

Graduate Curriculum Committee
April 12, 2017
Dominguez Hall 304

Meeting was called to order by Chair Don Carpenter at 4:00pm

Committee members present: Don Carpenter (Business), Cindy Chovich (Teacher Education), Kris Dietrich (Theatre), Sandy Forrest (Health Sciences), Kristen Hague (Languages, Literature and Mass Communication), Kristin Heumann (Kinesiology), Jake Jones (Social and Behavioral Sciences), Rick Ott (Computer Science, Math and Statistics), Araan Schmidt (Fine Arts), Jun Watabe (Music and Theatre), and Kimberly White (Physical and Environmental Sciences)

Committee members absent: Paul Hampton (Biological Sciences)

Ex-officio members present: Barbara Borst (Library), and Tim Pinnow (Graduate Programs/Graduate Advisory Committee)

Recording Secretary: Kristen Hague

- I. Welcome
- II. Announcements
 - A. All proposals from the February meeting have been corrected
- III. New Business
 - A. Richard Vail will complete Don Carpenter's 2016-2019 term
 - B. Kristen Hague is leaving the committee as the LLMC representative and a replacement (still to be determined) will take her place for the last year of her term
 - C. Kimberly White is leaving the committee as the PES representative and a replacement (still to be determined) will take her place for the last year of her term
 - D. GCC Members for 2017-2020 term
 1. Biological Sciences--To be determined
 2. Health Sciences—Bridget Marshall
 3. Kinesiology—Kristin Heumann
 4. Social and Behavioral Sciences—Michelle Sunkel
 - E. Election of officers for 2015-2016
 1. The Chair position is currently unfilled
 2. Kristin Heumann was elected as the GCC Vice Chair
 - a. There is a possibility that Academic Affairs will be able to provide clerical support for the GCC starting next year. In that case, Heumann has agreed to serve as the GCC Chair. This will be

further addressed at the first GCC meeting of the Fall 2017 semester.

3. Kris Dietrich was elected as the GCC Secretary

F. Discussion of draft Annual Report for 2016-2017

1. **Motion: to approve the Annual Report (Chovich/Heumann); motion carried**

2. Approved report is attached to these minutes

IV. **Motion: to adjourn at 4:28 (Dietrich/Forrest)**

**Graduate Curriculum Committee
2016-2017 Annual Report
April 12, 2017**

2016 – 2017 GCC Membership with Term Expirations

Araan Schmidt, Art, 2018
Paul Hampton, Biological Sciences, 2017
Don Carpenter, Business, 2019, Chair
Rick Ott, Computer Science, Math and Statistics, 2019
Sandy Forrest, Health Sciences, 2017, Vice Chair
Kristin Heumann, Kinesiology, 2017
Kristen Hague, Languages, Literature and Mass Communications, 2018, Secretary
Jun Watabe, Music, 2018
Kimberly White, Physics and Environmental Science, 2018
Jake Jones, Social and Behavioral Sciences, 2017
Cindy Chovich, Teacher Education, 2019
Kristopher Dietrich, Theater, 2019

Ex Officio:

Cynthia Pemberton, VPAA
Barbara Borst, Library
Holly Teal, Registrar
Susan Longest, Catalog Description Reviewer
Tim Pinnow, Director of Graduate Programs
Tim Pinnow, Chair of Graduate Advisory Committee
Curt Martin, Director of Financial Aid
No one appointed as Student Representative

Information and Business Items

September 21, 2016

- I. Welcome and introductions.
- II. Announcement that committee has full complement of members.
- III. New graduated certificates and courses in English, Math, and Social Studies will be on the November 11 GCC Agenda. Those will enable concurrent high school teachers to earn the 18 hours of graduate coursework necessary to meet HLC guidelines for teachers in higher education. Students who complete the 18 hours will have the opportunity to use them in the future towards an MAEd from CMU. Therefore, on November 11, GCC will also examine three new MAEd program proposals.
- IV. GCC is required to meet twice each semester. Following meeting times were set for 4:00 pm on Wednesdays on September 21, November 9, February 22, and April 12.
- V. Curriculum proposal deadlines were discussed and adopted.
- VI. The 2016-17 revised curriculum forms were demonstrated and discussed by Jessie Barnett. The revised forms will eliminate confusion and provide better instructions. They will also interface better with official databases.

November 9, 2016

- VII. Proposals were approved for the new courses and programs discussed in III, above. Those proposals are listed at the end of this report.

February 22, 2017

- VIII. Course and program proposals from Business, Center for Teacher Education, and Health Sciences were approved. Those proposals are listed at the end of this report.

April 13, 2016

- IX. Richard Vail, will complete the remainder of the Department of Business 2016-2019 term, as Don Carpenter is retiring in May 2017.
- X. Kristen Hague will leave GCC and LLMC needs to select a replacement for 2017-18.
- XI. Kimberly White will leave GCC and PES needs to select a replacement for 2017-18.
- XII. The following GCC members' terms expire at the end of 2016-17 will be filled for 2017-2020 as follows:
Paul Hampton, Biological Sciences; 2017-20 representative to be determined.
Sandy Forrest, Health Sciences; Bridget Marshall will serve in 2017-2020.
Kristin Heumann, Kinesiology; Kristin Heumann will return for 2017-2020.
Jake Jones, Social/Behavioral Sciences; Michelle Sunkel will serve, 2017-2020.
- XIII. Officers were elected for 2017-2018 GCC: Chair, no nominations; Vice Chair, Kristin Heumann (who agreed to serve as Chair if more clerical support is provided by Academic Affairs to handle curriculum proposals); Secretary, Kristopher Dietrich.
- XIV. This Annual Report was discussed and approved.

Curriculum Proposals Approved

The following proposals were approved by GCC on November 9, 2016:

Computer Science, Math, and Statistics proposals

- Course Addition – MATH 500 Introduction to Graduate Studies in Applied Mathematics
- Course Addition – MATH 510 Applied Probability and Statistics
- Course Addition – MATH 520 Applied Numerical Methods
- Course Addition – MATH 530 Applied Mathematical Modeling
- Course Addition – MATH 540 Applied Audio and Image Processing
- Course Addition – MATH 550 Mathematical Logic and Foundations of Mathematics
- Course Addition – MATH 560 Applied Number Theory
- Course Addition – MATH 570 Applied Cryptography
- Course Addition – MATH 596 Topics
- Program Addition – Graduate Certificate in Applied Mathematics

Language, Literature, and Mass Communications proposals

- Course Addition – ENGL 521 Seminar in Literary Theory
- Course Addition – ENGL 550 Studies in Creative Writing
- Course Addition – ENGL 554 Topics in British and Commonwealth Literature
- Course Addition – ENGL 561 Topics in American Literature
- Course Addition – ENGL 586 Seminar in Rhetoric and Composition

- Course Modification – ENGL 543 Language Systems and Linguistic Diversity
- Program Addition – Graduate Certificate in Rhetoric and Literary Studies

Social and Behavioral Studies proposals

- Course Addition – HIST 501 Early American History: Foundation-Civil War
- Course Addition – HIST 502 Late American History: Civil War-Modern U.S.
- Course Addition – HIST 510 Early European History: Ancient-Reformation
- Course Addition – HIST 511 Modern European History: Reformation-20th Century
- Course Addition – POLS 501 Theories of Political Science
- Course Addition – POLS 505 American Government
- Program Addition – Graduate Certificate in Social Studies

Center for Teacher Education proposals

- Program Addition – MAEd in Applied Mathematics
- Program Addition – MAEd in Rhetoric and Literary Studies
- Program Addition – MAEd in Social Studies

The following proposals were approved by GCC on February 22, 2017:

Business proposals

- Course Addition -- BUGB 592 MBA Thesis II
- Course Modification -- BUGB 590 Thesis
- Course Modification -- MANG 510 Organizational Theory and Behavior
- Program Modification -- MBA Business Administration

Health Sciences proposals

- Program Addition -- MSN Nursing Leadership and Administration
- Course Modification -- NURS 750 Capstone: Application of EBP I
- Course Modification -- NURS 760 Capstone: Application of EBP II

Center for Teacher Education proposals

- Program Modification -- Grad Cert Education-Exceptional Learner
- Program Modification -- Grad Cert Education-Initial Teacher Licensure-Elementary
- Program Modification -- Grad Cert Education-Initial Teacher Licensure-Secondary
- Program Modification -- MA Education-Initial Teacher Licensure-Elementary
- Program Modification -- MA Education-Initial Teacher Licensure-Secondary
- Course Addition -- EDUC 570 Classroom Management
- Course Addition -- EDUC 580 Secondary Instructional Methods Across the Curriculum
- Course Addition -- EDUC 580A Secondary Instructional Methods for English Language Arts
- Course Addition -- EDUC 580B Secondary Instructional methods for Social Studies
- Course Addition -- EDUC 580C Secondary Instructional Methods for Mathematics
- Course Addition -- EDUC 580D Secondary Instructional Methods for Science
- Course Addition -- EDUC 580E Secondary Instructional Methods for Spanish
- Course Addition -- EDUC 584 Secondary Literacy Methods Across the Curriculum
- Course Addition -- EDUC 585 Elementary Integrated Science, Social Studies, and Art Theory and Methodology K-6

- Course Addition -- EDUC 587 Elementary Reading and Language Arts Theory and Methodology K-6
- Course Addition -- EDUC 588 Elementary Mathematics Theory and Methodology K-6
- Course Addition -- EDUC 592A ITL Elementary Pre-Internship
- Course Addition -- EDUC 592B ITL Secondary Pre-Internship
- Course Modification -- EDSE 501 Instructional Strategies in Special Education
- Course Modification -- EDSE 502 Behavioral Interventions for the Learner with Special Needs
- Course Modification -- EDSE 503 Methods of Teaching Students with Mild Disabilities Reading and Math
- Course Modification -- EDSE 506 Educating Students with Low Incidence Disabilities in Inclusive Environments
- Course Modification -- EDSE 510 The Learner Who is Twice Exceptional, Including Gifted and Talented
- Course Modification -- EDSE 515 Internship K-6 Elementary Practicum in Special Education
- Course Modification -- EDSE 520 Internship 6-12 Secondary Practicum in Special Education