------------|------------|
| Type of Instructional Activity: | Lecture/Lab: Vocational/Tech | Lecture |
| Lecture: | 1 | 3 |
| Lab: | 4 | |
| Total Contact Hours: | 5 | 3 |
| Academic engagement minutes per term: | | 2250 |
| Student preparation minutes for a term: | | 4500 |

| KINE 335: Sport in Society | Modification - Approved | Lanci Gurka |
|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------|
| <p>UCC Discussion: KINE 205 is the Intro to Sport Management and the program. This course provides the student with an overview of the industry as well as expectations of the program. Students who struggle with the introduction course often struggle at upper level courses within the program. By requiring KINE 205 prior to this course (KINE 335) students have time to make adjustments to be successful. Minor course description change to align it with standard formatting. No other discussion.</p> | | |
| Change Item Description | Old | New |
| Course description for the catalog (do not list pre-reqs, co-reqs, and terms typically offered): | The sociology of sport, covering the cultural traditions, social values, and psychosocial experiences of sport from antiquity to today. | Sociology of sport, covering the cultural traditions, social values, and psychosocial experiences of sport from antiquity to today. |
| Academic engagement minutes per term: | | 2250 |
| Student preparation minutes for a term: | | 4500 |
| Please indicate the semester(s) in which the course will typically be offered: | | Fall Spring Summer |
| Prerequisites: | | KINE 205 |

| KINE 402: Sport Marketing | Modification - Approved | Lanci Gurka |
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| <p>UCC Discussion: KINE 205 is the Intro to Sport Management and the program. This course provides the student with an overview of the industry as well as expectations of the program. Students who struggle with the introduction course often struggle at upper level courses within the program. By requiring KINE 205 prior to this course (KINE 402) students have time to make adjustments to be successful. Minor course description change to align it with standard formatting. No other discussion.</p> | | |
| Change Item Description | Old | New |
| Course description for the catalog (do not list pre-reqs, co-reqs, and terms typically offered): | The application of the principles of promotion and marketing to the sport and fitness industry including the areas of professional sports, corporate fitness, college/high school athletics, clubs and resorts, and others. | Application of the principles of promotion and marketing to the sport and fitness industry including the areas of professional sports, corporate fitness, college/high school athletics, clubs and resorts, and others. |
| Prerequisites: | MARK 231 | KINE 205, MARK 231 |
| Academic engagement minutes per term: | | 2250 |
| Student preparation minutes for a term: | | 4500 |
| Please indicate the semester(s) in which the course will typically be offered: | | Fall Spring Summer |