

Western Colorado Community College
Curriculum Meeting Minutes
12/13/16

Members Present: Glen Hoff (Chair), David Miller (Vice Chair), Michael Carsten (WCCC-Transportation), Steve McGraw (STEM), Michael Carlton (WCCC-Machining) Lisa Driskell (Vice Chair, Undergraduate Curriculum Committee)

Ex-officio members present: Kurt Haas (Designee for Academic Affairs), Laureen Cantwell (Library Representative), Holly Teal (Registrar)

Guest: Dan McClintock (Visual Communications), Christine Murphy (Director of Instruction)

Recording Secretary: Tammy Murray (WCCC Administrative Assistant)

Chair Glen Hoff called the meeting to order at 3:30 pm

I. Old Business

- a. Minutes from November 15, 2016
 - **Motion to approve the November 15, 2016 minutes Michael Carlton, Seconded by Michael Carsten.**

No discussion.

- **Motion approved by all committee members.**

- b. Review of UCC Minutes
 - i. Didn't have the minutes to discuss

- c. AAS MOAP Program Sheet
 - **Motions to approve the AAS MOAP Program sheet David Miller, Seconded by Steve McGraw**

Discussion: A few corrections needed in the modification form to match the program sheet.

- **Motion approved with corrections by all committee members.**

- d. AAS Water Quality Management

- **Motion to approve the AAS WQMS Program Sheet David Miller, Seconded by Steve McGraw**

Discussion: A few corrections needed in the modification form to match the program sheet.

- **Motion approved with corrections by all committee members.**

II. Curriculum Proposals

- **Motion to approve the course additions for Visual Communications-MGDI, MGDI 100 Virtual Reality Production I, MGDI 200 Virtual Reality Production II, MGDI 270 Virtual Reality Production III, MGDI 274 Directing Virtual Reality, MGDI 275 Producing Indie Virtual Reality and MGDI 285 Virtual Reality Capstone by David Miller Seconded by Michael Carlton.**

Discussion: Dan McClintock explained the reasons the program has changed. Members brought to the attention the “VR” should be changed to Virtual Reality on the forms to clarify the title.

- **Motion approved with corrections by all committee members.**
- **Motion to approve the program additions for the AAS Visual Communications Immersive Design Technology and the Technical Certificate: Visual Communication Immersive Media Technology by David Miller. Seconded by Steve McGraw.**

Discussion: Dan McClintock explained that based on High School surveys it was determined that students believe Virtual Reality would be a better program fit than the traditional 3D animation.

- **Motion approved with corrections by all committee members.**
- **Motion to approve the program deletions of the Office Administration programs; AA Liberal Arts-Administration Office Tech: 2334, AAS Administration Office Tech-Administrative Professional: 1395 and Technical Certificate General Office Administration by Michael Carsten. Seconded by David Miller.**

Discussion: Glen Hoff spoke for OFAD and explained the ABUS or Applied Business will replace the Office Administration programs. ABUS has been approved but needed deletions of OFAD to complete.

- **Motion approved by all committee members.**
- **Motion to approve the deletions of the courses OFAD 101-Office Bookkeeping, OFAD 105-Ten Key, OFAD 120-Internet and Social Networking, OFAD 125-Multimedia and Web Editing, OFAD 147-Introduction to Personal Computers, OFAD 153-Word Processing I and OFAD 201-Office Procedures, OFAD 202-Records Management, OFAD 206-Computerized Bookkeeping, OFAD 208-Spreadsheets, OFAD 221-Transcriptions Machines, OFAD 267-Presentation, Publishing and Desk Top Management, OFAD 269-Complete PC Database and OFAD 291-Service Learning by David Miller. Seconded by Steve McGraw.**

No Discussion:

- **Motion approved by all committee members.**
- **Motion to approve the Course Modifications TECI 180-Cisco Networking 1, TECI 185-Cisco Networking 2, TECI 230-Cisco Networking 3 and TECI 235- Cisco Networking 4 by David Miller, Seconded by Michael Carlton.**

Discussion: Steve explained the program is being updated to reflect new and evolving technologies and to reflect local workforce needs.

- **Motion approved with corrections by all committee members.**

- Motion to approve the program additions AAS Information and Communication Technology, Technical Certificate: Information and Communication Technology, Healthcare Information Networking, Technical Certificate: Information and Communication Technology, Help Desk Technician and Technical Certificate: Information and Communication Technology, Network Technician by David Miller. Seconded by Michael Carsten.

Discussion: Errors need corrected.

- Motion approved with corrections by all committee members.
- Motion to approve the course deletions TECI 251-Leadership and TECI 290 Certification by David Miller. Seconded by Michael Carlton.

No Discussions

- Motion approved by all committee members.
- Motion to approve the Program Deletions AAS Technology Integration-Networking/Telecommunication Technician: 1328, Technical Certificate: Network Technician, Technical Certificate: Telecommunication VoIP Technician by Steve McGraw Seconded by David Miller.

Discussion: The programs are being deleted to allow the new programs to be accepted. Deletions are contingent on the acceptance of the approval of the new TECI Programs.

- Motion approved with corrections by all committee members.
- Motion to approve the course additions TECI 111-Healthcare Data Management and Information Systems, TECI 131-Principles of Information Assurance, TECI 142- Internet of Things, TECI 165-Convergent Technologies, TECI 242-Cloud Computing by David Miller. Seconded by Michael Carlton.

No Discussion

- Motion approved with corrections by all committee members.

III. New Business:

Holly Teal spoke of a new program for the curriculum. Making cataloging much easier and simplify a lot of the questions of which paper goes with what. Program is user friendly. Everyone agreed it would be great to proceed with trying to acquire it.

IV. Meeting adjourned 5:00 PM