

**Graduate Curriculum Committee  
Minutes  
March 11, 2020 at 4 pm  
UC 222**

**Members Present:** Cynthia Chovich, Philip Gustafson, Kristin Heumann, Bridget Marshall, Kyle Stone, Jeremy Tost, and Jun Watabe.

**Members Absent:** Eli Hall, Paul Hampton, Scott Bevill, Jason Reddoch, Amanda Benzin

**Ex-officio members present:** Maggie Bodyfelt, Barbara Borst, Morgan Bridge

**Guests:**

**Recording Secretary:** Aaron Osborne

Chair Heumann called the meeting to order at 4:04.

**I. Announcements**

- a. Chair Heumann announced that elections for a new GCC Chair will need to be held at the April meeting. She is term-limited and will go off GCC this spring.

**II. Unfinished Business**

- a. Graduate SLOs approval was discussed. It was moved by Chovich and seconded by Stone to approve the Professional SLOs as presented last meeting. Discussion followed to clarify that graduate certificates do need to include SLOs. However, only 2-3 SLOs are needed.

**III. Curriculum Proposals**

**Summary of committee action on curriculum proposals follows the minutes on page 2.**

**IV. New Business**

- a. None

**V. Informational Items**

- a. The curriculum process was discussed. Faculty Senate must approve all curriculum changes. Consequently, even though a course/program has been approved at GCC, it can take at least two more months for classes to move in the scheduling software.

With no objections, the meeting was adjourned at 4:35.

Respectfully submitted by Aaron Osborne, 3/11/20.

**GCC Programs 3-11-20**

**Effective Term - Summer 2020**

<b>Title</b>	<b>Degree</b>	<b>Committee Action</b>	<b>Motion   Second</b>
<b>7202: Education: Educational Leadership (EDLD)</b>	<b>GCT</b>	<b>Approved - Modification</b>	<b>Stone   Marshall</b>

**GCC Discussion:** Chovich explained curriculum changes were primarily due to a credit hour change with EDLD 532 moving to a 3 credit hour course. Committee edited the justification to match the content of the proposal, adjusted SLOs with the correct course number, removed the word "delete" from a course in the Program Specific Courses, and adjusted EDLD 532 credits in Suggested Course Plan. No other discussions.

<b>Change Item Description</b>	<b>Department Justification</b>
List all proposed changes to the program:	EDLD 531 (1ch) and EDLD 530 (2ch) are being deleted with the curriculum being combined to create a 3 credit course, EDLD 532.
Justify each proposed modification to the program:	The long-term goal for the leadership program is to reduce the program's content courses to 24 hours (matching State requirements for a principal license), with mostly 3-hour courses. 1 and 2 hour courses are harder to staff and complicate the curriculum sequencing and course offerings. This specific change proposal is to delete EDLD 531 and EDLD 530, combining them to make EDLD 532, a 3-hour course.
Describe discussions about this proposal within the department and outcomes.	The Center for Teacher Education graduate studies committee, Program Coordinator Mark Schmalz, and Department Head Dr. Blake Bickham have discussed and approved this change.

**8100: Business Administration MBA Approved - Modification Marshall | Tost**

**GCC Discussion:** Stone discussed changes, stating changes were primarily clean-up and clarification of the 3+2 requirements. In order for GCC to review program requirements, this information needs to remain on the program sheet. GSAC will discuss and bring back to GCC. No other discussions.

<b>Change Item Description</b>	<b>Department Justification</b>
List all proposed changes to the program:	1. Update Student Learning Objectives(SLO).2. Add MBA Internship class (BUGB 599) as an option for electives.3. Remove footnote #1 at the end of Program Specific Requirements regarding Thesis option.4. Changed 3+2 GPA requirements from 3.00 to 3.25.
Justify each proposed modification to the program:	1. The MBA SLO's were modified Spring 2019 by the MBA faculty and approved by Dr. Bridge (AVPAA).2. The reactivation of BUGB 599 internship will allow many of our non-traditional MBA students (3+2, newly graduates, etc.) to pursue an internship that provides practical experience. This course will be allowed for 3-credit maximum satisfying of the 6-credit elective requirement. 3. The Thesis option was removed AY19-20 but this footnote was missed during the revision process.4. Originally, the GPA requirement for 3+2 students was 3.5 and was lowered to 3.0 a number of years ago. The MBA Committee has been evaluating the performance of many of our 3+2 students and over the past 2 years as there has been an increase with 3+2 students struggling to rise to the Master level work expected within the 3+2 program. This was discussed with the Accounting faculty and as a group, it was decided to increase the GPA to 3.25. The 3+2 students are not required to take the GRE/GMAT therefore we are very dependent on their GPA and performance in other ACCT classes and the faculty sponsorship recommendation.
Describe discussions about this proposal within the department and outcomes.	1. The SLO's were voted and approved unanimously by all MBA Committee faculty 3/4/2019.2. The BUGB 599 Internship course was first discussed with Mr. Pinnow (Graduate Director) Fall 2019 and with his approval, this was voted on and approved unanimously by the MBA Committee 9/11/2019.3. No approvals necessary...cleaning up from previous program change.4. The 3+2 GPA increase proposal was submitted to the MBA Committee and approved on 11/22/19.

**8201: Education: Educational Leadership (EDLD) MAEd Approved - Modification Stone | Chovich**

**GCC Discussion:** Chovich explained these curriculum changes were primarily due to a credit hour change with EDLD 532 moving to a 3 credit hour course. Committee edited the justification so it matched the content of the proposal, adjusted SLOs with the correct course number, removed the word "delete" from a course in the Program Specific Courses, and adjusted EDLD 532 credits in Suggested Course Plan. No other discussions.

**Change Item Description**

List all proposed changes to the program:

Justify each proposed modification to the program:

Describe discussions about this proposal within the department and outcomes.

**Department Justification**

EDLD 531 (1ch) and EDLD 530 (2ch) are being deleted with the curriculum being combined to create a 3 credit course, EDLD 532.

The long-term goal for the leadership program is to reduce the program's content courses to 24 hours (matching State requirements for a principal license), with mostly 3-hour courses. 1 and 2 hour courses are harder to staff and complicate the curriculum sequencing and course offerings. This specific change proposal is to delete EDLD 531 and EDLD 530, combining them to make EDLD 532, a 3-hour course.

The Center for Teacher Education graduate studies committee, Program Coordinator Mark Schmalz, and Department Head Dr. Blake Bickham have discussed and approved this change.

## GCC Courses 3-11-20

**Effective Term - Summer 2020**

<b>Proposal</b>	<b>Committee Action</b>	<b>Motion   Second</b>
<b>EDLD 530: Legal Aspects of School Administration: Educational Policy and the Law</b> <b>GCC Discussion:</b> Committee deleted the first sentence of the justification so it only included information that pertained to current program and course proposals. No other discussions.	<b>Approved - Inactivation</b>	<b>Stone   Chovich</b>
<b>Change Item Description</b> Delete Proposal: No differences to report	<b>Department Justification</b> The long-term goal for the leadership program is to reduce the program's content courses to 24 hours (matching State requirements for a principal license), with mostly 3-hour courses. 1 and 2 hour courses are harder to staff and complicate the curriculum sequencing and course offerings. This specific change proposal is to delete EDLD 531 (1ch) and EDLD 530 (2 ch), combining them into this 3-credit course EDLD 532.	
<b>EDLD 531: School Finance and Budgeting</b> <b>GCC Discussion:</b> Committee deleted the first sentence of the justification so it only included information important to current program and course proposals. No other discussions.	<b>Approved - Inactivation</b>	<b>Stone   Chovich</b>
<b>Change Item Description</b> Delete Proposal: No differences to report	<b>Department Justification</b> The long-term goal for the leadership program is to reduce the program's content courses to 24 hours (matching State requirements for a principal license), with mostly 3-hour courses. 1 and 2 hour courses are harder to staff and complicate the curriculum sequencing and course offerings. This specific change proposal is to delete EDLD 531 (1 ch) and EDLD 530 (2 ch), combining them into this 3-credit course EDLD 532.	
<b>EDLD 532: School Finance and Legal Aspects of School Administration</b> <b>GCC Discussion:</b> Committee deleted the first sentence of the justification so it only included information that pertained to current program and course proposals. Committee also corrected wording in the Topical Course Outline. No other discussions.	<b>Approved - Addition</b>	<b>Stone   Marshall</b>
<b>Change Item Description</b> New Proposal: No differences to report	<b>Department Justification</b> The long-term goal for the leadership program is to reduce the program's content courses to 24 hours (matching State requirements for a principal license), with mostly 3-hour courses. 1 and 2 hour courses are harder to staff and complicate the curriculum sequencing and course offerings. This specific change proposal is to delete EDLD 531 (1ch) and EDLD 530 (2 ch), combining them into this 3-credit course EDLD 532.	