

**Undergraduate Curriculum Committee**  
**Meeting Minutes**  
**October 23, 2025**  
**UC 221, 3:30 – 5:00**

**Members Present:** Blake Bickham, Olga Grisak, Evan Curtis, Andrew Bajorek, Kyle McQuade, DJ Rew, Lisa Driskell, Scott Kessler, Nate Bachman, Cecilia Battauz, Joe Richards, Jason Roberson, Erika Jackson for Justin Gollob, and Margaret Knapp for Scott Andrews

**Ex-officio members present:** Jeremy Hawkins, Greg Baker, Janel Davis, Maygen Simm, Robert Cackler, and Amber D'Ambrosio

**Recording Secretary:** Lisa Bessette

Chair Bickham called the meeting to order at 3:30 pm.

**I. Announcements**

- A. CIM is now open. CIM will close on December 19, 2025, for all proposals. To ensure course changes are reflected for Spring registration (for Fall 2026 courses), the curriculum proposal must be approved at the December 4<sup>th</sup> UCC meeting. If you need courses to be available for Spring registration, please submit them by November 1<sup>st</sup> to ensure they are included on the December 4<sup>th</sup> UCC agenda.

**II. Ex-Officio Reports**

- A. Senior Associate Vice President
  - i. No update.
- B. Registrar's Office
  - i. No update.
- C. Financial Aid
  - i. No update.
- D. Library
  - i. Amber D'Ambrosio asked that if representatives know of any new courses or programs coming into CIM to please email her before they are entered into CIM so that the Library can work on obtaining resources needed for supporting the curriculum.
- E. Catalog Description Reviewer
  - i. No update.
- F. SLO Reviewer
  - i. Greg Baker explained his main objectives of reviewing SLOs: 1) that SLOs are student focused, 2) his timeliness in review, 3) consistency across SLOs, and 4) focused on future work as to eliminate constantly having to revisit SLOs once they are identified. Greg will email the proposal initiator if he has questions or finds any issues. The SLO components he will be looking for are: 1) action verb, 2) content in the form of a skill, 3) context, and conditions of that context, and 4) evidence and assessment.
- G. Essential Learning Chair
  - i. No update.

### **III. Old Business**

- A. The follow up discussion regarding allowing prescribed Essential Learning courses for BA and BS degrees revealed that several departments would be in favor of allowing Essential Learning credits to double count for both Essential Learning and the major. One committee member posed the question of how this would affect accreditation or HLC requirements. The next step if the committee chooses to pursue double-counting Essential Learning credits is to gain approval from the Academic Policies Committee.

### **IV. Curriculum Proposals**

- A. Curriculum proposals begin on page 3.

### **V. Information Items**

- A. Chair Bickham discussed the order of submitting proposals in CIM. Courses should be submitted first, followed by programs if the course changes require a program update. When submitting your courses, ensure that if prerequisite or corequisite courses are impacted as well, that those come through at the same time.
- B. Chair Bickham will email Department Heads about a change in workflow. The Substantive Reviewer (Lisa Bessette) step follows the Committee Representative. Lisa often identifies missing components of the proposal. She emails the initiator and adds a comment to the proposal before moving it forward in workflow. Chair Bickham will notify Department Heads of this workflow change so they can look for comments that may need follow-up at the bottom of the proposal.

### **VI. New Business**

- A. None.

Olga Grisak moved to adjourn and with no objections from the committee, Chair Bickham adjourned the meeting at 4:20 pm.

## UCC Proposals October 23, 2025

### Effective Term - Summer 2026

### Courses

The following is a summary: Additional information can be found on the individual curriculum proposals.

Title	Credits	Committee Action	Motion   Second
ARTA 226: 2D Rigged Animation	2	Course Addition - Approved	Driskell   Battauz
UCC Discussion: Offer more technical and specific instruction on animation techniques used in Western animation studios. This is more in-depth with Toon Boom software and specialized techniques than what's covered in ARTA 225 Principles of Animation class. We are running this course as a topics this semester, so it makes sense to create a class rather than keep running topics in the future. The students were excited for this additional opportunity.			
Change Item Description		Old	New
New Proposal: No differences to report			

ARTA 325: 3D Digital Animation	3	Course Modification - Approved	Roberson   Battauz
UCC Discussion: This class has not been offered in a while and did not get updated when CIM clean up was happening, or when the whole Art and Design department changed their course minutes. The class is now in demand again and needs to be updated with the following changes: 1) Added topical course outline, semesters offered, and SLOs as information was not transferred in when CIM was implemented. 2) Changed title from 3D Digital Modeling to 3D Digital Animation and removed two words from course description to accurately reflect the course content. 3) Changed Instructional Activity from Lecture/Lab: Vocational/Tech to Mixed Instructional Method. Following extensive discussions in the Art and Design Department on how to facilitate student learning more effectively, we have revised the class structure to better support flexible student learning by balancing lecture and studio time. These changes better reflect how we currently teach and will create better outcomes for our students. Contact hours, academic engagement, and student prep minutes were also updated to reflect the change to Mixed Instructional Method.			
Change Item Description		Old	New
Course name:		3D Digital Modeling	3D Digital Animation
Course abbreviated schedule name:		3D Digital Modeling	3D Digital Animation
Type of Instructional Activity:		Lecture/Lab: Vocational/Tech	Mixed Instructional Method
Course description for the catalog:		Exploration of the basics of 3D animation. Focus on modeling, texturing, lighting, cameras, animation, and rendering. Emphasis will also be on creative expression in these areas.	Exploration of the basics of 3D animation. Focus on lighting, cameras, animation, and rendering. Emphasis will also be on creative expression in these areas.

<b>ARTA 329: Video Art</b>	<b>3</b>	<b>Course Addition - Approved</b>	<b>Driskell   Battauz</b>
<b>UCC Discussion:</b> The increase in demand for immersive experiences (VR, AR), live concert and performance visuals, and gallery installations make this course important for artists who want to pursue non-traditional non-narrative techniques and careers in media, such as creating visuals for concerts, theater productions, non-traditional movie theater venues like art galleries, the Las Vegas Sphere, and interactive and immersive experiences like Meow Wolf. The course will also appeal to Studio Art, Graphic Design, and Theatre/Music majors.			
<b>Change Item Description</b>		<b>Old</b>	<b>New</b>
New Proposal: No differences to report			
<b>ARTH 316: 20th Century Art to 1950</b>	<b>3</b>	<b>Course Inactivation - Approved</b>	<b>Richards   Driskell</b>
<b>UCC Discussion:</b> This course repeats information in ARTH 220 and ARTE 119 and adds little new information to students completing this course.			
<b>Change Item Description</b>		<b>Old</b>	<b>New</b>
Delete Proposal: No differences to report			
<b>ARTH 322: Expressionism in 20th Century Art</b>	<b>3</b>	<b>Course Modification - Approved</b>	<b>Roberson   Battauz</b>
<b>UCC Discussion:</b> 1) Removed ARTE 118 and ARTE 119 as prerequisites because students will learn all the context they need within this course. ARTH 316 is being inactivated and can therefore no longer be used as a prerequisite for this course. 2) Semesters offered, SLOs, topical course outline, and engagement and prep minutes were added as information did not transfer over when CIM was implemented.			
<b>Change Item Description</b>		<b>Old</b>	<b>New</b>
Prerequisites:		ARTE 118, ARTE 119, and ARTH 316	
<b>ARTH 323: History of Modern Architecture</b>	<b>3</b>	<b>Course Modification - Approved</b>	<b>Roberson   Battauz</b>
<b>UCC Discussion:</b> 1) All prerequisites were removed. ARTE 118 and ARTE 119 are not needed, as their broadness in nature does not specifically prepare students for ARTH 323. ARTH 315 was removed because students will learn all the context they need within this course. ARTH 316 is being inactivated and can therefore no longer be used as a prerequisite for this course. 2) Semesters offered, SLOs, topical course outline, and engagement and prep minutes were added as information did not transfer over when CIM was implemented.			
<b>Change Item Description</b>		<b>Old</b>	<b>New</b>
Prerequisites:		ARTE 118 and ARTE 119; and ARTH 315 or ARTH 316	

<b>ENGL 388: Creative Writing: Crafting Poetry</b>	<b>3</b>	<b>Course Modification - Tabled</b>	<b>Battaaz   McQuade</b>
<b>UCC Discussion:</b> This proposal needs to be rolled back to the initiator for a course description update and to further review SLO verbiage.			
<b>Change Item Description</b>		<b>Old</b>	<b>New</b>
<b>ENGL 423: Genre Studies</b>	<b>3</b>	<b>Course Modification - Approved</b>	<b>Roberson   Battaaz</b>
<b>UCC Discussion:</b> Semesters offered, SLOs, topical course outline, and engagement and prep minutes were added as information did not transfer over when CIM was implemented.			
<b>Change Item Description</b>		<b>Old</b>	<b>New</b>
<b>ENGL 494: Seminar in Literature</b>	<b>3</b>	<b>Course Modification - Approved</b>	<b>Roberson   Battaaz</b>
<b>UCC Discussion:</b> 1) Academic engagement minutes and student preparation minutes, typical semester offered, SLOs, and topical course outline were added (info was not transferred when CIM was implemented). 2) Provided justification for repeatability as this information was not transferred when CIM was implemented: This course can be used as a capstone, upper division elective, or both. The seminar class rotates through instructors and topics, so a student taking this course for a second time would experience different content.			
<b>Change Item Description</b>		<b>Old</b>	<b>New</b>
Repeat limit		3	1
<b>HSCI 101: Introduction to Health Care Professions</b>	<b>3</b>	<b>Course Modification - Approved</b>	<b>Richards   Driskell</b>
<b>UCC Discussion:</b> Academic engagement minutes, student preparation minutes, terms typically offered, topical course outline, and student learning outcomes were filled in (info was not transferred when CIM was implemented).			
<b>Change Item Description</b>		<b>Old</b>	<b>New</b>
<b>NURS 415: Business of Health Care</b>	<b>2</b>	<b>Course Inactivation - Approved</b>	<b>McQuade   Battaaz</b>
<b>UCC Discussion:</b> This course is not listed in any nursing programs and all the prerequisite and corequisite courses are not active. This course is no longer being taught.			
<b>Change Item Description</b>		<b>Old</b>	<b>New</b>
Delete Proposal: No differences to report			
<b>PHYS 482: Senior Research</b>	<b>1</b>	<b>Course Modification - Approved</b>	<b>Battaaz   Roberson</b>
<b>UCC Discussion:</b> 1) SLOs, terms offered, topical course outline, and engagement and prep minutes missing were added as information was not transferred over when CIM was implemented. 2) Repeatability justification was added to explain the requirement for physics majors to take the course twice for the BS degree.			
<b>Change Item Description</b>		<b>Old</b>	<b>New</b>

Course description for the catalog:

An individual research project, supervised by a faculty advisor. The project may be selected from experimental or theoretical topics. The research concludes with a formal report written in accordance with The American Institute of Physics Style Manual. This course is normally taken twice in the senior year.

Individual research project, supervised by a faculty advisor. The project may be selected from experimental or theoretical topics. Includes practice of written communication in accordance with discipline standards.

Please provide justification for repeatability:

Physics majors are required to take two semesters of senior research for the B.S. degree.