

WCCC Curriculum Committee
Meeting Minutes
March 9, 2021
Teams

Members Present: Wayne Smith; Joe Quesenberry, Michael Carsten, Karrie Stanfill, Jason Roberson

Members Absent: Denise McKenney

Ex-officio members present: Morgan Bridge, Aaron Osborne, Maggie Bodyfelt, Janel Davis, Tracie Seurer, Curt Martin, Brigitte Sundermann.

Guests: Stacy Dollar, Carolyn Ferreira-Lillo, Josh Pertile

Recording Secretary: Bonnie Aman

Chair Smith called the meeting to order at 3:33 pm.

- I. Announcements
 - A. Form WCCC Certificate SLO Review Committee.

- II. II. Curriculum Proposals

- A. Applied Business

- Program Modification

- 1. 1301: Applied Business: Frontline Supervision (AAS)

- Motion: To approve the Program Modification for 1301: Applied Business Frontline Supervision (AAS) (Carsten/Quesenberry). No Discussion. The committee voted unanimously to approve the program modification for Applied Business.**

- B. Aviation

- Course Addition

- 2. AVTN 245 - Aviation Safety (2)
 - 3. AVTN 247 - Aviation Physiology (2)

- Motion: To approve the Course Additions, AVTN 245-Aviation Safety, and AVTN 247-Aviation Physiology for the Aviation program (Roberson/Quesenberry). No Discussion. The committee voted unanimously to approve the course additions for Aviation.**

- Program Modification

- 4. 1378: Aviation Technology: Fixed Wing (AAS)

- Motion: To approve the Program Modification for Aviation (Stanfill/Carsten). Updated course sequencing to better show Track 1 and Track 2, approved by Maggie Bodyfelt and Morgan Bridge. The committee voted unanimously to approve the program modification for Aviation.**

C. Construction Electrical

Course Modification

5. ELCE 135 – National Electrical Code II

Motion: To approve the Course Modification to ELCE 135-National Electrical Code II for Construction Electrical (Stanfill/Quesenberry). No Discussion. The committee voted in majority to approve the course modification for Construction Electrical.

6. ELCE 150 – DC Circuit Fundamentals

Motion: To approve the Course Modification to ELCE 150 – DC Circuit Fundamentals for Construction Electrical (Roberson/Quesenberry). No Discussion. The committee voted in majority to approve the course modification for Construction Electrical.

7. ELCE 155 – AC Circuit Fundamentals

Motion: To approve the Course Modification to ELCE 155 – AC Circuit Fundamentals for Construction Electrical (Roberson/Stanfill). No Discussion. The committee voted in majority to approve the course modification for Construction Electrical.

Program Modification

8. 1316: Construction Electrical (TCT) Adding Math 107 which changes it from

Motion: To approve the Program Modification to 1316: Construction Electrical (TCT) for Construction Electrical (Stanfill/Roberson). No Discussion. The committee voted in majority to approve the program modification for Construction Electrical.

9. 1392: Construction Electrical (AAS)

Motion: To approve the Program Modification to 1392: Construction Electrical (TCT) for Construction Electrical (Carsten/Roberson). No Discussion. The committee voted in majority to approve the program modification for Construction Electrical.

D. Culinary Arts

Course Addition

10. CUAR 238 – American Regional Cuisine

Motion: To approve the Course Addition – CUAR 238 – American Regional Cuisine for Culinary Arts (Stanfill/Roberson). No Discussion. The committee voted in majority to approve the course addition for Culinary Arts.

11. CUAR 293 - Restaurant Operations Practicum

Motion: To approve the Course Addition of CUAR 293 – Restaurant Operations Practicum for the Culinary Arts program. (Roberson/Carsten). No Discussion. The committee voted in majority to approve the course addition for Culinary Arts.

Course Inactivation

12. CUAR 233 – Advanced Line Prep and Cookery

Motion: To approve the Course Inactivation for CUAR 233 – Advanced Line Prep and Cookery for Culinary Arts (Roberson/Stanfill). No Discussion. The committee voted in majority to approve the course inactivation for Culinary Arts.

Course Modification

13. CUAR 100 - Culinary Program Fundamentals

Motion: To approve the Course Modification for CUAR 100 – Culinary Program Fundamentals for Culinary Arts (Stanfill/Quesenberry). No Discussion. The committee voted in majority to approve the course modification for Culinary Arts.

14. CUAR 115 - Introduction to Sustainable Cuisine

Motion: To approve the Course Modification for CUAR 115 – Introduction to Sustainable Cuisine (Carsten/Roberson). No Discussion. The committee voted in majority to approve the course modification for the Culinary Arts program.

15. CUAR 125 - Introduction to Foods

16. CUAR 129 – Center of the Plate

17. CUAR 145 – Introduction to Baking

Motion: To approve the Course Modifications of CUAR 125 – Introduction to Foods, CUAR 129 – Center of the Plate, CUAR 145 – Introduction to Baking for Culinary Arts (Stanfill/Roberson). No Discussion. The committee voted in majority to approve three course modifications for the Culinary Arts program.

18. CUAR 160 – Cake Decorating

Motion: To approve the Course Modification for CUAR 160 – Cake Decorating for Culinary Arts (Roberson/Quesenberry). No Discussion. The committee voted in majority to approve the course modification for the Culinary Arts.

19. CUAR 190 – Dining Room Management

Motion: To approve the Course Modification of CUAR 190 – Dining Room Management (Stanfill/Roberson). No Discussion. The committee voted in majority to approve the course modification for the Culinary Arts program.

20. CUAR 251 – Advanced Garde Manager and Hors D' Oeuvres

Motion: To approve the Course Modification for CUAR 251 – Advanced Garde Manager and Hors D' Oeuvres for the Culinary Arts program. (Carsten/Quesenberry). No Discussion. The committee voted in majority to approve the course modification for the Culinary Arts program.

Program Modification

21. 1141: Bakeshop Production (TCT)

Motion: To approve the Program Modification for 1141: Bakeshop Production (TCT) for the Culinary Arts program (Roberson/Quesenberry). No Discussion. The committee voted in majority to approve the program modification for Culinary Arts.

22. 1142: Food Preparation (TCT)

Motion: To approve the Program Modification of 1142: Food Preparation (TCT) for the Culinary Arts program (Roberson/Quesenberry). No Discussion. The committee voted in majority to approve the program modification for Culinary Arts.

23. 1340: Baking and Pastry (AAS)

Motion: To approve the Program Modification to 1340: Baking and Pastry (AAS) for the Culinary Arts program (Carsten/Stanfill). No Discussion. The committee voted in majority to approve the program modification for Culinary Arts.

24. 1350: Culinary Arts (AAS)

Motion: To approve the Program Modification to 1350: Culinary Arts (AAS) for the Culinary Arts program (Roberson/Quesenberry). No Discussion. The committee voted in majority to approve the program modification for Culinary Arts.

E. Electric Lineworker

Program Modification

25. 1391: Electric Lineworker (AAS) Stanfill / Carsten

Motion: To approve the Program Modification to 1391: Electric Lineworker (AAS) for the Electric Lineworker program (Stanfill/Carsten). No Discussion. The committee voted in majority to approve the program modification for Electric Lineworker.

F. Gerontology
Course Addition

26. GRNT 234 – Hospice Care (1)

Motion: To bring from the curriculum que, add to the agenda and approve the Course Addition GRNT 234 – Hospice Care for the Gerontology program (Roberson/Quesenberry). Instructors will complete a Course Substitution form to replace GRNT 131 with GRNT 234. The committee voted in majority to approve the course modification for Gerontology.

Course Modification

27. GRNT 110 – Introduction to Gerontology

Motion: To approve the Course Modification for GRNT 110 – Introduction to Gerontology (Quesenberry/Roberson). No Discussion. The committee voted in majority to approve the course modification for Gerontology.

28. GRNT 125 – Community Resources for Older Adults

Motion: To approve the Course Modification to GRNT 125 – Community Resources for Older Adults for the Gerontology program (Quesenberry/Roberson). No Discussion. The committee voted in majority to approve the course modification for Gerontology.

Course Inactivation

29. GRNT 131 – Hospice Care

Motion: To approve the Course Inactivation of GRNT 131 – Hospice Care for the Gerontology program (Carsten/Roberson). The course cannot be inactivated without a program modification to 1166: End of Life Care (TCT) which has not yet been proposed. GRNT will not show in course scheduling and students will be directed to GRNT 234. The committee voted in majority to table the course inactivation for Gerontology.

G. Mechatronics

Program Modification

30. 1198: Mechatronics: Automation Instrumentation (TCT)

Motion: To approve the Program Modification to 1198: Mechatronics: Automation Instrumentation (TCT) for the Mechatronics program (Stanfill/Quesenberry). No Discussion. The committee voted in majority to approve the program modification for Mechatronics.

31. 1398: Mechatronics (AAS)

Motion: To approve the Program Modification to 1398: Mechatronics (AAS) for the Mechatronics program (Stanfill/Roberson). No Discussion. The committee voted in majority to approve the program modification for Mechatronics.

Motion: To extend the meeting to 5:15 pm (Carsten/Quesenberry). All approved.

H. Medical Office Assistant

Course Modification

32. MOAP 110 – Medical Office Administration

Motion: To approve the Course Modification to MOAP 110 – Medical Office Administration for the Medical Office Assistant program (Quesenberry/Carsten). No Discussion. The committee voted in majority to approve the course modification for Medical Office Assistant.

33. MOAP 111 – Introduction to Medical Assisting

Motion: To approve the Course Modification to MOAP 111 – Introduction to Medical Assisting for the Medical Office Assistant program (Carsen/Roberson). No Discussion. The committee voted in majority to approve the course modification for Medical Office Assistant.

34. MOAP 130 - Medical Office Administration Insurance Billing and Coding

35. MOAP 133 - Basic Medical Sciences I

36. MOAP 135 - Basic Medical Sciences II

37. MOAP 136 - Introduction to Clinical Skills

38. MOAP 138 - Medical Assisting Laboratory Skills

39. MOAP 140 – Medical Assisting Clinical Skills

40. MOAP 147 – Medical Terminology

41. MOAP 150 – Pharmacology for Medical Assistants

Motion: To approve the Course Modifications of MOAP 130 - Medical Office Administration Insurance Billing and Coding, MOAP 133 - Basic Medical Sciences I, MOAP 135 - Basic Medical Sciences II, MOAP 136 - Introduction to Clinical Skills, MOAP 138 - Medical Assisting Laboratory Skills, MOAP 140 – Medical Assisting Clinical Skills, MOAP 147 – Medical Terminology, MOAP 150 – Pharmacology for Medical Assistants for the Medical Office Assistant program (Quesenberry/Carsten). No Discussion. The committee voted in majority to approve the course modifications for Medical Office Assistant.

I. Veterinary Technology

Course Modification

42. VETT 102 – Veterinary Medical Terminology

Motion: To approve the Course Modification to VETT 102 – Veterinary Medical Technology for Veterinary Technology (Roberson/Stanfill). No Discussion. The committee voted in majority to approve the course modification for Veterinary Technology.

43. VETT 108 – Introduction to Laboratory Procedures
44. VETT 109 – Applied Companion Animal Behavior
45. VETT 116 – Humane Treatment and Handling of Animals
46. VETT 120 – Office Procedures and Relations
47. VETT 134 – Diagnostic Imaging
48. VETT 172 – First Year Clinical Basics
49. VETT 205 – Veterinary Anatomy and Physiology I
50. VETT 205L – Veterinary Anatomy and Physiology I Laboratory
51. VETT 280 – Diagnostic Imaging Clinical

Motion: To approve the Course Modifications to VETT 108 – Introduction to Laboratory Procedures, VETT 109 – Applied Companion Animal Behavior, VETT 116 – Humane Treatment and Handling of Animals, VETT 120 – Office Procedures and Relations, VETT 134 – Diagnostic Imaging, VETT 172 – First Year Clinical Basics, VETT 205 – Veterinary Anatomy and Physiology I, VETT 205L – Veterinary Anatomy and Physiology I Laboratory, VETT 280 – Diagnostic Imaging Clinical for Veterinary Technology (Roberson/Stanfill). No Discussion. The committee voted in majority to approve the course modifications for Veterinary Technology.

52. VETT 206 – Veterinary Anatomy and Physiology II
53. VETT 206L – Veterinary Anatomy and Physiology II Laboratory

Motion: To table the Course Modifications to VETT 206 – Veterinary Anatomy and Physiology II and VETT 206L – Veterinary Anatomy and Physiology II Laboratory for the Veterinary Technology program (Carsten/Stanfill). These two courses were tabled until the next curriculum meeting. More clarity is needed on the changes and justification. The committee voted in majority to table the course modifications for Veterinary Technology.

Program Modification

54. 1306: Veterinary Technology (AAS)

Motion: To approve the Program Modification of 1306: Veterinary Technology (AAS) for Veterinary Technology (Stanfill/Roberson). The footnote strongly suggesting students take PHIL 105 was removed but no explanation was given. The committee voted in majority to approve the program modification with a comment added regarding the removal of the PHIL 105 information for Veterinary Technology.

Adjournment:

Quesenberry made a motion to end the meeting. With no objections from the committee, Chair Smith adjourned the meeting at 4:56 pm.

Respectfully submitted by Bonnie L. Aman, March 15, 2021.

