



Curriculum Year End Report 2020-2021

Undergraduate Curriculum Committee,
WCCC Curriculum Committee, and
Graduate Curriculum Committee

May 2021

The year-end report contains course and program modifications, additions and inactivations as well as information items as approved by the respective Curriculum Committees during the academic year.

Undergraduate Curriculum Committee

2020-2021 Membership

Department	Member	Term Expires
Art and Design	Eric Elliott	2022
Biological Sciences	Denise McKenney	2021
Business	Geoffrey Gurka	2021
Computer Science and Engineering	Sarah Lanci	2022
Health Sciences	Amanda Gauthier	2023
Kinesiology	Sloane Milstein	2023
Languages, Literatures, and Mass Communication	Elaine Venter	2023
Mathematics and Statistics	Dan Schultz-Ela	2023
Music	Sean Flanigan	2022
Physical and Environmental Sciences	Brian Hosterman	2023
Social and Behavioral Sciences	John Seebach	2021
Teacher Education	Nick Bardo	2021
Theater	Matthew Schlieff	2022
Western Colorado Community College	Wayne Smith	

Officers

Chair	Eric Elliott
Vice Chair	Denise McKenney

Secretary, non-voting	Aaron Osborne
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Ex-Officio Positions

Vice President of Academic Affairs (VPAA)	Kurt Haas
Designee for VPAA	Morgan Bridge
Faculty Senate President	David Collins
Registrar	Holly Teal
Registrar's Office Designee	Maggy Bodyfelt
Director of Financial Aid	Curt Martin
Library Representative	Amber D'Ambrosio
Academic Schedule Coordinator	Janel Davis
Catalog Description Reviewer	Johanna Varner
Essential Learning Subcommittee Chair	Doug O'Roark
Student Representative	Vacant

Information and Business Items

August 27, 2020 Meeting

Announcements

- Since a UCC Chair had not been elected Spring 2020 Semester and the Vice Chair could not attend the meeting due to a class conflict, AVPAA Bridge called the meeting to order at 3:33. The first order of business was to elect the UCC 2020-2021 Chair. The AVPAA asked for nominations. Lanci nominated Eric Elliot. No other nominations were received. Eric Elliot was unanimously voted in as UCC Chair for 2020-2021. Thank you and congratulations to Eric for assuming this leadership role. AVPAA Bridge turned the meeting over to the newly elected UCC Chair.
- The committee members and ex-officio members introduced themselves to the group.

Ex-Officio Reports

- Assistant Vice President of Academic Affairs for Assessment and Accreditation- AVPAA Bridge noted the important work of the curriculum committee and thanked everyone for their participation on the committee this year. It was suggested that faculty begin their proposals in Microsoft Word and then copy/paste the information into to CIM once available, which would allow work on curriculum throughout the summer.
- Financial Aid – Please contact Mr. Martin if there are questions with which he can assist.
- Library – If anyone has courses or programs to propose, please make the library aware as soon as possible. For new programs, the library’s portion of the workflow can require an extensive time commitment.
- Catalog Description Reviewer – If anyone has courses or programs to propose, please contact Johanna as soon as possible, particularly if several course descriptions will be changing. The Description Reviewer portion of the workflow can be time consuming.

Old Business

- Proposed Workflow for Minor Changes Discussion – AVPAA Bridge gave a short explanation of the approval process through all three committees and the reasons to adjust the workflow for certain items, like minor changes, that need less review. Language on the document was revised. Gurka motioned and Lanci seconded based upon the updated language. The committee approved the document to move on to GCC and WCC.
- Proposed Curriculum Manual Course Descriptions for Reserved Numbers - The document was discussed. The same document had been presented in Spring for discussion. Since several curriculum committee members were new, it was agreed to wait until next meeting to vote on the course descriptions, providing an opportunity for all departments to more fully review and discuss.

Information Items

- Important Dates and Deadlines for Academic Year 2020-2021 were discussed.
- UCC Responsibility Guidelines and Review Responsibility Categories Document - Chair Elliott discussed the document. It has proven useful in the past to have committee members look at specific areas of the curriculum proposals to insure the entire proposal is reviewed in depth. Committee members chose their area of focus for the coming year.

- Chair Elliott asked that all curriculum proposals also submit any affected program proposals as a packet when submitting into CIM. Executive Committee will review only those proposals where all other proposal changes have been submitted.
- Chair Elliott discussed that in order for course changes to appear in the Fall 21 Schedule, the curriculum proposal must be approved by UCC no later than the December meeting. Assistant Registrar Bodyfelt explained that after UCC approval, Faculty Senate approval is also needed as well as time for the Registrar's Office to add the courses before the fall registration schedule is released in mid-March.
- Chair Elliott discussed the approval process for all curriculum proposals. Once a curriculum proposal is approved at UCC, the proposal must then be approved at Faculty Senate, first on the consent agenda and then voted on the next meeting. So even after a proposal passes UCC, there are many steps left in the approval process.
- Special Projects Coordinator Osborne provided an overview of the Curriculum Committee Website, which is how faculty access CIM.
- Special Projects Coordinator Osborne reported that the tentative date for CIM to reopen is September 15th.

New Business

- Volunteers are needed to cover for UCC Vice-Chair at WCCC meetings for Fall, since the Vice-Chair has class. WCCC Chair Smith said he had been in contact with Vice Chair McKenney, who has agreed to review all WCCC proposals before the meeting and contact WCCC Chair Smith as needed.
- Curriculum Manual Review and Revisions will need to occur this fall, after the Reserved Course Descriptions are approved. Chair Elliot asked, particularly the new members, to look at those sections in the manual that could be improved.

September 24, 2020 Meeting

Announcements

Chair Elliot reminded the committee that CIM was open and ready for use. Special Projects Coordinator Osborne stated that if a faculty cannot get into CIM, to please contact him and he will work to resolve the issue.

Unfinished Business

The descriptions for reserved course numbers were discussed. Biology asked about the use of shadowing in the practicum category, student labs and undergraduate theses. Assistant Registrar Bodyfelt reported that Biology was one of the few undergraduate programs using theses and it was a 483 number. Registrar Teal stated that the new course descriptions would go into effect for new courses and that existing courses would not be expected to make changes. It was discussed WCCC and GCC would need to also approve the descriptions before final approval, since the Curriculum Manual is used by all three Curriculum Committees.

Ex-Officio Reports

- Assistant Vice President of Academic Affairs for Assessment and Accreditation - AVPAA Bridge stated that new faculty will be added to the system as they use CIM. Please let your faculty know, particularly new faculty, that if they cannot access CIM to send an email to Special Projects Coordinator Osborne and he can provide access.

- Library - Please let the library know if you are proposing new courses/programs, even if you do not have complete information. This allows the library to be better prepared to complete the library assessments.
- Catalog Description Reviewer - Please notify the Catalog Description Reviewer, if you are making changes on several courses. She also reminded the committee that all course descriptions should begin with a noun and be an incomplete sentence, which is the mistake most frequently made.

Information Items

- Chair Elliot provided an overview of the curriculum process and reminded the committee that all proposals must be in CIM at Executive Committee level to be approved at the following UCC meeting. Executive Committee will be meeting the Tuesday of the week prior to the UCC meeting. Departments are asked to send a representative to those meetings when their departmental changes are discussed in order to make the needed changes at that meeting.
- AVPAA Bridge provided a brief overview of CIM, noting that the Curriculum Website contains the Curriculum Manual as well as other important information and dates, and the link to CIM. Chair Elliot, Osborne and Assistant Registrar Bodyfelt provided their CIM insights. Please remember to use the copy from proposed course/program in order to save faculty time and frustration. If you have questions, please have your faculty reach out to you, the Committee, Osborne or Bridge. Also, as discussed in UCC last year, please send through all curriculum changes, including programs impacted by the change, at the same meeting. Assistant Registrar Bodyfelt reiterated that in order for courses to be ready for students as early as March, proposals must be through the UCC workflow step by November or December.

New Business

- Discussion of the wording on the AAS Essential Learning requirements centered on clarifying the six/three hours required in the Social Behavioral Sciences, Natural Sciences, Fine Arts and Humanities. After discussion, Assistant Registrar Bodyfelt suggested the following as indicated by the yellow highlight. Discussion and a vote will occur at the next meeting. The following is the proposed Essential Learning Requirement for Associate of Applied Science Programs wording.

The Essential Learning requirements for the Associate of Applied Science must include a minimum of fifteen semester credit hours to include three hours of written communication and three hours of written or oral communication, a minimum of three hours of mathematics, and a minimum of six hours of Social Sciences, Natural Science, Fine Arts, or Humanities. Programs may stipulate specific courses within the Essential Learning categories. In addition to the Essential Learning requirements, other lower division requirements are to include KINE 100 Health and Wellness and one hour of Kinesiology activity (KINA). Additional lower division requirements may apply to some degrees, e.g. prerequisites.

- Chair Elliot discussed the committee assignments for the next meeting in reviewing the curriculum manual. Since the course descriptions will need to be addressed, he asked that each person read their assigned pages looking for readability and any areas that due to

CIM, may need to be changed in the Curriculum Manual. All are asked to bring their comments, if any, back to the next meeting for discussion.

October 22, 2020 Meeting

Announcements

Chair Elliott asked the committee to remind faculty that curriculum proposals will only be reviewed once all courses/programs impacted by proposals have also been submitted and all necessary curriculum changes have reached Executive Committee. All proposals do not need to be entered into workflow at the same time. Proposals will be held at Executive Committee until all proposals have reached that step in the workflow.

Unfinished Business

- Chair Elliott asked that item a on the agenda under Unfinished Business be discussed during discussion of the next item on the agenda.
- The Curriculum Manual revisions were discussed. While there were many smaller editing changes needed, the discussion focused on the major change areas which included submission timelines, notification of individuals/offices of curriculum in process, reserved course numbers, course descriptions for labs which have a corresponding course, rewording of the AAS Essential Learning requirements and the relocation of forms from the manual to the curriculum website. If you have additional changes, please email those to Chair Elliott no later than November 3rd. All changes will then be compiled and the revised version will be sent to committee members for review with the revised manual to be voted upon at the November meeting.

Ex-Officio Reports

Library - Please let the library know as soon as possible if new programs/courses are under considered for submission.

New Business

- With Spring Semester beginning later this semester, discussion centered on the timing of the UCC January meeting since it will now fall the first week of classes. After discussion, it was decided to leave the January meeting as scheduled.

Information Items

- Chair Elliott asked the committee members to remind faculty to submit curriculum proposals as soon as possible. Proposals must be through UCC by the December meeting to appear on the spring schedule for fall registration.
- Chair Elliott shared that Executive Committee will meet two weeks before the UCC meeting. Proposals must be to the Executive Committee step in workflow by that time in order to be on the following UCC Agenda.

November 19, 2020 Meeting

Announcements

- Chair Elliott shared that if the name of a course is changed, CIM will automatically make that change in the program. Consequently, a program modification is not then needed. If

only the course description or the course SLOs are changing, a program modification is also not needed. Registrar Teal added that even though CIM makes it easy to update programs for course name changes, DegreeWorks and other systems will have to manually be edited for every course name change in each program it impacts.

- The UCC Duties and Responsibilities need updated as the sections no longer match CIM. Academic Affairs will work on the update.

Unfinished Business

The Curriculum Manual changes were briefly discussed. GCC approved the course descriptions for Theses/Dissertation and Capstone Experience. Faculty Senate will need to approve the Curriculum Manual, after UCC approval. It was moved by Flanigan and seconded by Lanci to approve the Curriculum Manual as revised. Motion approved.

Ex-Officio Reports

- Assistant Vice President of Academic Affairs for Assessment and Accreditation - AVPAA Bridge thanked UCC for its work on curriculum and thanked Committee Members for their work with their faculty and departments on the important work of curriculum development and currency.
- Library - D'Ambrosio again asked that the Library representative be notified as soon as possible when new courses/programs are proposed.
- Catalog Description Reviewer - Varner stated she is now in workflow and is reviewing course descriptions.

Information Items

- Chair Elliott reminded UCC that proposals need to be through UCC by the December meeting to appear on the spring schedule for fall registration.
- Chair Elliott also reminded the Committee that in order to be reflected in the next catalog, curriculum proposals must be in by mid-February.

December 10, 2020 Meeting

Announcements

Chair Elliott had the following announcements/reminders for the committee:

- When looking at making program changes, it is important to check the number of upper division hours required in the discipline. This is from the Curriculum Manual: "For traditional majors, at least fifty percent of the credit hours required for the primary discipline shall be in courses numbered 300 and above."
- Check in CIM when making course changes on all programs impacted by the proposal so that all needed program modifications can also be made and submitted to workflow. Course proposals will sit at Exec Committee until the program modifications are at a minimum in workflow.
- When changing a **program** name, at least for now, a new program proposal will need to be submitted and the prior program deleted.

Ex-Officio Reports

Library - Please continue to let the Library know when new course/program proposals are in development to allow the Library to plan for the work needed.

Information Items

Chair Elliott shared with the committee that there are several proposals in the que and to be prepared for longer meetings in the spring.

January 28, 2021 Meeting

Announcements

Chair Elliott reminded the Committee that the CIM Deadline for all proposals is February 20, 2021 for this Academic Year. For undergraduate proposals, the last date for proposals to go to UCC is February 25, 2021. Proposals must have received all approvals including executive committee approval to proceed to full committee no later than February 16, 2021. Please get any proposals in as soon as possible to meet this year's deadline. He then explained the additional steps that must occur after UCC approval that necessitates the February 16 deadline.

Ex-Officio Reports

- Financial Aid – Deputy Director Martin reminded the committee that certificates must be submitted to the Department of Education. This includes both new certificates and certificates where hours are changing. He also stated that the process for submitting may change with the new Administration and that the process could become more involved after April. He stated he would keep the committee informed on any changes implemented by the Department of Education.
- Library - Librarian D'Ambrosio thanked the committee and faculty for notifying the Library ahead of time so they can plan for new courses/programs Library Assessments. She stated the process is working smoothly.
- Catalog Description Reviewer - Dr. Varner again reminded the committee to get any catalog description changes to her as soon as possible.

Information Items

- Chair Elliott stated that when submitting course/program modification, both the changes made and why the changes are needed need to be included. There are two separate boxes for that information in CIM. The justification should be written for both non-departmental and historical readers. Several proposals have needed additional justification, before the proposal could move forward in workflow.
- He also reminded the committee that budget forms must be included for every new program, including minors and certificates or new programs that are repackaging old courses. Contact the budget office, as soon as a possible, to begin working on the budget documentation so the proposals do not get stopped in workflow.
- Chair Elliot asked for UCC approval for the Chair or Vice-Chair to approve clerical changes needed for CIM/Catalog on behalf of the committee and thus provide the ability to FastTrack these types of changes. Especially during the summer, clerical errors at times need corrected as information is prepared for the Catalog. He asked if the Chair or Vice-Chair could approve that change, and then bring that change to UCC at the next meeting as an information item. It was moved by Gurka and seconded by Lanci to approve the motion.
- Chair Elliott reminded faculty to contact AVPAA Bridge before beginning a new program proposal to facilitate the CIM process and insure faculty are aware of all needed documentation.

- Chair Elliot also shared the Curriculum Manual policy on 48 hours in the major and asked departments to be mindful of the hour guidelines as program changes occur. A brief discussion of the need for a PTO program to justify an increase in hours also occurred.

February 25, 2021 Meeting

Announcements

- Chair Elliot stated that CIM closed February 20, unless a clean-up proposal needs to be submitted. The March meeting will be used to finalize everything currently in workflow and complete any clean-up needed

Ex-Officio Reports

- Assistant Vice President of Academic Affairs for Assessment and Accreditation - AVPAA Bridge thanked the committee for their work on curriculum this year.
- Registrar's Office - The Registrar's Office shared that only courses that were approved last fall by UCC and subsequently approved by Faculty Senate will show up on the upcoming spring schedule for fall registration. If the curriculum proposal was approved this spring, those courses will appear later this spring/summer.
- Financial Aid - Deputy Director Martin stated the process for adding Financial Aid information on curriculum proposals for new programs may be changing. More information will follow in the next meetings.
- Library - Librarian D'Ambrosio thanked the committee for the forewarning of upcoming needed library assessments which greatly helped the library plan their work this year.
- Catalog Description Reviewer - J. Varner also thanked everyone for sending the catalog descriptions to her and forewarning her of upcoming changes this year.

Information Items

- Chair Elliot reminded committee members that all program modifications caused by course changes need to be addressed this week. All proposals in the workflow que will be addressed at the March meeting.
- "Hidden prereqs" and the need for these to be included either as a course or on the program sheet as a footnote were discussed. This allows students to know the true credit hours and cost of the program. It is not necessary to make a curriculum change just for this issue, but as proposals come through, departments are asked to make this change.
- Chair Elliot discussed the need for training for new faculty/new members for fall. If you have suggestions about what needs to be included, please let him know. Volunteers to assist with the training are also welcome.
- In preparation for either the March or April UCC meeting, PTO status designation and Institutional Requirements Addition for Certificates and Minors will be addressed. This is an informational item only to prepare for upcoming meetings.

March 18, 2021 Meeting

Announcements

- Chair Elliott reiterated that CIM is now closed. However, faculty can still work on proposals since CIM is only an input system. Faculty can still see the information in CIM and prepare information needed for any changes, which can then be copied into the forms. The target date for CIM to reopen is August 15th.
- Chair Elliott reminded members that if their Committee term expires this year, remind your department that another representative will be needed or that you will need to be reappointed. It was discussed that the terms are three-year terms and Committee Members can be reappointed once for a total of six consecutive years.
- The next meeting, April 22, is the last UCC meeting of the year.

Ex-Officio Reports

- Assistant Vice President of Academic Affairs for Assessment and Accreditation - Committee Members were reminded that proposals need to be completed in the fall if faculty wish for courses to show during spring registration for the following fall. There are several steps past UCC that must be completed in order for the Registrar's Office to finalize the processing of the proposal information. Please remind faculty that fall is a good time to initiate proposals to insure placement on the spring schedule for fall registration.
- Registrar's Office - The Registrar's Office is processing all proposals approved through the January UCC meeting into the upcoming registration. Proposals passed at the February/March UCC meeting will be available later in the semester.
- Financial Aid - A spreadsheet is being developed for Federal reporting on all certificates, both those available for financial aid and those certificates not meeting the financial aid requirements.
- Library - Thank you again for notifying the Library of upcoming proposals. The early notification was helpful in allowing the Library to more efficiently plan its work.

Information Items

Dr. Milstein is working on a curriculum process flowchart to assist in training faculty this coming fall. Chair Elliott asked that committee members let him know or bring any ideas for faculty training to the April meeting. Special Projects Coordinator Osborne reminded committee members of the CIM User Guides that are available on the website.

April 22, 2021 Meeting

Announcements

- Chair Elliott thanked all the committee members for their work this year.
- If you have a new committee member taking your place or if you were reappointed, please let Chair Elliott know so he can update the member list as needed.

Ex-Officio Reports

- Assistant Vice President of Academic Affairs for Assessment and Accreditation AVPAA Bridge thanked the Curriculum Committee for their work this year. Curriculum is central to the role of the Institution. With the new software, all the information from

CIM feeds into scheduling and the catalog which makes the work of the Curriculum Committee even more important since Curriculum Committee is the beginning of all those processes.

- Registrar's Office - Assistant Registrar Bodyfelt stated that the Registrar's Office is working on moving the approved courses into the schedule. If you had a course approved in February or before and the course is not showing, please contact her and she will work to get it into the system. Registrar Teal thanked the Curriculum Committee for its work, stating that it takes a village to work through the process and she appreciates all the work completed.
- Financial Aid - Deputy Director of Financial Aid Martin shared the workflow process for certificate approvals which he is currently working through. He is also compiling a comprehensive list of all certificates offered.
- Library - Librarian D'Ambrosio thanked the Committee for getting notices and proposals to her early which allowed the Library to more efficiently address the work to be completed.

Old Business

- The election of Chair and Vice-Chair for 2021-2022 occurred. Lanci moved and Bardo seconded the nomination of Eric Elliott for Curriculum Committee Chair. The vote passed unanimously. Congratulations to Chair Elliott. The election of Vice-Chair occurred with Gurka moving Denise McKenney be nominated as Vice Chair for the upcoming year with Lanci seconding the motion. The vote passed unanimously. Congratulations to Vice-Chair McKenney.
- Chair Elliott led a discussion on PTO requirements. In order to claim this status, the program must align with an accrediting body or professional organization. It was suggested that including the designation in the fall training could be helpful.
- A discussion around an addition to the information listed in the Institutional Degree Requirements in CIM for minors and certificates occurred. The goal is to provide transparency to students so the student is aware of all program requirements, with no prerequisites hidden to the student. A footnote will be added to all new minors and certificates going forward to more fully disclose any prerequisite not listed as a degree requirement. The statement in the Institutional Requirements would be helpful until all minors and certificates already approved have gone back through curriculum and the footnote is added. Lanci moved to add the hidden prerequisite statement to the Institutional Degree Requirements. Gurka seconded and the motion passed unanimously. This statement is not meant to endorse the use of hidden prerequisites. The Curriculum Committee will continue to "unhide" prerequisites as new minors and certificates are added or as previously approved minors and certificates are revised.
- Chair Elliott asked for ideas to include in the Fall Curriculum Committee Training for new faculty and new members. The following ideas were presented and discussed: a checklist or frequently asked questions list; a double check for prerequisites and corequisites; availability of a Word document of the CIM form that can be prepared before entering information into CIM; a walk-through of both CIM and the available resources during the first fall meeting; sharing of the checklist used by the Registrar's Office when reviewing proposals; a video in addition to the power point slides that are

currently available; focus on the program requirements and the course sequencing process in CIM; and clarification of the language on the corequisite pop up box.

- The proposed Meeting Dates for 2021-2022 were shared: August 26, September 23, October 28, November 18, December 9, January 27, February 24, March 17 (may change due to spring break), April 28

Course and Program Changes

Proposal Overview

The Undergraduate Curriculum Committee reviews proposals related to 4-year degrees and certificates as well as courses offered at the main campus. The total number of proposals considered by the UCC during the 2020-2021 academic year is shown in the following table:

Number of Undergraduate Curriculum Proposals, AY 20-21	
Proposal Type	Number
Course Addition	34
Course Modification	61
Course Reactivation	
Course Deletion	20
Program Addition	7
Program Reactivation	
Program Modification	36
Program Deactivation	
Program Deletion	3
Total:	161

As shown in the below table, the majority of the total proposals for the year were reviewed in the February meeting:

Number of Proposals Reviewed Per UCC Meeting, AY 20-21										
	Sep	Oct	Nov	Dec	Jan	Feb	Mar*	Apr	May	Total
# of Proposals	0	0	26	14	42	53	26	0	0	161

* Deadline for inclusion of program and course changes in the next AY Calendar

Proposal Details

The listing of curriculum proposals approved during the 2020-2021 academic year begins on the following page. The date in parenthesis (xx/xx/xx) indicates the date approved by the Undergraduate Curriculum Committee.

Course Modification		Academic Affairs	
Proposal	Committee Action	Motion Second	
MATC 090: Foundations of Math	Course Modification – Approved (1/28/21)	Lanci Schlieff	
UCC Discussion: Course name, description and credit hour adjustment to reflect revised approach to teaching course. No other discussion.			
Change Item Description Course name: Course description for the catalog (do not list pre-reqs, co-reqs, and terms typically offered):	Old Introductory Algebra Introduction to algebra with a review of basic arithmetic. Includes decimals, fractions, percentage, ratio, proportion, signed numbers, algebraic expressions, factoring, exponents and radicals, linear equations, functions and graphs.	New Foundations of Math Development of mathematical thinking skills, basic algebraic skills, as well as everyday life math skills. Mathematical literacy concepts and skills are developed through practical applications. Technology and calculator usage are integrated into the course.	
Course Inactivation		Academic Affairs	
Proposal	Committee Action	Motion Second	
MATC 091: Intermediate Algebra	Course Inactivation - Approved (2/25/21)	Gurka Lanci	
UCC Discussion: The state legislation along with Complete College America has stated that we need to have a plan to have students take less Developmental Education courses. This plan would reduce the number of credit hours students would have to take of developmental coursework. No other discussions.			
Change Item Description Delete Proposal: No differences to report	Departmental Justification The Developmental Math department created a course combining MATC 090 and 091. Then we created a prerequisite of MATC 090 for MATH 110 and MATC 092 as a prerequisite for MATH 113 to address the changed approach to these courses. The MATC 091 course is no longer needed.		
Program Modifications		Art and Design	
Proposal	Committee Action	Motion Second	
3272: Art: Studio Art (BFA)	Program Modification - Approved (2/25/21)	Schlieff Gurka	
UCC Discussion: A modification to make some upper division courses required and to update the suggested course plan. No other discussions.			
3724: Graphic Design: Visual Design (BFA)	Program Modification - Approved (1/28/21)	Gurka Schlieff	
UCC Discussion: Additional courses added to fill need for web and user experience design education in graphic design program, ARTG 220 and ARTG 290. Course titles updated for existing courses to illustrate continuity of offerings. No other discussions.			
M201: Graphic Design (MNR)	Program Modification - Approved (1/28/21)	Gurka Schlieff	
UCC Discussion: Addressing the problem arising between major and minor GPA. No other discussions.			
Change Item Description List all proposed changes to the program:	Departmental Justification A requirement of all foundation and core classes to be passed with a 3.0 or higher.		
Course Modifications		Art and Design	
Proposal	Committee Action	Motion Second	
ARTA 225: Principles of Animation	Course Modification - Approved (12/10/20)	Lanci Gurka	
UCC Discussion: Correction to instructional type and course description. Addition of engagement minutes, preparation minutes, and topical course outline. No other discussion.			
ARTA 324: 2D Animation Production	Course Modification - Approved (12/10/20)	Lanci Gurka	
UCC Discussion: Updated course title for clarification. Removed redundant terms and clarified course description. ARTA 223 prerequisite removed. Corrected type of instructional activity. No other discussion.			
ARTA 326: Intermediate Filmmaking	Course Modification - Approved (1/28/21)	Lanci Gurka	
UCC Discussion: Course name and description updated, type of instructional activity corrected. No other discussions.			

ARTA 327: Sound Design and Post-Production	Course Modification - Approved (1/28/21)	Lanci Gurka
UCC Discussion: Course name, description, and prerequisites updated. Type of instructional activity and hours corrected. No other discussions.		
ARTA 425: Animation, Film, and Photography Studio II	Course Modification - Approved (12/10/20)	Lanci Gurka
UCC Discussion: Updated course title for clarification and redundancy removal. Removed redundant terms and clarified course description. ARTA 223 prerequisite removed. Corrected type of instructional activity. No other discussion.		
ARTE 498: Studio Assistant and Teaching Aid	Course Modification - Approved (2/25/21)	Flanigan Schlieff
UCC Discussion: Updated the course to make it repeatable. Updated course description, contact hours, and engagement/preparation minutes. No other discussions.		
ARTG 122: Design It	Course Modification - Approved (12/10/20)	Gurka Schlieff
UCC Discussion: Course name updated. Instructional type updated. Minutes distribution updated. No other discussion.		
ARTG 221: Graphic Design II	Course Modification - Approved (1/28/21)	Lanci Gurka
UCC Discussion: Instructional activity type corrected and co-requisites adjusted for course additions to program. No other discussions.		
ARTG 222: Illustration I	Course Modification - Approved (1/28/21)	Lanci Gurka
UCC Discussion: Instructional activity type corrected and co-requisites adjusted for course additions to program. No other discussions.		
ARTG 338: Brand Design	Course Modification - Approved (12/10/20)	Gurka Schlieff
UCC Discussion: Title change to better reflect course content. Course description updated. Instructional activity updated for program consistency. No other discussion.		
ARTG 405: UX Design III	Course Modification - Approved (12/10/20)	Gurka Schlieff
UCC Discussion: Course name change to illustrate it is part of a progression of user experience/web design courses. ARTG 290 added as a prerequisite. Instructional activity and contact hours adjusted for consistency across the program. No other discussion.		
ARTG 406: UX Design IV	Course Modification - Approved (12/10/20)	Gurka Schlieff
UCC Discussion: Course name change to illustrate it is part of a progression of user experience/web design courses. Instructional activity and contact hours adjusted for consistency across the program. No other discussion.		
ARTH 220: History of Modern Art	Course Modification - Approved (2/25/21)	Flanigan Schlieff
UCC Discussion: Updates to course description and engagement/preparation minutes. No other discussions.		

Course Additions		Art and Design
Proposal	Committee Action	Motion Second
ARTE 103: Digital Art and Design	Course Addition - Approved (2/25/21)	Schlieff Lanci
UCC Discussion: New course to help students combine digital literacy and design thinking. No other discussions.		
Change Item Description New Proposal: No differences to report	Departmental Justification Students entering the workforce today will communicate predominantly through digital platforms. The overwhelming presence of screens, digital interactions, remote learning, and remote work in everyday life increases the need for digital literacy and design thinking.	
ARTG 220: UX Design I	Course Addition - Approved (1/28/21)	Lanci McKenney
UCC Discussion: New courses for graphic design program to round out its user experience design offerings. No other discussions.		
Change Item Description New Proposal: No differences to report	Departmental Justification UX (user experience) is a term that has come to mean the digital side of Graphic Design. UX Design needs to be more outward facing in our curriculum. By taking our two existing web design classes and changing their name to UX Design III & UX Design IV, and adding two new lower division classes, UX Design I & UX Design II, we will create a more robust program preparing students for their future workspace.	

ARTG 290: UX Design II	Course Addition - Approved (1/28/21)	Lanci McKenney
UCC Discussion: New courses for graphic design program to round out its user experience design offerings. See Justification for ARTG 220. No other discussions.		

Course Inactivation	Art and Design	
Proposal	Committee Action	Motion Second
ARTG 339: Advertising Design	Course Inactivation - Approved (12/10/20)	Schlieff Lanci
UCC Discussion: A holdover from previous sequencing and has not been taken by students for many semesters. No other discussion.		

Program Modifications	Biological Sciences	
Proposal	Committee Action	Motion Second
3409: Biological Sciences: Ecology, Evolution and Organismal Biolo (BS)	Program Modification - Approved (1/28/21)	Lanci Schlieff
UCC Discussion: Removed BIOL 341 and 341L from program curriculum. No other discussions.		
Change Item Description	Departmental Justification	
Justify each proposed modification to the program:	To provide a more thorough education for the respective fields, two new courses BIOL 351/351L Ecophysiology and BIOL 352/352L Human Physiology, were approved by UCC last year. BIOL 341 will no longer be taught.	
3410: Biological Sciences: Biology (BS)	Program Modification - Approved (1/28/21)	Lanci Schlieff
UCC Discussion: Removed a course/lab and added two others in Program Specific Courses. Language adjusted to reflect change. No other discussions.		
3414: Biological Sciences: Cellular, Molecular and Developmental B (BS)	Program Modification - Approved (1/28/21)	Lanci Schlieff
UCC Discussion: Removed a course/lab and added two others in Program Specific Courses. Language adjusted to reflect change. No other discussions.		

Course Modifications	Biological Sciences	
Proposal	Committee Action	Motion Second
BIOL 241: Pathophysiology	Course Modification – Approved (1/28/21)	Schlieff Lanci
UCC Discussion: Prerequisite change. No other discussions.		
BIOL 310: Developmental Biology	Course Modification - Approved (2/25/21)	Lanci Gurka
UCC Discussion: Updates to course description, prerequisites, and engagement/preparation minutes. No other discussions.		
BIOL 310L: Developmental Biology Laboratory	Course Modification – Approved (2/25/21)	Schlieff Lanci
UCC Discussion: Course description, prerequisite, and credit hour changed to facilitate BIOL 310. No other discussions.		

Course Inactivations	Biological Sciences	
Proposal	Committee Action	Motion Second
BIOL 341: General Physiology	Course Inactivation – Approved (1/28/21)	Gurka Lanci
UCC Discussion: Being replaced by more thorough course work in respective fields. No other discussion.		
Change Item Description	Departmental Justification	
Delete Proposal: No differences to report	BIOL 341/341L (General Physiology) has traditionally been taught as a course to accommodate students interested in careers in the medical field and those interested in ecology and wildlife biology. To provide a more thorough education for the respective fields, two new courses BIOL 351/351L Ecophysiology and BIOL 352/352L Human Physiology, were approved by UCC last year. BIOL 341 will no longer be taught.	

BIOL 341L: General Physiology Laboratory	Course Inactivation – Approved (1/28/21)	Gurka Lanci
UCC Discussion: Being replaced by more thorough course work in respective fields. See justification for BIOL 341. No other discussion.		

Program Addition		Business
Proposal	Committee Action	Motion Second
Human Resource Management (PCT)	Program Addition - Approved (2/25/21)	Gurka Lanci
UCC Discussion: A new program designed to prepare students to practice Human Resource Management in a variety of organizations. No other discussions.		
Change Item Description New Proposal: No differences to report	Departmental Justification The curriculum is aligned with the Society for Human Resource Management (SHRM) Body of Competency and Knowledge (BoCK). Students will gain technical HR knowledge and expertise to demonstrate mastery of critical HR functions. Program can be completed in one year and completed fully online or as hybrid of on-campus and online courses.	

Program Modification		Computer Science and Engineering
Proposal	Committee Action	Motion Second
3420: Computer Science (BS)	Program Modification - Approved (3/18/21)	Lanci Gurka
UCC Discussion: Two topics courses becoming new elective courses (CSCI 360 and CSCI 365) and the program sheet is being modified to list the new course numbers as restricted electives.		

Course Modifications		Computer Science and Engineering
Proposal	Committee Action	Motion Second
EECE 225: Introduction to Circuits and Electronics	Course Modification - Approved (3/18/21)	Gurka Lanci
UCC Discussion: Course modification addressing the addition of a lab co-req. Presently, the electrical and computer engineering students in the CU/CMU partnership program take a single electronics lab class (EECE 227). This lab class does not reinforce theories and concepts while they are being taught in the lecture classes (EECE 225 and EECE 226). EECE 227 was inactivated and the credits were redistributed to 2 new lab classes which will pair with EECE 225 and EECE 226.		
EECE 226: Circuits as Systems	Course Modification - Approved (3/18/21)	Gurka Lanci
UCC Discussion: Course modification addressing the addition of a lab co-req to reinforce theories and concepts while they are being taught in the lecture classes (EECE 226). EECE 227 was inactivated and credits were redistributed to 2 new lab classes which will pair with EECE 225 and EECE 226. No other discussions.		
ENGR 445: MET Design Project I	Course Modification - Approved (11/19/21)	Flanigan Schlieff
UCC Discussion: Prerequisite addition to fix availability issue of a key technical elective (ENGR 455). Committee updated course description. No other discussion.		

Course Additions		Computer Science and Engineering
Proposal	Committee Action	Motion Second
CSCI 360: Robotic Perception and Planning	Course Addition - Approved (1/28/21)	Lanci Schultz-Ela
UCC Discussion: Elective course addition for computer science. No other discussions.		
Change Item Description New Proposal: No differences to report	Departmental Justification This is an elective course. 21st century day to day life and technology use are built upon the foundation of automated and autonomous systems. Robotic perception and planning CSCI 360 provide students with the theoretical and practical foundation for the design, implementation and analysis of autonomous systems, with an emphasis in autonomous robotic perception and control.	

CSCI 365: Data Mining	Course Addition - Approved (3/18/21)	Lanci Bardo
UCC Discussion: New elective course for high demand topic. No other discussions.		
Change Item Description New Proposal: No differences to report	Departmental Justification Data Mining experts are in high demand. Many enterprises are building new tools to capture and transform data into information. Data mining expertise is sought after in all sectors and industries with trained graduates commanding above-average salaries at entry levels.	
EECE 225L: Introduction to Circuits and Electronics Laboratory	Course Addition - Approved (3/18/21)	Gurka Bardo
UCC Discussion: New laboratory course created as a corequisite and lab element for EECE 225 to reinforce theories and concepts being taught in EECE 225. No other discussions.		
EECE 226L: Circuits as Systems Design Laboratory	Course Addition - Approved (3/18/21)	Gurka Bardo
UCC Discussion: New laboratory course created as a corequisite and lab element for EECE 226 to reinforce theories and concepts being taught in EECE 226. No other discussions.		
EECE 237: Embedded Software Engineering	Course Addition - Approved (3/18/21)	Gurka Bardo
UCC Discussion: A new course created to help align the CMU/CU partnership program and introduce students to digital design. No other discussions.		
EECE 244: Applications of Embedded Systems	Course Addition - Approved (3/18/21)	Gurka Bardo
UCC Discussion: A new course created to help align the CMU/CU partnership program and introduce students to embedded systems. No other discussions.		

Course Inactivation		Computer Science and Engineering
Proposal	Committee Action	Motion Second
EECE 227: Electronics Design Laboratory	Course Inactivation - Approved (3/18/21)	Schlieff Lanci
UCC Discussion: Course inactivation for a course being replaced by lab elements for EECE 225 and EECE 226. No other discussions.		

Program Modifications		Health Sciences
Proposal	Committee Action	Motion Second
1651: Surgical Technology (AAS)	Program Modification - Approved (1/28/21)	Lanci Gurka
UCC Discussion: Course credit hour change also changed total program hours. No other discussions.		
Change Item Description List all proposed changes to the program:	Departmental Justification Change SUTE 202L from 4 credit hours to 3 credit hours. Change SUTE 212L from 4 credit hours to 3 credit hours. Total program hours change from 67 to 65 credits.	
3611: Nursing (BSN)	Program Modification - Approved (2/25/21)	Flanigan Gurka
UCC Discussion: Update to add alternative capstone pairing, to correct the credit hours and suggested course sequencing, and adjust credit hour totals for program specific requirements and suggested course sequencing. No other discussions.		
Change Item Description List all proposed changes to the program:	Departmental Justification 1: NURS 493A/NURS 493B capstone pairing added as an alternative to NURS 493/NURS 493L pairing. Added a footnote to NURS493/493L (in both program requirements and suggested course sequencing) to show there is occasionally an option to take the equivalent of those courses over Winter break for those students who qualify. The equivalent courses are NURS 493A and 493B and are exactly the same course. 2: Correcting the credit hours on the Suggested Course Sequencing for NURS 457 to say 2 credit hours as currently nothing is entered. 3. NURS 373L is increasing from 3 credits to 4 credits and NURS 394 is decreasing from 3 credits to 2 credits.	

3623: Radiologic Sciences (BSRS)	Program Modification - Approved (2/25/21)	Flanigan Gurka
UCC Discussion: Course credit hour changes required an update to program specific requirements, general electives. Rearranged the semester. Some general elective courses were suggested to adjust total credit hours listed. No other discussions.		
Change Item Description List all proposed changes to the program:	Departmental Justification 1. Increase RADS 469 from 3 credits to 5 credits. This also increases Program Specific Requirements from 65 credits to 67 credits. General Electives reduced from 3 credits to 1 credit to accommodate this change. 2. Add 2 credits to the clinical course, RADS 469 Radiographic Clinical Experience V in the Senior Year, Spring Semester. This will bring this semester from 14 to 16 credits. Eliminate the General Elective requirement of 2 credits in the Sophomore Year, Spring Semester 3. Move KINA Activity course (1 credit) to the Sophomore Year, Spring Semester to keep credits at 12- 13 for that semester. 4: Update of Program SLOs, Courses, and Assessment method	

Program Inactivation	Health Sciences	
Proposal	Committee Action	Motion Second
1604: Health Information Technology Systems (PCT)	Program Inactivation – Approved (1/28/21)	Gurka Lanci
UCC Discussion: Certificate program has had no student enrollment for three years. No other discussions.		

Course Modifications	Health Sciences	
Proposal	Committee Action	Motion Second
NURS 300: Developing the Baccalaureate Role UCC Discussion: Course description and prerequisite adjustments. No other discussions.	Course Modification - Approved (1/28/21)	Lanci Schlieff
NURS 373L: Acute and Chronic Illness I Clinical UCC Discussion: Credit hour change and engagement/preparation minute update. No other discussions.	Course Modification - Approved (2/25/21)	Lanci Schlieff
NURS 394: Nursing Research: An Evidence-Based Practice UCC Discussion: Credit hour change and engagement/preparation minute update. No other discussions.	Course Modification - Approved (2/25/21)	Lanci Schlieff
NURS 418: Gerontological Nursing and Chronic Illness UCC Discussion: Course description and prerequisite adjustments. No other discussions.	Course Modification - Approved (1/28/21)	Lanci Schlieff
NURS 426: Nursing Research and Evidence-Based Practice UCC Discussion: Updated missing engagement minutes from transition to CIM/CourseLeaf. No other discussions.	Course Modification – Approved (1/28/21)	Lanci Schlieff
NURS 430: Leadership for the RN UCC Discussion: Updated course description. No other discussions.	Course Modification - Approved (1/28/21)	Lanci Schlieff
NURS 430L: Leadership for the RN Laboratory UCC Discussion: Updated course description and prerequisites. No other discussions.	Course Modification - Approved (1/28/21)	Lanci Schlieff
NURS 432: Capstone Leadership for the RN UCC Discussion: Updated course description. No other discussions.	Course Modification - Approved (1/28/21)	Lanci Schlieff
RADS 469: Radiographic Clinical Experience V UCC Discussion: Credit hour change and engagement/preparation minute update. No other discussions.	Course Modification - Approved (2/25/21)	Lanci Schlieff
SUTE 202L: Fundamentals in Surgical Technology Laboratory UCC Discussion: Credit hours adjusted for adequate content coverage. No other discussions.	Course Modification - Approved (1/28/21)	Lanci Schlieff
SUTE 212L: Surgical Procedures I Laboratory UCC Discussion: Credit hours adjusted for adequate content coverage. No other discussions.	Course Modification - Approved (1/28/21)	Lanci Schlieff

Course Additions		Health Sciences	
Proposal	Committee Action	Motion Second	
NURS 493A: Senior Capstone and Senior Capstone Clinical I UCC Discussion: Part of alternative/equivalent course pairing for program capstone. No other discussions. Change Item Description New Proposal: No differences to report	Course Addition - Approved (1/28/21) Departmental Justification This course is a capstone course offered over the winter break, starting with 493A in December and 493B in January. This course offering has been a Topics course option for 10-20 students (dependent on clinical site placements availability and/or faculty availability) for two semesters and now needs a course number. It is the same course(s) as NURS 493 (1 credit hour) and NURS 493L (3 Credit hours), but split across both the end of December and J-Term.	Lanci Schlieff	
NURS 493B: Senior Capstone and Senior Capstone Clinical II UCC Discussion: Part of alternative/equivalent course pairing for program capstone. No other discussions. Change Item Description New Proposal: No differences to report	Course Addition - Approved (1/28/21) Departmental Justification This course is a capstone course offered over the winter break, starting with 493A in December and 493B in January. This course offering has been a Topics course option for 10-20 students (dependent on clinical site placements availability and/or faculty availability) for two semesters and now needs a course number. It is the same course(s) as NURS 493 (1 credit hour) and NURS 493L (3 Credit hours), but split across both the end of December and J-Term.	Lanci Schlieff	

Program Additions		Kinesiology	
Proposal	Committee Action	Motion Second	
Outdoor Recreation (MNR) UCC Discussion: New minor with students anticipating its approval. No other discussions. Change Item Description	Program Addition - Approved (1/28/21) Departmental Justification The Outdoor Recreation Industry Studies B.S. is new to CMU as of Fall, 2020. Almost immediately after the degree was approved in the Spring of 2020, it became clear that the demand for a Minor was going to be high. Anecdotally, this fall, the OREC 205 course (Foundations of Outdoor Recreation Industry) has half its students taking the class with the intent to declare this as a minor, if it is approved.	Gurka Lanci	
Athletic Coaching and Officiating (MNR) UCC Discussion: New program designed to alleviate the lack of qualified and professionally trained coaches and officials. No other discussions. Change Item Description New Proposal: No differences to report	Program Addition - Approved (2/25/21) Departmental Justification There is lack of professionally trained coaches and officials in the United States. This minor combines courses in Sport Management and Kinesiology to prepare students to enter the fields of coaching and officiating. Students will gain theoretical knowledge along with practical experience, while working towards industry certification.	Lanci Schlieff	

Course Addition		Kinesiology	
Proposal	Committee Action	Motion Second	
KINE 308: Philosophy and Psychology of Officiating UCC Discussion: New officiating course. No other discussions. Change Item Description New Proposal: No differences to report	Course Addition - Approved (1/28/21) Departmental Justification Students are beginning to request officiating and coaching positions for internships but lack the knowledge of what the role entails and how to acquire those skills. This class will expose them to the industry requirements and prepare them for a full time or part time career.	Lanci Schultz-Ela	

Program Modifications		Languages, Literature and Mass Communications	
Proposal	Committee Action	Motion Second	
3213: English: Secondary Education (BA) UCC Discussion: Moved English 250 from Program-Specific to foundation level. Added SPCH 307 to Program-Specific Requirements. Added new courses to Texts Electives, ENGL 401, 402, 403, 404, 444 (Program Specific). Deleted THEA 403 from Program-Specific Requirements. Eliminated many electives that were mirrors of information learned in survey courses. Removed ENGL 301 Program-Specific Requisites. Added options of ENGL 219, 325 320, 394, 425 to Texts, Writing, Frameworks Electives. Removed ENGL 387 as an option from Program-Specific Requisites. No other discussions.	Program Modification - Approved (3/18/21)	Gurka Schlieff	
3291: Liberal Arts, Elementary Education: English (BA) UCC Discussion: ARKE 205 and ARKE 225 are being changed to ANTH 220 and ANTH 225 respectively a part of the ongoing effort to collect ARKE courses under the ANTH course prefix. The English program is redesigning their program, and the addition and deletion of a collection of courses requires modifications.	Program Modification - Approved (3/18/21)	Lanci Bardo	
Change Item Description List all proposed changes to the program:	Departmental Justification 1. As for changes to the English courses, we are deleting the following courses: English 311, 313, 314, 315, 316, 370, 387, 415, 435, 436, 438, 470, 471, 475, 428 from Upper Division Electives 2. We are adding English 401, 402, 403, 404, 444 to Upper Division Literature Electives 3. We are adding English 494 as an option in Upper Division English Electives.		
Program Additions		Languages, Literature and Mass Communications	
Proposal	Committee Action	Motion Second	
English (BA) UCC Discussion: This "new" program isn't really new. It merely combines two concentrations and serves the same function as previous programs. Due to the software structure, this name change necessitates a new program as opposed to a program modification, with which the change more closely aligns. No other discussions.	Program Addition - Approved (3/18/21)	Lanci Bardo	
Change Item Description New Proposal: No differences to report	Departmental Justification Two concentrations are being merged. We are not inventing a different program. Because a program number cannot be "reused" in CIM/Banner, a new program proposal must be created as opposed to a program modification whenever a program name change occurs.		
Course Modifications		Languages, Literature and Mass Communications	
Proposal	Committee Action	Motion Second	
FLAS 311: History and Culture of Spain UCC Discussion: Updated course description, prerequisites, and engagement/preparation minutes. No other discussions.	Course Modification - Approved (2/25/21)	Lanci Gurka	
FLAS 312: History and Culture of Latin America UCC Discussion: Updated course description, prerequisites, and engagement/preparation minutes. No other discussions.	Course Modification - Approved (2/25/21)	Lanci Gurka	
FLAS 323: Introduction to Hispanic Literature I UCC Discussion: Updated prerequisites and preparation/engagement minutes. No other discussion.	Course Modification - Approved (2/25/21)	Lanci Gurka	
FLAS 324: Introduction to Hispanic Literature II UCC Discussion: Updated prerequisites and preparation/engagement minutes. No other discussion.	Course Modification - Approved (2/25/21)	Lanci Gurka	
FLAS 341: Introduction to Hispanic Linguistics UCC Discussion: Updated prerequisites and preparation/engagement minutes. No other discussion.	Course Modification - Approved (2/25/21)	Lanci Gurka	
FLAS 431: Spanish for Medical and Social Services UCC Discussion: Updated course description, prerequisites, and engagement/preparation minutes. No other discussions.	Course Modification - Approved (2/25/21)	Lanci Gurka	
FLAS 446: Spanish Language Variation UCC Discussion: Updated prerequisites and preparation/engagement minutes. No other discussion.	Course Modification - Approved (2/25/21)	Lanci Gurka	

MASS 271: Video Production	Course Modification - Approved (2/25/21)	Lanci Gurka
UCC Discussion: Updated type of instructional activity, credit hours, and engagement/preparation minutes. No other discussions.		
MASS 452: Designing for Brand and Message	Course Modification - Approved (2/25/21)	Lanci Gurka
UCC Discussion: Updated type of instructional activity, course description, credit hours, and engagement/preparation minutes. No other discussions.		
MASS 471: Advanced Video Production	Course Modification - Approved (2/25/21)	Lanci Gurka
UCC Discussion: Updated type of instructional activity, course description, credit hours, and engagement/preparation minutes. No other discussions.		

Course Additions	Languages, Literature and Mass Communications	
Proposal	Committee Action	Motion Second
ENGL 401: Studies in American Literature I	Course Addition - Approved (3/18/21)	Lanci Bardo
UCC Discussion: This course is designed to replace courses we plan to eliminate: English 314, 315. No other discussions.		
Change Item Description New Proposal: No differences to report	Departmental Justification We are redesigning our entire curriculum with an eye on flexibility and relevance. This course is designed to replace courses we plan to eliminate: English 314, 315. This upper division course provides depth by allowing students to narrow their focus and study more deeply a genre, author, movement, period, or theory.	
ENGL 402: Studies in American Literature II	Course Addition - Approved (3/18/21)	Lanci Bardo
UCC Discussion: This new course is designed to replace courses we plan to eliminate: English 316, 435, 436, 438, 446. No other discussions.		
Change Item Description New Proposal: No differences to report	Departmental Justification This course is designed to replace courses we plan to eliminate: English 316, 435, 436, 438, 446. This upper division course provides depth by allowing students to narrow their focus and study more deeply a genre, author, movement, period, or theory.	
ENGL 403: Studies in British and Commonwealth Literature I	Course Addition - Approved (3/18/21)	Lanci Bardo
UCC Discussion: This new course is designed to replace courses we plan to eliminate: English 311, 313, 470. No other discussions.		
Change Item Description New Proposal: No differences to report	Departmental Justification This course is designed to replace courses we plan to eliminate: English 311, 313, 470. This upper division course provides depth by allowing students to narrow their focus and study more deeply a genre, author, movement, period, or theory.	
ENGL 404: Studies in British and Commonwealth Literature II	Course Addition - Approved (3/18/21)	Lanci Bardo
UCC Discussion: This new course is designed to replace courses we plan to eliminate: English 471, 475, 478. No other discussions.		
Change Item Description New Proposal: No differences to report	Departmental Justification We are redesigning our entire curriculum with an eye on flexibility and relevance. This course is designed to replace courses we plan to eliminate: English 471, 475, 478. This upper division course provides depth by allowing students to narrow their focus and study more deeply a genre, author, movement, period, or theory.	
ENGL 444: Studies in Identity	Course Addition - Approved (3/18/21)	Lanci Bardo
UCC Discussion: Given the importance of how texts construct identity, particularly historically marginalized and disenfranchised groups, it seems wise and useful to offer a new course that allows our students to read, write, and discuss those texts. No other discussions.		
Change Item Description New Proposal: No differences to report	Departmental Justification At present, we do not offer identity-specific courses. As we look at curriculum at other universities, our program is one of the few that does not offer a course that allows students to explore texts written by and about specific identity groups.	

Program Modifications		Mathematics and Statistics	
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Proposal	Committee Action	Motion Second	
3437: Mathematics: Applied Mathematics (BS)	Program Modification - Approved (3/18/21)	Lanci Bardo	
<p>UCC Discussion: STAT 301 moved to Concentration Courses. STAT 350, STAT 430, STAT 435 added to Category 1 Electives, while STAT 425 is being removed. CSCI 380 moved to Concentration Category 1 Electives. Total semester hours for Program Specific Degree Requirements will increase from 44-47 to 47-50. The earlier version of the program sheet listed 50-53 at the top of this section but that was a typo.</p>			
3491: Liberal Arts, Elementary Education: Mathematics (BA)	Program Modification - Approved (2/25/21)	Lanci Schlieff	
<p>UCC Discussion: A modification to reflect the ongoing changes from ARKE to ANTH courses, to add an elective, and update the SLOs. ARKE 205 and ARKE 225 are being changed to ANTH 220 and ANTH 225 respectively. Add MATH 225 to list of concentration electives. No other discussions.</p>			

Course Modifications		Mathematics and Statistics	
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Proposal	Committee Action	Motion Second	
MATH 110: Mathematical Investigations-GTMA1	Course Modification - Approved (3/18/21)	Gurka Bardo	
<p>UCC Discussion: The state has mandated that a placement test score of 240 on the Accuplacer QRAS test must allow students to place into a college-level math course. We have designated MATH 110 as the college-level course for that placement. This mandated score corresponds to a placement into our previous MATC 091 course or lower. To better reflect the nature of this course, we have changed its name and updated the description, topical outline, and SLOs.. No other discussions.</p>			
Change Item Description	Old	New	
Course name:	College Mathematics-GTMA1	Mathematical Investigations-GTMA1	
Course description for the catalog (do not list pre-reqs, co-reqs, and terms typically offered):	Essential mathematical concepts for B.A. students. Topics include logic, set theory, solving equations, basic inequalities, combinatorics, probability, descriptive statistics, geometry, consumer mathematics and the appropriate use of calculators	Investigations into mathematical concepts approached through the lens of real-world applications and projects. Specific content includes problem solving, mathematical models, financial mathematics, set theory, logic, probability, descriptive statistics, and the appropriate use of technology.	
MATH 113: College Algebra-GTMA1	Course Modification – Approved (3/18/21)	Gurka Bardo	
<p>UCC Discussion: Removing an inactivated course from the course prerequisite (MATC 091). The change to the prerequisite course does not affect the course content. The content of MATH 113 does overlap with MATH 119: Precalculus. No other discussions.</p>			
Change Item Description	Old	New	
Prerequisites:	MATC 091 or MATC 092 or equivalent, or appropriate mathematics placement test score	MATC 092 or equivalent, or appropriate mathematics placement test score	
MATH 365: Mathematical Modeling	Course Modification - Approved (1/28/21)	Lanci Schlieff	
<p>UCC Discussion: Course description and prerequisite changes. No other discussions.</p>			
STAT 430: Categorical Data Analysis	Course Modification - Approved (1/28/21)	Lanci Schlieff	
<p>UCC Discussion: Semester of course offering and prerequisites updated. No other discussions.</p>			
STAT 435: Introduction to Time Series	Course Modification - Approved (1/28/21)	Lanci Schlieff	
<p>UCC Discussion: Semester of course offering and prerequisites updated. No other discussions.</p>			

Program Modification		Music	
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Proposal	Committee Action	Motion Second	
3282: Music Education K-12 (BME)	Program Modification - Approved (1/28/21)	Lanci Bardo	
<p>UCC Discussion: Credit hour correction. No other discussions.</p>			

Program Additions		Music
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Proposal	Committee Action	Motion Second
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Music: Commercial Music (BA)	Program Addition - Approved (2/25/21)	Schlieff Lanci
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UCC Discussion: New degree concentration to address the needs of our students relative to the current marketplace. No other discussions.

Change Item Description New Proposal: No differences to report	Departmental Justification The new Commercial Music concentration within the Liberal Arts: Music area will be our first program with a primary focus on commercial music. Traditional mastery of a performance instrument will remain a requirement, but we will also accept students with a focus on electric bass, electric guitar, and drum set. In addition, musicians using technology such as computers and tablets to create and perform music will be accepted as majors in this program. We require existing courses in the areas of jazz and popular music history, piano requirements will be redefined and the music theory curriculum will be augmented to address commercial music requirements. This program is designed to address the needs of our students relative to the current marketplace.
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Course Modification		Music
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Proposal	Committee Action	Motion Second
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MUSA 262: Commercial Arranging	Course Modification - Approved (1/28/21)	Lanci Gurka
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UCC Discussion: Contact hours, course description, and prerequisites adjusted. No other discussions.

MUSL 139: Jazz/Commercial	Course Modification - Approved (2/25/21)	Gurka Lanci
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UCC Discussion: Course name and description change, engagement/preparation minute update, repeatability justification update. No other discussions.

MUSL 239: Jazz/Commercial	Course Modification - Approved (2/25/21)	Gurka Lanci
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UCC Discussion: Course name and description change, engagement/preparation minute update, repeatability justification update. No other discussions.

MUSL 339: Jazz/Commercial	Course Modification - Approved (2/25/21)	Gurka Lanci
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UCC Discussion: Course name and description change, engagement/preparation minute update, repeatability justification update. No other discussions.

MUSL 439: Jazz/Commercial	Course Modification - Approved (2/25/21)	Gurka Lanci
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UCC Discussion: Course name and description change, engagement/preparation minute update, repeatability justification update. No other discussions.

Program Modifications		Physical and Environmental Sciences
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Proposal	Committee Action	Motion Second
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3476: Chemistry: Biochemistry (BS)	Program Modification - Approved (2/25/21)	Gurka Lanci
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UCC Discussion: A modification to reorganize, replace, and correct program specific restricted electives and general electives. No other discussions.

Change Item Description List all proposed changes to the program:	Departmental Justification 1. BIOL 341/341L General Physiology is being removed from the Program Specific Restricted Electives choices. 2. Added BIOL 352/352L to Program Specific Restricted Electives. 3. Removed 315L and replaced with 317L. 4. Removed MATH 151 (2 credits) from General Electives and corrected footnote on Math requirement in Essential Learning section.
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M410: Chemistry (MNR)	Program Modification - Approved (2/25/21)	Gurka Lanci
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UCC Discussion: Added 300-level required course and lab, CHEM 301/301L and reduced the number of 300-level elective credit hours from 9 to 5. No other discussions.

Course Modifications		Physical and Environmental Sciences	
Proposal	Committee Action	Motion Second	
CHEM 151: Engineering Chemistry UCC Discussion: Updates to engagement/preparation minutes and Essential Learning category. No other discussions.	Course Modification - Approved (2/25/21)	Lanci McKenney	
CHEM 151L: Engineering Chemistry Laboratory UCC Discussion: Updates to engagement/preparation minutes and Essential Learning category. No other discussions.	Course Modification - Approved (2/25/21)	Lanci McKenney	
CHEM 315: Biochemistry I UCC Discussion: Updates to course name, course description, corequisites, and engagement/preparation minutes. No other discussions.	Course Modification - Approved (2/25/21)	Lanci McKenney	
CHEM 316: Biochemistry II UCC Discussion: Update to course description, prerequisites, and engagement/preparation minutes. No other discussions.	Course Modification - Approved (2/25/21)	Lanci McKenney	

Course Addition		Physical and Environmental Sciences	
Proposal	Committee Action	Motion Second	
CHEM 317L: Biochemistry Laboratory UCC Discussion: Renumbering CHEM 315L so students can take CHEM 315 without the lab, but still offer the lab separately. No other discussions. Change Item Description New Proposal: No differences to report	Course Addition - Approved (2/25/21)	Lanci Gurka	
	Departmental Justification This course is effectively a renumbering of CHEM 315L. CHEM 315L used to be a co-requisite for CHEM 315. However, many students do not need to take the lab for either their CMU program or for professional schooling they intend to enroll in after graduation from CMU. This change will allow students to take the lecture, CHEM 315, without taking the lab.		

Course Inactivations		Physical and Environmental Sciences	
Proposal	Committee Action	Motion Second	
PHYS 105L: Physics by Inquiry Laboratory-GTSC1 UCC Discussion: Last offered in Fall 2004. No other discussions.	Course Inactivation - Approved (2/25/21)	Lanci Schlieff	
PHYS 105: Physics by Inquiry-GTSC1 UCC Discussion: Last offered in Fall 2004. No other discussions.	Course Inactivation - Approved (2/25/21)	Lanci Schlieff	

Program Modifications		Social and Behavioral Sciences	
Proposal	Committee Action	Motion Second	
3701: Criminal Justice - POST Academy (BAS) UCC Discussion: Moved STAT 215 from Core Courses to Foundation Courses. Removed the list of courses from the restricted electives. Edited SLOs. Revised elective course to reflect prefix changes in ANTH courses. Added new CRMJ courses to the list of theory electives. Added to restricted electives. Removed SOCO 400. No other discussions. Change Item Description List all proposed changes to the program:	Program Modification - Approved (3/18/21)	Lanci Bardo	
	Departmental Justification 1. Moved STAT 215 from Core Courses to Foundation Courses. 2. Removing STAT 215 from the Program Overview area. 3. Removed the list of courses from the restricted electives and replaced the comment text to reflect the 6 semester hours may come from any of the listed Criminal Justice Electives. 4. Edited existing SLOs to incorporate language to better address Ethical Reasoning/Personal and Social Responsibility, and Quantitative Fluency and Information Literacy. 5. Revised elective course prefixes and titles to reflect the changes from FOAN232 FOAN 232L to ANTH 270 ANTH 270L. 6. Added two new CRMJ courses (i.e., CRMJ 345 - Mental Illness and Crime CRMJ 445 - Media and Crime) to the list of CJ Theory electives. 7. Added SOWK 210 - Social Work for Diverse Populations to the list of Restricted Electives. 8. Deletion of SOCO 400.		

3706: Criminal Justice (BA)	Program Modification - Approved (3/18/21)	Lanci Bardo
UCC Discussion: Moved STAT 215 from Core Courses to Foundation Courses. Removed the list of courses from the restricted electives. Reduced the degree's total major hours to 48 hours. Suggested Course Plan updated to reflect the reduction in the Restricted Electives and increase in General electives. Edited existing SLOs. Revised elective course prefixes and titles to reflect the changes in ANTH courses. Added two CRMJ courses to the list of theory electives. Added SOWK 210 to restricted electives. Removed SOCO 400.		
Change Item Description	Departmental Justification	
List all proposed changes to the program:	1. Moved STAT 215 from Core Courses to Foundation Courses. 2. Removed STAT 215 from the Program Overview area where it discusses the pre-criminal justice requirements (i.e., requirements to be fully accepted into the major). STAT 215 remains a prerequisite for CRMJ 315 and requires a "C" or better grade. 3. Removed the list of courses from the restricted electives and replaced the comment text to reflect the 9-10 semester hours may come from any of the listed Criminal Justice Electives. This change is being made to reduce the degree's total major hours to 48 to come into compliance with the Curriculum Policies and Procedures Manual. 4. Suggested Course Plan updated to reflect the reduction in the Restricted Electives and increase in General electives. 5. Edited existing SLOs to incorporate language to better address Ethical Reasoning/Personal and Social Responsibility, and Quantitative Fluency and Information Literacy. 6. Revised elective course prefixes and titles to reflect the changes from FOAN232 FOAN 232L to ANTH 270 ANTH 270L. 7. Added two new CRMJ courses (i.e., CRMJ 345 - Mental Illness and Crime CRMJ 445 - Media and Crime) to the list of CJ Theory electives. 8. Added SOWK 210 - Social Work for Diverse Populations to the list of Restricted Electives. 9. Deleted of SOCO 400.	
3716: History (BA)	Program Modification - Approved (11/19/20)	Gauthier Schlieff
UCC Discussion: Updated course requirements. Deleted ARKE 302 and added ANTH 225 to replace ARKE 225. No other discussion.		
3728: Sociology (BA)	Program Modification - Approved (2/25/21)	Lanci Schlieff
UCC Discussion: Program changes required to reflect additions and inactivations. No other discussions.		
Change Item Description	Departmental Justification	
List all proposed changes to the program:	1. Replaced SOCO 400 (Classical Social Theory) with SOCO 370 (Roots of Sociological Thought) and replaced 410 (Contemporary Social Theory) with SOCO 375 (Contemporary Sociological Perspectives) 2. Moved SOCO 264 out of foundation and into the core 3. Moved STAT 215 out of the core and into the foundation 4. Added a senior capstone class 5. Added an internship option to the list of upper-division sociology electives 6. Reduced the number of upper-division restricted electives by one course and increased the number of upper-division sociology electives by one course. 7. The program SLOs are new. 8. Added CRMJ 470 (Restorative Justice) to the list of Restricted Electives 9. Removed the link to career services. 10. Updated suggested course plan.	
3780: Applied Anthropology and Geography (BA)	Program Modification - Approved (2/25/21)	Lanci Schlieff
UCC Discussion: Program updates to reflect ongoing effort to move ARKE and FOAN courses under ANTH, some movement of electives and restricted electives, and a change in elective credit hours. No other discussions.		
Change Item Description	Departmental Justification	
List all proposed changes to the program:	1. Changed FOAN480 to ANTH478 2. Changed FOAN232 to ANTH270 3. Changed FOAN232L to ANTH270L 4. Changed ARKE350 to ANTH422 5. Changed ARKE352 to ANTH321 6. Changed ARKE225 to ANTH225 7. Changed ARKE205 to ANTH220 8. Changed ARKE402 to ANTH421 9. Changed ARKE410 to ANTH420 10. Changed ARKE410L to ANTH420L 11. Changed ARKE320 to ANTH326 12. Added GEOG 354/POLS 354 to the list of electives. 13. STAT 215 moved from the Core to the Foundation 14. ANTH 222, ANTH 270, ANTH 296, CRMJ 280 and GEOL 103 moved from the Elective category to the Restricted Elective category. 15. BIOL 105/L, BIOL 403, GEOL 100 and GEOL 402/L removed from the list of Restricted Electives. 16. The number of elective credit hours in the major reduced to 15.	

3791: Liberal Arts, Elementary Education: Social Science (BA)	Program Modification - Approved (3/18/21)	Lanci Schlieff
UCC Discussion: A continuation of the effort to bring ANTH courses under the ANTH course prefix. ARKE 205 and ARKE 225 are being changed to ANTH 220 and ANTH 225 respectively.		
M480: Forensic Science (MNR)	Program Modification - Approved (11/19/20)	Lanci Seebach
UCC Discussion: Part of the ongoing effort to collect all archaeology and forensic anthropology courses under the ANTH prefix. No other discussion.		
Change Item Description List all proposed changes to the program:	Departmental Justification 1) Changed FOAN232 to ANTH270 2) Changed FOAN232L to ANTH270L 3) Change FOAN480 to ANTH478.	
M701: Criminal Justice (MNR)	Program Modification - Approved (12/10/20)	Lanci Seebach
UCC Discussion: SLO language edited to address diversity component. Added a course and moved two courses from core to restricted electives. Added course to core courses. No other discussion.		
Change Item Description List all proposed changes to the program:	Departmental Justification 1. Edited Ethical Reasoning/Personal and Social Responsibility SLO language to incorporate language to better address the diversity component (duplicating the changes submitted for the BA and BAS majors). 2. Added newly created CRMJ 345 - Mental Illness and Crime course to the list of restricted electives for the CJ minor. 3. Addition of CRMJ 302 to the core. 4. Removal of the option of CRMJ 301 or CRMJ 420 from the core to restricted electives.	
M715: Forensic Anthropology (MNR)	Program Modification - Approved (11/19/20)	Lanci Seebach
UCC Discussion: Part of the ongoing effort to collect all archaeology and forensic anthropology courses under the ANTH prefix. No other discussion.		
Change Item Description List all proposed changes to the program:	Departmental Justification 1) Changed FOAN232 to ANTH270 2) Changed FOAN232L to ANTH270L 3) Changed FOAN480 to ANTH478 4) Changed ARKE410 to ANTH420 5) Changed ARKE410L to ANTH420L.	
M716: Forensic Investigation - Psychology (MNR)	Program Modification - Approved (11/19/20)	Lanci Seebach
UCC Discussion: Part of the ongoing effort to collect all archaeology and forensic anthropology courses under the ANTH prefix. No other discussion.		
Change Item Description List all proposed changes to the program:	Departmental Justification 1) Changed FOAN232 to ANTH270 2) Changed FOAN232L to ANTH270L 3) Changed FOAN480 to ANTH478.	
M717: Forensic Investigation - Criminal Justice (MNR)	Program Modification - Approved (11/19/20)	Lanci Seebach
UCC Discussion: Part of the ongoing effort to collect all archaeology and forensic anthropology courses under the ANTH prefix. No other discussion.		
Change Item Description List all proposed changes to the program:	Departmental Justification Revised course prefixes and titles to reflect the changes from FOAN232 & FOAN 232L to ANTH 270 & ANTH 270L and FOAN 480 to ANTH 478.	
M725: Archaeology (MNR)	Program Modification - Approved (2/25/21)	Lanci Schlieff
UCC Discussion: Updates to reflect ongoing effort to move ARKE and FOAN courses under ANTH. No other discussions.		
Change Item Description List all proposed changes to the program:	Departmental Justification 1. Changed ARKE 225 to ANTH 225 2. Changed ARKE 352 to ANTH 321 3. Changed ARKE 350 to ANTH 422 4. Changed ARKE 205 to ANTH 220 5. Changed ARKE 402 to ANTH 421 6. Changed ARKE 410 to ANTH 420 7. Changed ARKE 410L to ANTH 420L	
M750: Sociology (MNR)	Program Modification - Approved (2/25/21)	Lanci Schlieff
UCC Discussion: Program changes required to reflect additions/inactivations, and elective credit hour adjustment. No other discussions.		
Change Item Description List all proposed changes to the program:	Departmental Justification 1. Added SOCO 370 (Roots of Sociological Thought) or SOCO 375 (Contemporary Sociological Perspectives) / deleted one elective to keep credit hours the same. 2. Changed to the program overview. 3. Addition of student learning objectives.	

Program Inactivation			Social and Behavioral Sciences		
Proposal	Committee Action	Motion Second			
1710: Cultural Resource Management (PCT)	Program Inactivation - Approved (11/19/20)	Lanci Gurka			
UCC Discussion: Under-enrolled program inactivation, due to only 3 students ever enrolled. No other discussion.					

Course Modifications			Social and Behavioral Sciences		
Proposal	Committee Action	Motion Second			
ANTH 331: Forensic Anthropology	Course Modification - Approved (11/19/20)	Gauthier Schlieff			
UCC Discussion: FOAN 232 is being deleted and replaced by ANTH 270. This change necessitated a change to the pre-requisites for this class. The ANTH 270L is now also required as a prerequisite.					
Change Item Description	Old	New			
Prerequisites:	ANTH 202 or FOAN 232	ANTH 202 or ANTH 270/ANTH 270L			
ANTH 422: Southwest Archaeology	Course Modification - Approved (11/19/20)	Gauthier Schlieff			
UCC Discussion: Reactivated to replace ARKE 350 as part of the ongoing effort to collect all archaeology and forensic anthropology courses under the ANTH prefix. No other discussions.					
Change Item Description	Old	New			
Course description for the catalog (do not list pre-reqs, co-reqs, and terms typically offered):		Prehistory and cultural background of the southwestern United States. Archaeological sites of Colorado, Utah, Arizona, and New Mexico highlighted. Introduction to cultures inhabiting these areas for the last 5,000 years with emphasis on the Ancestral Puebloans, Hohokam, Mogollon, Fremont, Uto-Aztecans, and Athabaskan groups.			
Prerequisites:		ANTH 220 or ANTH 225			
ARKE 466: Field Research in Archeology	Course Modification - Approved (1/28/21)	Gurka Lanci			
UCC Discussion: Course description, prerequisite, and contact hours changed. No other discussion.					
Change Item Description	Old	New			
Prerequisites:	ARKE 205, ARKE 410, and ARKE410L	ANTH 420 and ANTH 420L			
GEOG 131: Introduction to Cartography	Course Modification - Approved (2/25/21)	Lanci Gurka			
UCC Discussion: Updated engagement/preparation minutes and prerequisites to Math 107 or higher. No other discussions.					
POLS 354: Political Geography	Course Modification - Approved (1/28/21)	Gurka Lanci			
UCC Discussion: Updated to show course equivalence POLS 354GEOG 354. No other discussions.					

Course Additions			Social and Behavioral Sciences		
Proposal	Committee Action	Motion Second			
ANTH 220: Principles of Archaeology	Course Addition - Approved (2/25/21)	Gurka Lanci			
UCC Discussion: Part of a continued effort to move archeology and anthropology courses to ANTH prefix. No other Discussions.					
Change Item Description	Departmental Justification				
New Proposal: No differences to report	This course will replace our current ARKE 205. It is the exact same course, but is being brought under the ANTH prefix.				
ANTH 225: North American Archaeology	Course Addition - Approved (2/25/21)	Gurka Lanci			
UCC Discussion: Part of a continued effort to move archeology and anthropology courses to ANTH prefix. No other Discussions.					
Change Item Description	Departmental Justification				
New Proposal: No differences to report	1. Our current ARKE 225 is being inactivated and replaced by ANTH 225 in order to collect all archaeology and forensic anthropology courses under the ANTH prefix. 2. The course name change and changes to the course description are being updated to reflect the course presentation as currently configured. 3. The fourth and fifth Student Learning Outcomes have been added to reflect the course presentation as currently configured.				

ANTH 270: Death and Forensic Science UCC Discussion: Part of the ongoing effort to collect all archaeology and forensic anthropology courses under the ANTH prefix and changes focus of original course. No other discussion.	Course Addition - Approved (11/19/20)	Lanci Gurka
Change Item Description New Proposal: No differences to report	Department Justification 1. This "new" course is a renumbering of our current FOAN 232. The prefix and course number is changing as part of the overall change from the use of CMU's unique "FOAN" prefix to a more widely recognized "ANTH" prefix. FOAN 232 will be deleted. This course is a direct equivalent for FOAN 232. 2. The emphasis of this course has changed with the advent of the CRMJ Crime Scene Processing. ANTH 270 will now emphasize death investigation rather than scene investigation, which fits within forensic anthropology and fits better with the "ANTH" prefix.	
ANTH 270L: Death and Forensic Science Laboratory UCC Discussion: Part of the ongoing effort to collect all archaeology and forensic anthropology courses under the ANTH prefix	Course Addition - Approved (11/19/20)	Lanci Gurka
Change Item Description New Proposal: No differences to report	Department Justification 1. This "new" course is a renumbering of our current FOAN 232L. The prefix and course number are changed as part of the overall change from the use of CMU's unique "FOAN" prefix to a more widely recognized "ANTH" prefix. FOAN 232L will be deleted. 2. The focus of the course has not changed. Instead, the title better reflects the course topics.	
ANTH 321: Paleoindian Archaeology UCC Discussion: Part of the ongoing effort to collect all archaeology and forensic anthropology courses under the ANTH prefix. No other discussion.	Course Addition - Approved (11/19/20)	Lanci Gurka
Change Item Description New Proposal: No differences to report	Department Justification Our current ARKE 352 is being inactivated and replaced by ANTH 321 in order to collect all archaeology and forensic anthropology courses under the ANTH prefix.	
ANTH 326: Colorado Archaeology: A Geographical Perspective UCC Discussion: Part of the ongoing effort to collect all archaeology and forensic anthropology courses under the ANTH prefix. No other discussion.	Course Addition - Approved (11/19/20)	Lanci Gurka
Change Item Description New Proposal: No differences to report	Department Justification 1) This course is listed in the catalog as ARKE 320. We are changing the prefix and number as part of our move to list all archeology and forensic anthropology courses under the ANTH prefix. The course number change is congruent with our current ANTH sequence. 2) We are crossing listing this course with a GEOG prefix and updating the course title and description to reflect the fact that Colorado geography features prominently in this course.	
ANTH 420: Field Methods in Archaeology UCC Discussion: Part of the ongoing effort to collect all archaeology and forensic anthropology courses under the ANTH prefix. No other discussion.	Course Addition - Approved (11/19/20)	Lanci Gurka
ANTH 420L: Field Methods in Archaeology Laboratory UCC Discussion: Part of the ongoing effort to collect all archaeology and forensic anthropology courses under the ANTH prefix. No other discussion.	Course Addition - Approved (11/19/20)	Lanci Gurka
ANTH 421: Cultural Resource Management UCC Discussion: Part of the ongoing effort to collect all archaeology and forensic anthropology courses under the ANTH prefix. No other discussion. This is the same course as ARKE 402.	Course Addition - Approved (12/10/20)	Lanci Schlieff
ANTH 478: Professional Issues in Forensic Science UCC Discussion: Part of the ongoing effort to collect all archaeology and forensic anthropology courses under the ANTH prefix. No other discussion. It will replace FOAN 480 in all affected programs.	Course Addition - Approved (11/19/21)	Lanci Gurka
CRMJ 345: Mental Illness and Crime UCC Discussion: Well received topics course becoming addition to program. No other discussions.	Course Addition - Approved (11/19/21)	Lanci Schlieff
Change Item Description New Proposal: No differences to report	Department Justification Mental illness is commonly associated with crime and criminals, yet the realities of this relationship are not well understood by the public. This course has been offered as a topics course Spring of 2019 and Spring 2020 and was well-received.	

CRMJ 445: Media and Crime	Course Addition - Approved (11/19/21)	Lanci Schlieff
UCC Discussion: Well received topics course becoming addition to program. No other discussions.		
Change Item Description New Proposal: No differences to report	Department Justification To better understand what we see and hear, and to become an improved consumer of knowledge, it is important to understand how the media functions and the implications and consequences when this is applied to crime, criminals, criminal justice agents, and the overall criminal justice system.	
SOCO 370: Roots of Sociological Thought	Course Addition - Approved (2/25/21)	Gurka Schlieff
UCC Discussion: A change to correct student confusion about course sequencing. No other discussions.		
Change Item Description New Proposal: No differences to report	Departmental Justification This course will replace SOCO 400 Classical Social Theory. The change was made because student feedback and student progression through the degree indicates the theory sequence (now comprised of SOCO 370 and SOCO 375) should be taken earlier in the degree, or at least be perceived as courses one should have taken prior to their senior year. Students will then be prepared for their senior capstone (SOCO 490).	
SOCO 375: Contemporary Sociological Perspectives	Course Addition - Approved (2/25/21)	Gurka Schlieff
UCC Discussion: A change to correct student confusion about course sequencing. No other discussions.		
Change Item Description New Proposal: No differences to report	Departmental Justification This course will replace SOCO 410 Contemporary Social Theory.	
SOCO 493: Senior Capstone	Course Addition – Approved (3/18/21)	Gurka Schlieff
UCC Discussion: New course to fill the need of a capstone course. No other discussions.		
Change Item Description New Proposal: No differences to report	Departmental Justification This course will replace that the more standard capstone and senior students will bring together the skills and knowledge they have developed throughout their major to an analysis of a social issue relevant to current events.	
Course Inactivations Social and Behavioral Sciences		
Proposal	Committee Action	Motion Second
ARKE 205: Principles of Archaeology - GTSS3	Course Inactivation - Approved (2/25/21)	Lanci Schlieff
UCC Discussion: Part of a continued effort to move archeology and anthropology courses to ANTH prefix. This class will now be designated ANTH 220. No other Discussions.		
ARKE 225: Introduction to North American Archaeology	Course Inactivation – Approved (12/10/20)	Lanci Gurka
UCC Discussion: Part of the ongoing effort to collect all archaeology and forensic anthropology courses under the ANTH prefix. This class will now be designated ANTH 225. No other discussion.		
ARKE 320: Colorado Archaeology	Course Inactivation - Approved (11/19/21)	Gurka Lanci
UCC Discussion: Part of the ongoing effort to collect all archaeology and forensic anthropology courses under the ANTH prefix. Course replaced with ANTH 326 and cross-listed with GEOG 326. No other discussion.		
ARKE 350: Southwest Archaeology	Course Inactivation - Approved (11/19/21)	Gurka Lanci
UCC Discussion: Part of the ongoing effort to collect all archaeology and forensic anthropology courses under the ANTH prefix. This course is changing its designation to ANTH 422. No other discussion.		
ARKE 352: Paleoindian Archaeology	Course Inactivation - Approved (11/19/21)	Gurka Lanci
UCC Discussion: Part of the ongoing effort to collect all archaeology and forensic anthropology courses under the ANTH prefix. This class will now be designated as ANTH 321. No other discussion.		
ARKE 402: Cultural Resource Management	Course Inactivation – Approved (12/10/20)	Lanci Gurka
UCC Discussion: Part of the ongoing effort to collect all archaeology and forensic anthropology courses under the ANTH prefix. ARKE 402 is being replaced by ANTH 421. No other discussion.		
ARKE 410: Field Methods in Archaeology	Course Inactivation – Approved (12/10/20)	Lanci Gurka
UCC Discussion: Part of the ongoing effort to collect all archaeology and forensic anthropology courses under the ANTH prefix. ARKE 410 is being replaced by ANTH 420. No other discussion.		

ARKE 410L: Field Methods in Archaeology Laboratory	Course Inactivation – Approved (12/10/20)	Lanci Gurka
UCC Discussion: A holdover from the previous sequencing and hasn't been taken by students for many semesters. ARKE 410L is being replaced by ANTH 420L. No other discussion.		
FOAN 232: Survey of Forensic Science	Course Inactivation - Approved (11/19/21)	Gurka Lanci
UCC Discussion: Part of the ongoing effort to collect all archaeology and forensic anthropology courses under the ANTH prefix. This class is being replaced by ANTH 270. No other discussion.		
FOAN 232L: Survey of Forensic Science Laboratory	Course Inactivation - Approved (11/19/21)	Gurka Lanci
UCC Discussion: Part of the ongoing effort to collect all archaeology and forensic anthropology courses under the ANTH prefix. This course is being replaced by ANTH 270L. No other discussion.		
FOAN 480: Professional Issues in Forensic Science	Course Inactivation - Approved (11/19/21)	Gurka Lanci
UCC Discussion: Part of the ongoing effort to collect all archaeology and forensic anthropology courses under the ANTH prefix. This course is being replaced by ANTH 478. No other discussion.		
SOCO 400: Classical Social Theory	Course Inactivation - Approved (2/25/21)	Lanci Schlieff
UCC Discussion: A change to correct student confusion about course sequencing. We are proposing to replace this class with a similar 300-level course (see SOCO 370 course addition). No other discussions.		
SOCO 410: Contemporary Social Theory	Course Inactivation - Approved (2/25/21)	Lanci Schlieff
UCC Discussion: A change to correct student confusion about course sequencing. We are proposing to replace this class with a similar 300-level course (see SOCO 375 course addition). No other discussions.		

Course Modification	Teacher Education	
Proposal	Committee Action	Motion Second
EDUC 374: Exceptional and English Language Learners in the Inclusive Classroom	Course Modification – Approved (1/28/21)	Lanci Gurka
UCC Discussion: Course description and prerequisites adjusted. No other discussions.		

Program Addition	Theatre	
Proposal	Committee Action	Motion Second
Theatre Arts: Design/Technology (BFA)	Program Addition - Approved (3/18/21)	Lanci Schlieff
UCC Discussion: A program addition the Theatre Arts: Design/Technology BFA that is replacing the BA with the same title. No other discussions.		
Change Item Description New Proposal: No differences to report	Departmental Justification The proposed BFA in Design/Technology would require the same credit hours as our current BFA's in Musical Theatre, Acting/Directing, and Dance. Currently, the Department of Theatre Arts at CMU is losing potential technical theatre students to other universities with BFA programs. At recruiting events, the main question asked is why should a prospective student come to a school with a BA, instead of going to a comparable school with a BFA. When the difference is explained in what the two degrees entail, most of them choose the school with the BFA. Most technical theatre students auditioning for scholarships and admission into universities want a more focused degree. At the North Texas Drama Auditions at Collin College, there are more than 60 schools recruiting for top technical theatre students. Of those 60 that have Design/Technology programs, 48 of them are BFAs. The next closest BFA Programs are in Utah, at the University of Utah and Utah State University.	

Program Inactivation	Theatre	
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Proposal	Committee Action	Motion Second
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3262: Theatre Arts: Design/Technology (BA)	Program Inactivation - Approved (3/18/21)	Lanci Gurka
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UCC Discussion: An inactivation of a program that is transitioning from a BA to a BFA. No other discussions.

Change Item Description Delete Proposal: No differences to report	Departmental Justification With the addition of the new BFA in Design/Technology, this program will not be used for our majors. New students wishing to join a design/technology program will be admitted to the BFA program after a portfolio review. This degree is no longer desired by students in this discipline.
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Course Addition	Theatre	
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Proposal	Committee Action	Motion Second
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SPCH 307: Professional Presentations	Course Addition - Approved (2/25/21)	Seebach Schlieff
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UCC Discussion: New course designed for students to improve their advanced public speaking skills. No other discussions.

Change Item Description New Proposal: No differences to report	Departmental Justification The Communication Studies faculty determined the best way to meet the need for advanced public speaking skills is by creating high-pressure, dynamic, state-of-the-art opportunities for practice in professional settings. SPCH 307 will allow students to work on their advanced public speaking skills related to any major, and can be used toward any student's upper-division required credits.
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WCCC Curriculum Committee

WCCC Curriculum Membership 2020-2021

Group/Department	Representative	Term Expires
Group A	Wayne Smith; Culinary Arts	2022
Group B	Joseph Quesenberry; Applied Mathematics	2021
Group C	Jason Roberson; Transportation	2022
Group D	Karrie Stanfill; Nurse Aide	2022
At Large	Michael Carsten; Transportation	2021
Officers		
Chair	Wayne Smith	
Vice Chair	Joseph Quesenberry	
UCC Vice-Chair	Denise McKenney	
Secretary, non-voting:	Bonnie Aman	
Ex-Officio Members		
Assistant VP of Academic Affairs (VPAA) for Assessment and Accreditation	Morgan Bridge	
Designee for VPAA, Community College Affairs	Christi Hein	
Registrar	Holly Teal	
Registrar's Office Designee	Maggie Bodyfelt	
Library Representative	Tracie Seurer	
Course Description Evaluator	Johanna Varner	
Director of Financial Aid	Curt Martin	
WCCC Student Representative	Vacant	

Information and Business Items

September 8, 2020 Meeting

- Meeting cancelled due to no proposals.

October 20, 2020 Meeting

Announcements

- WCCC Curriculum Committee: Important Dates and Deadlines for Academic Year 2020-2021
- Minor Changes Workflow handout
- 4-16-20 UCC Proposed Curriculum Handbook-Reserved Numbers handout
- SLO Focus
- Essential Learning Requirements

November 17, 2020 Meeting

- No announcements or old/new business
- Curriculum proposal approvals only

December 8, 2020 Meeting

- No announcements or old/new business
- Curriculum proposal approvals only

January 12, 2021 Meeting

- No announcements or old/new business
- Curriculum proposal approvals only

February 9, 2021 Meeting

Information Items

- Revisions to Curriculum Handbook
- Curriculum proposal approvals

March 9, 2021 Meeting

Announcements

- Form WCCC Certificate SLO Review Committee
- Curriculum proposal approvals

April 13, 2021 Meeting

Announcements

- Chair Smith is forming a subcommittee to review the Technical Certificate SLOs. The committee will be looking at the possibility of reducing the number of required SLOs. He will be emailing the subcommittee in the next few days.
- Chair Smith stated it was time to for the yearly renew/appointment of open committee seats. Michael Carsten's term has expired. Also needed was one at-large member as

well as a student representative. Gunny White is interested in serving in the position vacated by Michael Carsten. With no objection, Gunny White was selected to fill the Carsten vacant seat. Chair Smith will continue to work on the at-large position as well as request a student member.

- The Chair and Vice-Chair also need elected/reelected for 2021-2022. Chair Smith stated Joe Quesenberry was willing to serve as Vice-Chair again next year. Chair Smith is willing to serve as Chair. He asked if anyone else was interested. Jason Roberson moved and Karrie Stanfill seconded a motion for the election of Wayne Smith as Chair and Joe Quesenberry as Vice-Chair for the upcoming year. The motion passed unanimously.
- No changes were noted to the ex-officio WCCC CC positions.
- Chair Smith stated that Academic Affairs is working on the WCCC CC year-end report.
- The WCCC CC meeting minutes and agendas will be posted to the website in the near future.

Information Items

Chair Smith thanked Michael Carsten for his work on the committee and thanked Gunny White for accepting the committee assignment. He also thanked Carrie for her work in organizing the meeting. C. Hein thanked Chair Smith for all his work on the many WCCC CC proposals this year.

Course and Program Changes

Proposal Overview

The WCCC Curriculum Committee reviews proposals related to 2-year degrees, certificates, and courses offered at WCCC. The total number of proposals considered by the WCCC CC during the 2020-2021 academic year is shown in the following table:

Number of Undergraduate Curriculum Proposals, AY 20-21	
Proposal Type	Number
Course Addition	49
Course Modification	37
Course Reactivation	
Course Deletion	6
Program Addition	5
Program Reactivation	
Program Modification	29
Program Deactivation	
Program Deletion	
Total:	126

Number of Proposals Reviewed Per UCC Meeting, AY 20-21										
	Sep	Oct	Nov	Dec	Jan	Feb*	Mar	Apr	May	Total
# of Proposals	0	32	10	5	6	18	51	4	0	126
* Deadline for inclusion of program and course changes in the next AY Calendar										

Proposal Details

The listing of curriculum proposals approved during the 2020-2021 academic year begins on the following page. The date in parenthesis (xx/xx/xx) indicates the date approved by the WCCC Curriculum Committee.

Program Modifications		Applied Business	
Proposal	Committee Action	Motion Second	
1102: Applied Business: Marketing Graphics Technology	Program Modification - Approved (1/12/21)	Stanfill Roberson	
WCCC-CC Discussions: CSCI 106 is more specific and in-depth than the needs of Applied Business Students. ABUS 105 is more appropriate. Changed CSCI 106 to new course ABUS 105. No other discussions.			
1103: Applied Business: Graphics Technology	Program Modification - Approved (1/12/21)	Roberson Quesenberry	
WCCC-CC Discussions: CSCI 106 is more specific and in-depth than the needs of Applied Business Students. ABUS 105 is more appropriate. Changed CSCI 106 to new course ABUS 105. Updated SLOs. No other discussions.			
1104: Applied Business: Business Foundations (TCT)	Program Modification - Approved (2/9/21)	Stanfill Quesenberry	
WCCC-CC Discussions: Updated Program Overview. Changed MARK 231 to ABUS 105, a more appropriate course. No other discussions.			
1300: Applied Business: Administrative Support (AAS)	Program Modification - Approved (2/9/21)	Carsten Roberson	
WCCC-CC Discussions: Program Overview updated. Updated suggested course plan and program specific course/requirements. Changed TECI 142 to ABUS 105 Internet Marketing Strategies, ACCT 201 to ABUS 210 MicroBusiness Money Management, ABUS elective to ABUS 160 Introduction to Customer Service, and deleted Capstone 289 and offered ABUS 299 Internship. No other discussions.			
1301: Applied Business: Frontline Supervision (AAS)	Program Modification - Approved (3/9/21)	Carsten Quesenberry	
WCCC-CC Discussions: Replaced TECI 142 with ABUS 210. Replaced ACCT 201 with ABUS 258. Replaced MARK 231 with ABUS 105. Removed ABUS 289 Capstone in place of ABUS 299 Internship. No other discussion.			
1302: Applied Business: Marketing Communications (AAS)	Program Modification - Approved (2/9/21)	Carsten Roberson	
WCCC-CC Discussions: Program Overview updated. Removed CSCI 106 and replaced with ABUS 105. Removed ABUS 289 Capstone and replaced with ABUS 299 Internship. Removed TECI 142 and replaced with ABUS 210. No other discussions.			

Course Additions		Applied Business	
Proposal	Committee Action	Motion Second	
ABUS 105: Internet Marketing Strategies	Course Addition - Approved (1/12/21)	Carsten Quesenberry	
WCCC-CC Discussions: Course will cover how to use templates so students can build websites to market businesses, sell products online, accept payment, and generally operate in the online marketplace. A needed class for microbusinesses today.			
ABUS 210: MicroBusiness Money Management	Course Addition - Approved (2/9/21)	Carsten Roberson	
WCCC-CC Discussions: New course on practical approach to accounting and money management using current software for a microbusiness. Financial understanding and awareness is a skill integral to microbusiness success. No other discussions.			

Program Modification		Aviation Technology	
Proposal	Committee Action	Motion Second	
1378: Aviation Technology: Fixed Wing (AAS)	Program Modification - Approved (3/9/21)	Stanfill Carsten	
WCCC-CC Discussions: Added AVTN 245 and AVTN 247, both of which had been successfully taught as topics courses. Two new SLOs are being added to address areas covered by the two changes. Updated course sequencing. No other discussions.			

Course Additions		Aviation Technology	
Proposal	Committee Action	Motion Second	
AVTN 245: Aviation Safety	Course Addition - Approved (3/9/21)	Roberson Quesenberry	
WCCC-CC Discussions: New course, which had been successfully taught as a topics course, to prepare professional aviators for performance at the highest safety standards in the industry, and provide the essential knowledge, evaluation, and Aeronautical Decision Making necessary. The course will allow students to explain FAA standards of Aviation Safety and analyze NTSB accident reports in order to determine better outcomes. No other discussions.			

AVTN 247: Aviation Physiology	Course Addition - Approved (3/9/21)	Roberson Quesenberry
WCCC-CC Discussions: New course to prepare and train aviators for Industry Standards. The aviation program has offered this course as a topics course for 2 years with good results in our graduates' careers. No other discussions.		

Program Modifications		Culinary Arts
Proposal	Committee Action	Motion Second
1141: Bakeshop Production (TCT)	Program Modification - Approved (3/9/21)	Roberson Quesenberry
WCCC-CC Discussions: Added CUAR 100 to degree requirements as a prerequisite to CUAR 125 and CUAR 145. Reduced CUAR 125 and 145 each from 4 credits to 3 credits. Increased total required credits from 16 to 17. Revised recommended course sequence. No other discussions.		
1142: Food Preparation (TCT)	Program Modification - Approved (3/9/21)	Roberson Quesenberry
WCCC-CC Discussions: Made CUAR 100 and CUAR 115 required courses. Reduced CUAR 125, 129, and 145 each from 4 credits to 3 credits. Revised suggested SLOs and course sequence. No other discussions.		
1340: Baking and Pastry (AAS)	Program Modification - Approved (3/9/21)	Carsten Stanfill
WCCC-CC Discussions: Added CUAR 100 to degree requirements as a prerequisite to CUAR 125 and CUAR 145. Reduced CUAR 160 from 5 credits to 4 credits. Reduced CUAR 125 and CUAR 145 from 4 credits to 3 credits. Eliminated the Restricted Electives category and moved CUAR 153, CUAR 163, and CUAR 269 to Core Classes. Removed CISB 101/ABUS 257 from degree requirements. Updated Student Learning Outcomes. Revised the course sequence. No other discussions.		
1350: Culinary Arts (AAS)	Program Modification - Approved (3/9/21)	Roberson Quesenberry
WCCC-CC Discussions: Program Overview updated. Degree specific information in Institutional Degree Requirements updated. Added CUAR 100 to degree requirements. Replaced CUAR 233 with CUAR 293. Reduced CUAR 125, CUAR 129, and CUAR 145 from 4 credits to 3 credits each. Moved CUAR 245 and CUAR 251 from Restricted Electives to Required Courses. Added CUAR 238 to degree requirements. Removed CISB 101/ABUS 257 from degree requirements. Reduced total credits from 63 to 62. Updated Student Learning Outcomes. Revised course sequence. No other discussions.		

Course Modifications		Culinary Arts
Proposal	Committee Action	Motion Second
CUAR 100: Culinary Program Fundamentals	Course Modification - Approved (3/9/21)	Stanfill Quesenberry
WCCC-CC Discussions: CUAR 125, 129, and 145 are being revised to remove introductory content included in CUAR 100. Corrected contact hour information and added topical course outline and SLOs. No other discussion.		
CUAR 115: Introduction to Sustainable	Course Modification - Approved (3/9/21)	Carsten Roberson
WCCC-CC Discussions: Corrected type of instructional activity in system from Laboratory: Academic/Clinical to Lecture Lab: Vocational/Tech. Since a change is required the contact hour, topical course outline, and student learning outcomes sections also completed. No other discussion.		
CUAR 125: Introduction to Foods	Course Modification - Approved (3/9/21)	Stanfill Roberson
WCCC-CC Discussions: CUAR 125, 129, and 145 are being revised to remove introductory content included in CUAR 100. Reduce the course by one credit, revise course description to more accurately describe activities, changing type of instructional activity. No other discussions.		
CUAR 129: Center of the Plate	Course Modification - Approved (3/9/21)	Stanfill Roberson
WCCC-CC Discussions: CUAR 125, 129, and 145 are being revised. Reduced the course by one credit, changed Type of Instructional Activity, added CUAR 100 as a prerequisite course, and changed CUAR 101 from a corequisite course to a prerequisite course that may be taken concurrently, and removed CUAR 125 as a corequisite course. No other discussion.		
CUAR 145: Introduction to Baking	Course Modification - Approved (3/9/21)	Stanfill Roberson
WCCC-CC Discussions: CUAR 125, 129, and 145 revised. Reduced the course by one credit, changed Type of Instructional Activity, added CUAR 100 as a prerequisite course, and changed CUAR 101 from a corequisite course to a prerequisite course that may be taken concurrently, and removed CUAR 125 as a corequisite course. No other discussion.		

CUAR 160: Cake Decorating	Course Modification - Approved (3/9/21)	Roberson Quesenberry
WCCC-CC Discussions: Reduction in credit hours from 5 to 4 because essential material in this course can be covered in less time. Type of instructional activity changed to Lecture/Lab: Vocational/Tech, corrected contact hours and academic engagement minutes. Removed CUAR 101 from prerequisites. No other discussions.		
CUAR 190: Dining Room Management	Course Modification - Approved (3/9/21)	Stanfill Roberson
WCCC-CC Discussions: The hands-on portion of CUAR 190 will be replaced with a practicum experience at Devil's Kitchen that requires students to work in a professional environment in both the kitchen and the dining room. This course is being reduced from four credits to three and designated as a lecture course rather than lecture/lab. Corequisite of CUAR 233 is being removed. No other discussions.		
CUAR 251: Advanced Garde Manager and Hors D' Oeuvres	Course Modification - Approved (3/9/21)	Carsten Quesenberry
WCCC-CC Discussions: Change type of instructional activity. Revised course description to more accurately reflect content. Removed CUAR 101 from prerequisites (redundant). No other discussions.		

Course Additions		Culinary Arts	
Proposal	Committee Action	Motion	Second
CUAR 238: American Regional Cuisine	Course Addition - Approved (3/9/21)	Stanfill	Roberson
WCCC-CC Discussions: Expanding students' knowledge and skill set in regional American culinary influences and indigenous ingredients will provide a framework to understand how cuisines evolve and are defined. No other discussions.			
Change Item Description	Departmental Justification		
New Proposal: No differences to report	The culinary program (like most) emphasizes French culinary technique and kitchen organization. A course on international cuisine is currently offered to expand on that knowledge and provide additional perspective, but there is no course in the program that specifically addresses regional American culinary influences and indigenous ingredients		
CUAR 293: Restaurant Operations Practicum	Course Addition - Approved (3/9/21)	Roberson Carsten	
WCCC-CC Discussions: CUAR 233 will be replaced with CUAR 293, a practicum experience. CUAR 233 Advanced Line Prep and Cookery is designed to provide students with "real world" experience in a student-run restaurant operation. That operation, Chez Lena, has been closed since the Devil's Kitchen restaurant has opened at the Maverick Hotel. CUAR 233 will be replaced with CUAR 293, a practicum experience at Devil's Kitchen that requires students to work in a professional environment in both the kitchen and the dining room. No other discussions.			

Course Inactivation		Culinary Arts	
Proposal	Committee Action	Motion	Second
CUAR 233: Advanced Line Prep and Cookery	Course Inactivation - Approved (3/9/21)	Roberson	Stanfill
WCCC-CC Discussions: CUAR 233 will be replaced with CUAR 293, a practicum experience. The practicum will be a capstone experience for students in their final semester before graduation to prepare them for a wide variety of food service careers. No other discussions.			

Program Modifications		Early Childhood Education	
Proposal	Committee Action	Motion	Second
1193: Early Childhood Education Teacher (TCT)	Program Modification - Approved (12/8/20)	Quesenberry Roberson	
WCCC-CC Discussions: Added EDEC 200, EDEC 201, and EDEC 205 as elective options. No other discussions.			
1394: Early Childhood Education (AAS)	Program Modification - Approved (12/8/20)	Quesenberry Roberson	
WCCC-CC Discussions: Added EDEC 200 and EDEC 201 to course options. No other discussions.			
2263: Liberal Arts: Early Childhood Education (AA)	Program Modification - Approved (12/8/20)	Quesenberry Roberson	
WCCC-CC Discussions: Added EDEC 200 and EDEC 201 as restricted electives. No other discussions.			

Program Addition		Early Childhood Education	
Proposal	Committee Action	Motion Second	
Early Childhood Education Assistant Teacher (TCT) WCCC-CC Discussions: This is not a new program proposal. It is a minor name change to an existing program. No other discussions.	Program Addition - Approved (2/9/21)	Roberson Carsten	
Change Item Description New Proposal: No differences to report	Departmental Justification This is not a new program proposal. It is a minor name change to an existing program. To allow CIM/Banner functionality, a new program proposal form must be used for the name change not a program modification, which is the curriculum process that more closely aligns with the changes proposed.		

Course Additions		Early Childhood Education	
Proposal	Committee Action	Motion Second	
EDEC 200: Observation and Assessment in Early Childhood Education WCCC-CC Discussions: New course to meet need of a focused course for observation and assessment as accepted by the Colorado Department of Higher Education. No other discussions.	Course Addition - Approved (12/8/20)	Carsten Quesenberry	
Change Item Description New Proposal: No differences to report	Departmental Justification Colorado Preschool Program, all kindergartens in Colorado, and Head Start Nationwide use the tool known as Teacher Strategies Gold. This system requires teachers to enter objective factual observations of children and assess their development 3 times per year. Two different courses were created in response and accepted by the Colorado Department of Higher Education in May of 2020. These courses can be found in the Colorado Common Course Numbering System for Community Colleges.		
EDEC 201: Observation and Assessment in Early Childhood Techniques WCCC-CC Discussions: New course to meet need of a focused course for observation and assessment as accepted by the Colorado Department of Higher Education. No other discussions.	Course Addition - Approved (12/8/20)	Carsten Quesenberry	
Change Item Description New Proposal: No differences to report	Departmental Justification Colorado Preschool Program, all kindergartens in Colorado, and Head Start Nationwide use the tool known as Teacher Strategies Gold. This system requires teachers to enter objective factual observations of children and assess their development 3 times per year. Two different courses were created in response and accepted by the Colorado Department of Higher Education in May of 2020. These courses can be found in the Colorado Common Course Numbering System for Community Colleges.		

Program Modifications		Electrical Construction	
Proposal	Committee Action	Motion Second	
1316: Construction Electrical (TCT) WCCC-CC Discussions: Added courses and prerequisites. Changed when classes are offered. Added prerequisites. No other discussions.	Program Modification - Approved (3/9/21)	Stanfill Roberson	
Change Item Description List all proposed changes to the program:	Departmental Justification 1. Added MATH 107 Career Math. 2. Changed when classes are being offered ELCE 144 Electrical Safety moved from Fall to spring and ELCE 124 Electrical Safety moved from Fall to spring. 3. Added prerequisites to the following classes: ELCE 150 DC Circuit Fundamentals Prerequisite -Math 107 or Higher (may be taken concurrently) and ELCE 155: AC Circuit Fundamentals Prerequisite ELCE 150.		
1392: Construction Electrical (AAS) WCCC-CC Discussions: Changed when courses are offered. Added prerequisites. No other discussions.	Program Modification - Approved (3/9/21)	Carsten Roberson	
Change Item Description List all proposed changes to the program:	Departmental Justification 1. Changed when classes are being offered, ELCE 144, ELCE 124, ELCE 135, ELCE 220 Industrial Controls, ELCE 263. 2. Added prerequisites and by permission to the following classes: ELCE 135 National Electrical Code II Prerequisite ELCE 130, ELCE 150 DC Circuit Fundamentals Pre Req-Math 107 or higher (may be taken concurrently) and ELCE 155: AC Circuit Fundamentals Prerequisite ELCE 150.		

Course Modifications		Electrical Construction	
Proposal	Committee Action	Motion	Second
ELCE 135: National Electrical Code II	Course Modification - Approved (3/9/21)	Stanfill	Quesenberry
WCCC-CC Discussions: Students have 2 courses on National Electrical Code (NEC), and they need to take the courses in a sequence. Added ELCE 130 as the prerequisite and foundation for ELCE 135. No other discussions.			
ELCE 150: DC Circuit Fundamentals	Course Modification - Approved (3/9/21)	Roberson	Quesenberry
WCCC-CC Discussions: Mechatronics is "light" engineering so a strong background in math is essential. The reason for Math 107 or higher is that this course is in two different programs and Electrical construction needs Math 107, and Mechatronics require Math 108. No other discussions.			
ELCE 155: AC Circuit Fundamentals	Course Modification - Approved (3/9/21)	Roberson	Stanfill
WCCC-CC Discussions: AC requires students to take concepts learned in DC and apply an alternating current to the circuit. ELCE 155 builds on ELCE 150 and students who have not taken ELCE 150 tend to struggle, so ELCE 150 added as prerequisite. No other discussions.			

Program Modification		Electric Lineworker	
Proposal	Committee Action	Motion	Second
1391: Electric Lineworker (AAS)	Program Modification - Approved (3/9/21)	Stanfill	Carsten
WCCC-CC Discussions: Updated program specific information in Institutional Degree Requirements. Removed ELCE 124. Total credits reduced from 65 to 64. No other discussion.			

Program Additions		Fire Science Technology	
Proposal	Committee Action	Motion	Second
Fire Science Technology (AAS)	Program Addition - Approved (10/20/20)	Quesenberry	Carsten
WCCC-CC Discussions: New program to fill void in growing fire science industry. No other discussions.			
Change Item Description New Proposal: No differences to report	Departmental Justification Employment of firefighters is projected to grow 5 percent from 2018 to 2028, about as fast as the average for all occupations. Job prospects for firefighters will be good despite the number of volunteer firefighters that qualify for career firefighter jobs.		
Fire Academy Level 1 (TCT)	Program Addition - Tabled (4/13/21)	Roberson	Quesenberry
WCCC Discussion: New certificate to complement AAS in Fire Science Technology. No other discussions.			
Change Item Description New Proposal: No differences to report.	Departmental Justification This program will provide the student with the Fire Academy experience and HAZMAT Operations which will prepare them for employment in the fire service.		

Course Additions		Fire Science Technology	
Proposal	Committee Action	Motion	Second
FSTR 100: Fire Fighter I	Course Addition - Approved (10/20/20)	Carsten	Quesenberry
WCCC-CC Discussions: New course for new Fire Science Technology Program. No other discussions.			
FSTR 101: Fire Fighter II	Course Addition - Approved (10/20/20)	Carsten	Quesenberry
WCCC-CC Discussions: New course for new Fire Science Technology Program. No other discussions.			
FSTR 102: Principles of Emergency Service Suppression	Course Addition - Approved (10/20/20)	Carsten	Quesenberry
WCCC-CC Discussions: New course for new Fire Science Technology Program. No other discussions.			
FSTR 103: Fire Behavior and Combustion	Course Addition - Approved (10/20/20)	Carsten	Quesenberry
WCCC-CC Discussions: New course for new Fire Science Technology Program. No other discussions.			
FSTR 105: Building Construction for Fire Protection	Course Addition - Approved (10/20/20)	Carsten	Quesenberry
WCCC-CC Discussions: New course for new Fire Science Technology Program. No other discussions.			
FSTR 106: Fire Prevention	Course Addition - Approved (10/20/20)	Carsten	Quesenberry
WCCC-CC Discussions: New course for new Fire Science Technology Program. No other discussions.			

FSTR 107: Hazardous Materials Operations Level I	Course Addition - Approved (10/20/20)	Carsten Quesenberry
WCCC-CC Discussions: New course for new Fire Science Technology Program. No other discussions.		
FSTR 109: Occupational Safety and Health for Fire	Course Addition - Approved (10/20/20)	Carsten Quesenberry
WCCC-CC Discussions: New course for new Fire Science Technology Program. No other discussions.		
FSTR 151: Driver-Operator	Course Addition - Approved (10/20/20)	Carsten Quesenberry
WCCC-CC Discussions: New course for new Fire Science Technology Program. No other discussions.		
FSTR 201: Instructional Methodology	Course Addition - Approved (10/20/20)	Carsten Quesenberry
WCCC-CC Discussions: New course for new Fire Science Technology Program. No other discussions.		
FSTR 202: Strategy and Tactics	Course Addition - Approved (10/20/20)	Carsten Quesenberry
WCCC-CC Discussions: New course for new Fire Science Technology Program. No other discussions.		
FSTR 203: Fire Hydraulics and Water Supply	Course Addition - Approved (10/20/20)	Carsten Quesenberry
WCCC-CC Discussions: New course for new Fire Science Technology Program. No other discussions.		
FSTR 204: Principles of Code Enforcement	Course Addition - Approved (10/20/20)	Carsten Quesenberry
WCCC-CC Discussions: New course for new Fire Science Technology Program. No other discussions.		
FSTR 205: Fire Investigation I	Course Addition - Approved (10/20/20)	Carsten Quesenberry
WCCC-CC Discussions: New course for new Fire Science Technology Program. No other discussions.		
FSTR 206: Fire Officer Supervision and Leadership	Course Addition - Approved (10/20/20)	Carsten Quesenberry
WCCC-CC Discussions: New course for new Fire Science Technology Program. No other discussions.		
FSTR 209: Fire Protection Systems	Course Addition - Approved (10/20/20)	Carsten Quesenberry
WCCC-CC Discussions: New course for new Fire Science Technology Program. No other discussions.		
FSTR 252: Fire Investigation II	Course Addition - Approved (10/20/20)	Carsten Quesenberry
WCCC-CC Discussions: New course for new Fire Science Technology Program. No other discussions.		

Course Modifications	Gerontology	
Proposal	Committee Action	Motion Second
GRNT 110: Introduction to Gerontology	Course Modification - Approved (3/9/21)	Quesenberry Roberson
WCCC-CC Discussions: Updated course description, SLOs, and engagement/prep minutes. No other discussions.		
GRNT 125: Community Resources for Older Adults	Course Modification - Approved (3/9/21)	Quesenberry Roberson
WCCC-CC Discussions: Updated course description, SLOs, and engagement/prep minutes. No other discussions.		

Course Addition	Gerontology	
Proposal	Committee Action	Motion Second
GRNT 234: Hospice Care	Course Addition - Approved (3/9/21)	Roberson Quesenberry
WCCC-CC Discussions: This course was formerly GRNT131 Hospice Care. It is necessary to change the course number to a 200-level because it is a follow-up experiential learning course to GRNT233 Supporting End of Life.		

Program Modifications	Information and Communication Technology	
Proposal	Committee Action	Motion Second
1116: Information and Communication Technology: Healthcare Info Networking (TCT)	Program Modification - Approved (2/9/21)	Carsten Roberson
WCCC-CC Discussions: Added TECI 242 Cloud Computing, replaced TECI 163 Convergent Technologies with TECI 230 Cisco III. This increased the technical certificate from 27 hours to 30. No other discussions.		

1118: Information and Communication Technology: Computer Repair Tech (TCT) WCCC-CC Discussions: Replaced TECI 163 Convergent Technologies with TECI 142 Internet of Things. Added MATH 108 Technical Mathematics. Changed certificate hours from 27 to 31 due to addition of Math 108. Updated Student Learning Outcomes. Removed TECI 235 CISCO IV and added ABUS 257. No other discussions.	Program Modification - Approved (2/9/21)	Roberson Quesenberry
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1318: Information and Communication Technology: Information and Communication Technology (AAS) WCCC-CC Discussions: Abbreviated program name updated. Program specific portion of Institutional Degree Requirements updated. Courses changed. Modified wording of Student Learning Outcomes. No other discussions.	Program Modification - Approved (2/9/21)	Roberson Stanfill
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Change Item Description List all proposed changes to the program:	Departmental Justification 1. ABUS 160 Introduction to Customer Service replaced with ABUS 257 Managing Office Technology I 2. TECI 163 Convergent Technologies replaced with CSCI 110 Beg Programming: Python 3. TECI 111 Healthcare Data Management and Information Systems replaced with TECI 120 A+ Certification Preparation. 4. ABUS 128 Workplace Behavior replaced with TECI 201 Linux Configuration:(OS) 5. TECI 235 Cisco Networking IV replaced with TECI 211 Windows Configuration (OS) 6. TECI 265 Advanced IT Hardware and System Software replaced with TECI 202 Unix/Linux Server Admin 7. TECI 292 Capstone in Technical Engineering Planning and Economics replaced with TECI 270 CCNA Security 8. Modified wording of Student Learning Outcomes.
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Program Addition	Information and Communication Technology	
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Proposal	Committee Action	Motion Second
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Information and Communication Technology: Computer Repair (TCT)	Program Addition - Approved (4/13/21)	Stanfill Roberson
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WCCC Discussion: A new program with an emphasis in computer repair, to prepare students for certifications and work in the field. No other discussions.

Change Item Description New Proposal: No differences to report.	Departmental Justification An emphasis on Computer Repair is driven by need in the industry to address consumer need. With the advent of cell phones and iPads able to function as more computing devices, more employees are needed in this area. In one semester a student has the knowledge and skills to take multiple industry exams through Pearson Vue and Certiport examination sites, Microsoft exams, COMPTIA, and other exams which will allow the student entry-level employment opportunities.
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Course Modification	Information and Communication Technology	
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Proposal	Committee Action	Motion Second
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TECI 142: Internet of Things	Course Modification - Approved (1/12/21)	Stanfill Quesenberry
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WCCC-CC Discussions: The scope and definition of "The Internet of Things" has expanded within the industry since this course was introduced. The course material has expanded to include security and other issues. The type of instructional activity is changing from lecture/lab to lecture. No other discussions.

Change Item Description Course description	Old Introduction to the network and how the internet expands to sectors such as manufacturing floors, energy grids, healthcare facilities, and transportation. Students will learn the network of physical objects that contain embedded technology to communicate and interact with their internal states. Topics will also include cloud applications and cloud-based office productivity software.	New Introduction to the Internet of Things (IoT), the aggregate collection of network-enabled devices, excluding traditional computers. Network connections include Wi-Fi connections, Bluetooth connections, and near-field communication. The IoT includes "smart" appliances, home security systems, computer peripherals, wearable technology, routers, and smart speaker devices. Topics include understanding how the IoT bridges the gap between operational and information technology systems.
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Course Additions		Information and Communication Technology	
Proposal	Committee Action	Motion Second	
<p>TECI 120: A+ Certification Preparation</p> <p>WCCC-CC Discussions: New course to prepare students for the CompTIA A+ certification examination and give them background in PC hardware and operating system installation, configuration and troubleshooting using A+ techniques. No other discussions.</p> <p>Change Item Description New Proposal: No differences to report</p>	<p>Course Addition - Approved (2/9/21)</p> <p>Departmental Justification Prepares students for the CompTIA A+ certification examination. PC hardware and operating system installation, configuration and troubleshooting through practice and review using A+ techniques. Student will have the knowledge to pass an industry recognized certification is essential when applying for an entry-level IT position.</p>	<p>Roberson Quesenberry</p>	
<p>TECI 201: Linux Configuration (OS)</p> <p>WCCC-CC Discussions: Linux systems are used throughout computing, from embedded systems to virtually all supercomputers, and have secured a place in server installations such as the popular LAMP application stack. No other discussions.</p> <p>Change Item Description New Proposal: No differences to report</p>	<p>Course Addition - Approved (2/9/21)</p> <p>Departmental Justification Today, Linux systems are used throughout computing, from embedded systems to virtually all supercomputers, and have secured a place in server installations such as the popular LAMP application stack. The Linux OS is frequently packaged as a Linux distribution for both desktop and server use, and includes the Linux kernel (the core of the operating system) as well as supporting tools and libraries.</p>	<p>Roberson Quesenberry</p>	
<p>TECI 202: Unix/Linux Server Administration</p> <p>WCCC-CC Discussions: A new course to supply knowledge and skills required to configure, administer and secure data, users and services in a UNIX or Linux server environment. No other discussions.</p> <p>Change Item Description New Proposal: No differences to report</p>	<p>Course Addition - Approved (2/9/21)</p> <p>Departmental Justification The LPIC-1 certification gives the candidate a good understanding of low-level maintenance tasks, such as backup, restore, reboot, and shutdown. The professional should have a basic knowledge of Linux, GNU, and UNIX command. The job prospects for Linux System Administrator are favorable.</p>	<p>Stanfill Quesenberry</p>	
<p>TECI 211: Windows Configuration (OS)</p> <p>WCCC-CC Discussions: A new course to supply the knowledge and skills necessary to address the implementation and desktop support needs of customers who are planning to deploy and support Microsoft Windows Client OS in a variety of network operating system environments. No other discussions.</p> <p>Change Item Description New Proposal: No differences to report</p>	<p>Course Addition - Approved (2/9/21)</p> <p>Departmental Justification System Configuration MSConfig is a system utility designed to troubleshoot the Microsoft Windows startup process. It can disable or re-enable software, device drivers or Windows services that run at startup, and it can change boot parameters. This makes MSConfig an extremely useful troubleshooting utility.</p>	<p>Stanfill Roberson</p>	
<p>TECI 270: Cisco Certified Network Associate, Security</p> <p>WCCC-CC Discussions: A new course to prepare students for a CCNA Security certification. No other discussions.</p> <p>Change Item Description New Proposal: No differences to report</p>	<p>Course Addition - Approved (2/9/21)</p> <p>Departmental Justification Computer Network Security is the fastest growing field within Information and Communication Technology. Preparing students for a CCNA Security certification only enhances a student's resume when combined with other certifications (CCNA and CompTia).</p>	<p>Roberson Stanfill</p>	

Program Modifications		Mechatronics	
Proposal	Committee Action	Motion	Second
1198: Mechatronics: Automation Instrumentation (TCT)	Program Modification - Approved (3/9/21)	Stanfill	Quesenberry
WCCC-CC Discussions: Added MATH 108, MAMT 115, ELCE 220. Removed PROS 220, ELCE 222, TECI 142. Changing when classes are offered for TSTG 120. Added prerequisites to ELCE 150 and ELCE 150. No other discussion.			
Change Item Description List all proposed changes to the program:	Departmental Justification 1. Added MATH 108 Technical Mathematics, MAMT 115 Introduction to Machine Shop, and ELCE 220 Industrial Controls. 2. Removed PROS 220 Process Technology III, ELCE 222 from certificate and TECI 142 Internet of Things. 3. Changed when classes are being offered 4. Added prerequisites to the following classes: ELCE 150: DC Circuit Fundamentals prerequisite Math 107 (For this degree MATH 108 is required.) and ELCE 155: AC Circuit Fundamentals prerequisite ELCE 150		
1398: Mechatronics (AAS)	Program Modification - Approved (3/9/21)	Stanfill	Roberson
WCCC-CC Discussions: Added ELCE 220, MAMT 115, ELCE 263. Removed PROS 220, ELCE 130, ELCE 144. Changed when classes are being offered. Added prerequisites and by permission to ELCE 150 and ELCE 155. No other discussions.			
Change Item Description List all proposed changes to the program:	Departmental Justification 1. Added ELCE 220 Industrial Controls, MAMT 115 Introduction to Machine Shop, ELCE 263 Specific Wiring for Structured Cabling Systems. 2. Removed PROS 220 Process Technology III: Operations, ELCE 130 NEC 1, ELCE 144 Grounding and Bonding. 3. Changing when classes are being offered TSTG 120: Safety and TECI 142 Internet of Things. 4. Added prerequisites to the following classes: ELCE 150: DC Circuit Fundamentals prerequisite Math 108 and ELCE 155: AC Circuit Fundamentals prerequisite ELCE 150.		

Course Modifications		Medical Office Assistant	
Proposal	Committee Action	Motion	Second
MOAP 110: Medical Office Administration	Course Modification - Approved (3/9/21)	Quesenberry	Carsten
WCCC-CC Discussions: Course description was updated to reflect coursework. This update is intended to bring the course into better alignment with the requirements needed for the program and the industry. Updating the SLOs better aligns the course with the required accreditation standards. This update is generally intended to align with the Commission on Accreditation of Allied Health Education Program's (CAAHEP) with which we are seeking accreditation. No other discussions.			
MOAP 111: Introduction to Medical Assisting	Course Modification - Approved (3/9/21)	Carsen	Roberson
WCCC-CC Discussions: Added SLO's to curriculum inventory system and updated them to align with program and industry, engagement/prep minutes also added. No other discussions.			
MOAP 130: Medical Office Administration Insurance Billing and Coding	Course Modification - Approved (3/9/21)	Quesenberry	Carsten
WCCC-CC Discussions: Added SLO's to curriculum inventory system and updated them to align with program and industry, engagement/prep minutes also added. No other discussions.			
MOAP 133: Basic Medical Sciences I	Course Modification - Approved (3/9/21)	Quesenberry	Carsten
WCCC-CC Discussions: The urinary system was added to the course description since that material is taught in this course rather than MOAP 135. SLOs, engagement/prep minutes updated. No other discussions.			
MOAP 135: Basic Medical Sciences II	Course Modification - Approved (3/9/21)	Quesenberry	Carsten
WCCC-CC Discussions: Mention of the urinary system was removed from the course description because that subject matter is taught in MOAP 133. SLOs, engagement/prep minutes updated. No other discussions.			
MOAP 136: Introduction to Clinical Skills	Course Modification - Approved (3/9/21)	Quesenberry	Carsten
WCCC-CC Discussions: This update is intended to bring the course into better alignment with the core curriculum of the Commission on Accreditation of Allied Health Education Program's (CAAHEP). Lab and contact hours adjusted, engagement and prep minutes updated. No other discussions.			
MOAP 138: Medical Assisting Laboratory Skills	Course Modification - Approved (3/9/21)	Quesenberry	Carsten
WCCC-CC Discussions: This update is intended to bring the course into better alignment with the core curriculum of the Commission on Accreditation of Allied Health Education Program's (CAAHEP). Lab and contact hours adjusted, engagement and prep minutes updated.			

MOAP 140: Medical Assisting Clinical Skills	Course Modification - Approved (3/9/21)	Quesenberry Carsten
WCCC-CC Discussions: This update is intended to bring the course into better alignment with the core curriculum of the Commission on Accreditation of Allied Health Education Program's (CAAHEP). Lab and contact hours adjusted, engagement and prep minutes updated.		
MOAP 147: Medical Terminology	Course Modification - Approved (3/9/21)	Quesenberry Carsten
WCCC-CC Discussions: This update is intended to bring the course into better alignment with the core curriculum of the Commission on Accreditation of Allied Health Education Program's (CAAHEP). Lab and contact hours adjusted, engagement and prep minutes updated.		
MOAP 150: Pharmacology for Medical Assistants	Course Modification - Approved (3/9/21)	Quesenberry Carsten
WCCC-CC Discussions: This update is intended to bring the course into better alignment with the core curriculum of the Commission on Accreditation of Allied Health Education Program's (CAAHEP). Lab and contact hours adjusted, engagement and prep minutes updated.		

Program Additions		Pharmacy Technician
Proposal	Committee Action	Motion Second
Pharmacy Technician (AAS)	Program Addition - Approved (10/20/20)	Stanfill Carsten
WCCC-CC Discussions: This program will provide an educated and well-trained pharmacy technician professional who has practical experience based upon internship hours needed for the degree. These students will be ready for employment upon graduation.		
Change Item Description New Proposal: No differences to report	Departmental Justification A survey sent to area Pharmacies revealed 44% of respondents plan to expand their workforce in the next 3 years and 100% of respondents reported difficulty finding qualified, knowledgeable, competent pharmacy technicians, with further responses underscoring a pharmacy technician need in our community. There are no schools on the Western Slope offering this program, with the nearest schools being in the Denver-Metro area.	
Entry-Level Pharmacy Technician	Program Addition - Approved (4/13/21)	Stanfill Quesenberry
WCCC Discussion: New program created to fill a need for entry-level pharmacy technicians in the workforce.		
Change Item Description New Proposal: No differences to report.	Departmental Justification This program will provide an educated and well-trained entry-level pharmacy technician.	

Course Additions		Pharmacy Technician
Proposal	Committee Action	Motion Second
PHTE 111: Introduction to Pharmacy	Course Addition - Approved (10/20/20)	Stanfill Quesenberry
WCCC-CC Discussions: New course for new Pharmacy Technician Program. No other discussions.		
PHTE 112: Pharmacy Law and Ethics	Course Addition - Approved (10/20/20)	Stanfill Quesenberry
WCCC-CC Discussions: New course for new Pharmacy Technician Program. No other discussions.		
PHTE 114: Computer Skills for Pharmacy Technicians	Course Addition - Approved (10/20/20)	Stanfill Quesenberry
WCCC-CC Discussions: New course for new Pharmacy Technician Program. No other discussions.		
PHTE 115: Pharmacology I	Course Addition - Approved (10/20/20)	Stanfill Quesenberry
WCCC-CC Discussions: New course for new Pharmacy Technician Program. No other discussions.		
PHTE 116: Institutional Pharmacy	Course Addition - Approved (10/20/20)	Stanfill Quesenberry
WCCC-CC Discussions: New course for new Pharmacy Technician Program. No other discussions.		
PHTE 118: Pharmacology II	Course Addition - Approved (10/20/20)	Stanfill Quesenberry
WCCC-CC Discussions: New course for new Pharmacy Technician Program. No other discussions.		
PHTE 119: Community Pharmacy	Course Addition - Approved (10/20/20)	Stanfill Quesenberry
WCCC-CC Discussions: New course for new Pharmacy Technician Program. No other discussions.		
PHTE 170: Pharmacy Clinical: Institutional	Course Addition - Approved (10/20/20)	Stanfill Quesenberry
WCCC-CC Discussions: New course for new Pharmacy Technician Program. No other discussions.		
PHTE 171: Pharmacy Clinical: Community	Course Addition - Approved (10/20/20)	Stanfill Quesenberry
WCCC-CC Discussions: New course for new Pharmacy Technician Program. No other discussions.		

PHTE 189: Review for PTCB National Exam	Course Addition - Approved (10/20/20)	Stanfill Quesenberry
WCCC-CC Discussions: New course for new Pharmacy Technician Program. No other discussions.		
PHTE 235: Calculations and Compounding Techniques	Course Addition - Approved (10/20/20)	Stanfill Quesenberry
WCCC-CC Discussions: New course for new Pharmacy Technician Program. No other discussions.		
PHTE 250: Sterile Compounding and Aseptic Technique	Course Addition - Approved (10/20/20)	Stanfill Quesenberry
WCCC-CC Discussions: New course for new Pharmacy Technician Program. No other discussions.		
PHTE 255: Advanced Practice and Nontraditional Roles	Course Addition - Approved (10/20/20)	Stanfill Quesenberry
WCCC-CC Discussions: New course for new Pharmacy Technician Program. No other discussions.		

Program Modifications		Transportation Services
Proposal	Committee Action	Motion Second
1106: Transportation Services: Light Duty Automotive Technician (TCT)	Program Modification - Approved (11/17/20)	Carsten Stanfill
WCCC-CC Discussions: Removed/added courses from restricted electives and replaced some of those with other courses. No other discussions.		
Change Item Description List all proposed changes to the program:	Departmental Justification 1. Moved TSTG 195 Climate Control from restrictive electives to required course. 2. Removed TSTG 115 Gas Engine Reconditioning from restricted electives. 3. Removed TSTG 150 Fluid Power from restricted electives. 4. Remove TSTA 289 Alternative Fueled Vehicles from restricted electives. 5. TSTG 215 added to restricted electives. 6. Overall hours increased from 25 to 29. 7. TSTG 275 ABS Diagnostics added to restricted electives. 8. TSTA 267 Body Controls added to restricted electives. 9. TSTA 275 Alignment and Suspension Service added to restricted electives. 10. TSTA 287 Engine and Performance Emissions added to restricted electives. 11. TSTA 286 Hybrid and Alternative Fueled Vehicles added to restricted electives.	
1312: Transportation Services: Automotive Technician (TCT)	Program Modification - Approved (11/17/20)	Stanfill Carsten
WCCC-CC Discussions: Removed/added courses from restricted electives and replaced some of those with other courses. No other discussions.		
Change Item Description List all proposed changes to the program:	Departmental Justification 1. TSTA 245 Manual Drive Train Service moved to restricted electives. 2. TSTA 247 Automatic Drive Train Service moved to restricted electives. 3. TSTG 275 Abs Diagnostics moved to restricted electives. 4. TSTG 135 Starting and Charging Systems moved from restricted electives to required. 5. TSTG 195 Climate Control moved from restricted electives to required. 6. TSTG 115 Gas Engine Reconditioning removed from restricted electives. 7. TSTA 289 Alternative Fuel Vehicles removed from restricted electives. 8. TSTA 267 Body Controls added to restricted electives. 9. TSTA 286 Hybrid and Alternative Fuel Vehicles added to restricted electives. 10. TSTA 287 Engine Performance and Emissions added to restricted electives. 11. TSTG 215 Engine Reconditioning added to restricted electives. 12. TSTG 240 Job Shop added to restricted electives.	
1342: Transportation Services: Diesel Technology (AAS)	Program Modification - Approved (11/17/20)	Stanfill Quesenberry
WCCC-CC Discussions: Removed/added courses from restricted electives and replaced some of those with other courses. No other discussions.		
Change Item Description List all proposed changes to the program:	Departmental Justification 1. TSTA 289 Alternative Fueled Vehicles removed. 2. TSTD 215 Diesel Engine Reconditioning removed. 3. TSTG 215 Engine Reconditioning added to restricted electives. 4. TSTG 115 Gas Engine Reconditioning removed. 5. TSTA 286 Hybrid and Alternative Fueled Vehicles added to required courses. 6. TSTD 265 Diesel Engine Controls moved from restricted electives to required courses. 7. TSTD 177 Air Systems Repair and Service moved from restricted electives to required courses. 8. TSTD 275 Heavy Duty Suspension moved from restricted electives to required course. 9. Required course hours changed from 29 to 38. 10. Restricted elective hours changed from 16 to 8. 11. Total credit hours increased from 62 to 63.	

1347: Transportation Services: Diesel Mechanics (TCT) WCCC-CC Discussions: Removed/added courses from restricted electives and replaced some of those with other courses. No other discussions.	Program Modification - Approved (11/17/20)	Stanfill Carsten
Change Item Description List all proposed changes to the program:	Departmental Justification 1. TSTD 215 Diesel Engine Reconditioning removed from restricted electives. 2. TSTG 215 Engine Reconditioning added to restricted electives. 3. TSTG 135 Starting and Charging Systems removed from restricted electives and added to required course work. 4. Total credit hours increased from 32 to 34.	
1386: Transportation Services: Advanced Automotive Service Technician (AAS) WCCC-CC Discussions: Removed/added courses from restricted electives and replaced some of those with other courses. No other discussions.	Program Modification - Approved (11/17/20)	Carsten Stanfill
Change Item Description List all proposed changes to the program:	Departmental Justification 1. Combined TSTD 215 Diesel Engine Reconditioning with TSTG 115 Gas Engine Reconditioning into TSTG 215 Engine Reconditioning. 2. Combined TSTA 286 Hybrid Vehicles with TSTA 289 Alternative Vehicles into one class labeled as TSTA 286 Hybrid and Alternative Fueled Vehicles. 3. Moved TSTG 275 ABS Diagnostics from required to restricted electives. 4. Moved TSTA 286 Hybrid and Alternative Fueled Vehicles to required coarse list. 5. Added TSTG 150 Fluid Power to restricted electives.	

Course Modification		Transportation Services	
Proposal	Committee Action	Motion Second	
TSTA 286: Hybrid Vehicle WCCC-CC Discussions: TSTA 286 Hybrid Vehicles and TSTA 289 Alternative Fueled Vehicles combined into one class to facilitate the streamlining of the program. Required course name change, course description change, and prerequisite changes. SLOs added/updated. No other discussions.	Course Modification - Approved (11/17/20)	Quesenberry Stanfill	
Change Item Description Course Name Course description for the catalog (do not list pre-reqs, co-reqs, and terms typically offered):	Old Hybrid Vehicles Introduction to hybrid technology in the transportation industry including: power and transmission designs, batteries, plug-in technology, control systems, safety, associated systems, diagnostics and repair of the modern hybrid vehicle.	New Hybrid and Alternative Fueled Vehicles Introduction to hybrid and alternative fueled vehicle technology in the transportation industry. Topics include power and transmission designs, batteries, plug-in technology, control systems, safety, associated systems, diagnostics, and repair of modern hybrid/alternative fueled vehicles.	

Course Addition		Transportation Services	
Proposal	Committee Action	Motion Second	
TSTG 215: Engine Reconditioning WCCC-CC Discussions: The Transportation program proposes to combine TSTD 215 and TSTG 115 into a Fall full semester class (TSTG 215).	Course Addition - Approved (11/17/20)	Carsten Quesenberry	
Change Item Description New Proposal: No differences to report	Departmental Justification 1. TSTD 215 Diesel Engine Reconditioning has students disassemble and reassemble program engines pre-mounted on engine stands. They do not learn the necessary skill of removing and replacing the engine back into a vehicle. The engine is also not required to run (start) after reassembly. 2. TSTG 115 Gas Engine Reconditioning has students test a running vehicle, remove the engine, recondition the engine to industry standards, reinstall, and finally retest the running engine. Students often struggle to finish the class in the allotted 8 weeks and have to work in the shop during finals week and occasionally into the next Mod. 3. The Transportation program proposes to combine TSTD 215 and TSTG 115 into a Fall full semester class (TSTG 215). Diesel and Gasoline engines are both four stroke engines and the lecture portion of the class with cover both designs. All students will be able to test a running vehicle, remove the engine, recondition the engine to industry standards, reinstall, and finally retest the running engine.		

Course Inactivations		Transportation Services	
Proposal	Committee Action	Motion Second	
TSTA 289: Alternative Fueled Vehicles WCCC-CC Discussions: TSTA 286 Hybrid Vehicles and TSTA 289 Alternative Fueled Vehicles combined into one class to facilitate the streamlining of the program	Course Inactivation - Approved (11/17/20)	Stanfill Carsten	
TSTD 215: Diesel Engine Reconditioning WCCC-CC Discussions: The Transportation program proposes to combine TSTD 215 and TSTG 115 into a Fall full semester class (TSTG 215).	Course Inactivation - Approved (11/17/20)	Carsten Stanfill	
TSTG 115: Gas Engine Reconditioning WCCC-CC Discussions: The Transportation program proposes to combine TSTD 215 and TSTG 115 into a Fall full semester class (TSTG 215).	Course Inactivation - Approved (11/17/20)	Carsten Stanfill	

Program Modification		Veterinary Technology	
Proposal	Committee Action	Motion Second	
1306: Veterinary Technology (AAS) WCCC-CC Discussions: Program Overview updated. Changes in prerequisites caused adjustments to the course plan. VETT 102 is changing from 1 credit to 2 credits to allow additional content in the course to be covered. Hours required for graduation changed from 81 to 82. PHIL 105 removed as a suggested Essential Learning course. No other discussions.	Program Modification - Approved (3/9/21)	Stanfill Roberson	

Course Modifications		Veterinary Technology	
Proposal	Committee Action	Motion Second	
VETT 102: Veterinary Medical Terminology WCCC-CC Discussions: VETT 102 is currently a 1-credit course so increased to 2. The material cannot be adequately taught in only 1 hour per week. No other discussion.	Course Modification - Approved (3/9/21)	Roberson Stanfill	
VETT 108: Introduction to Laboratory Procedures WCCC-CC Discussions: VETT102, VETT109, VETT116 and VETT120 provide the introductory foundation to veterinary medicine and clinical practice. Immersion in these courses concurrently with VETT108 enhances the spectrum of veterinary medical and clinical knowledge that students will use to achieve success in the remainder of the program. No other discussions.	Course Modification - Approved (3/9/21)	Roberson Stanfill	
VETT 109: Applied Companion Animal Behavior WCCC-CC Discussions: VETT102, VETT109, VETT116 and VETT120 provide the introductory foundation to veterinary medicine and clinical practice. Immersion in these courses concurrently with VETT108 enhances the spectrum of veterinary medical and clinical knowledge that students will use to achieve success in the remainder of the program. No other discussions.	Course Modification - Approved (3/9/21)	Roberson Stanfill	
VETT 116: Humane Treatment and Handling of Animals WCCC-CC Discussions: VETT102, VETT109, VETT116 and VETT120 provide the introductory foundation to veterinary medicine and clinical practice. Immersion in these courses concurrently with VETT108 enhances the spectrum of veterinary medical and clinical knowledge that students will use to achieve success in the remainder of the program. No other discussions.	Course Modification - Approved (3/9/21)	Roberson Stanfill	
VETT 120: Office Procedures and Relations WCCC-CC Discussions: VETT102, VETT109, VETT116 and VETT120 provide the introductory foundation to veterinary medicine and clinical practice. Immersion in these courses concurrently with VETT108 enhances the spectrum of veterinary medical and clinical knowledge that students will use to achieve success in the remainder of the program. No other discussions.	Course Modification - Approved (3/9/21)	Roberson Stanfill	
VETT 134: Diagnostic Imaging WCCC-CC Discussions: Enrollment in VETT134 concurrently with VETT172, VETT280, VETT205 and VETT205L facilitates utilization of foundational knowledge and acquired tactile skills in a veterinary clinical environment. Prerequisites and engagement/prep minutes updated. No other discussions.	Course Modification - Approved (3/9/21)	Roberson Stanfill	
VETT 172: First Year Clinical Basics WCCC-CC Discussions: Enrolment in VETT172 concurrently with VETT134, VETT280, VETT205 and VETT205L facilitates utilization of foundational knowledge and acquired tactile skills in a veterinary clinical environment. Prerequisites and engagement/prep minutes updated. No other discussions.	Course Modification - Approved (3/9/21)	Roberson Stanfill	

VETT 205: Veterinary Anatomy and Physiology I	Course Modification - Approved (3/9/21)	Roberson Stanfill
WCCC-CC Discussions: VETT102, VETT108, VETT109, VETT116 and VETT120 provide the introductory foundation to veterinary medicine and clinical practice. Concurrent enrollment in VETT134, VETT172, VETT280, VETT205 and VETT205L facilitates student success in utilization of foundational knowledge and acquired tactile and conceptual skills in a veterinary clinical environment, to include radiographic imaging. Semester offered changed and the engagement/prep minutes were updated.		
VETT 205L: Veterinary Anatomy and Physiology I Laboratory	Course Modification - Approved (3/9/21)	Roberson Stanfill
WCCC-CC Discussions: VETT102, VETT108, VETT109, VETT116 and VETT120 provide the introductory foundation to veterinary medicine and clinical practice. Concurrent enrollment in VETT134, VETT172, VETT280, VETT205 and VETT205L facilitates student success in utilization of foundational knowledge and acquired tactile and conceptual skills in a veterinary clinical environment, to include radiographic imaging. Semester offered changed and the engagement/prep minutes were updated.		
VETT 206: Veterinary Anatomy and Physiology II	Course Modification - Approved (4/13/21)	Stanfill Roberson
WCCC Discussion: Course description changed to more closely align with course sequencing. Engagement and preparation minutes updated. Required changes made. No other discussions.		
VETT 206L: Veterinary Anatomy and Physiology II Laboratory	Course Modification - Approved (4/13/21)	Stanfill Roberson
WCCC Discussion: Course description changed to more closely align with course sequencing. Engagement and preparation minutes updated. Required changes made. No other discussions.		
VETT 280: Diagnostic Imaging Clinical	Course Modification - Tabled (3/9/21)	Roberson Stanfill
WCCC-CC Discussions: VETT102, VETT108, VETT109, VETT116 and VETT120 provide the introductory foundation to veterinary medicine and clinical practice. Concurrent enrollment in VETT134, VETT172, VETT280, VETT205 and VETT205L facilitates student success in utilization of foundational knowledge and acquired tactile and conceptual skills in a veterinary clinical environment, to include radiographic imaging. Semester offered changed and the engagement/prep minutes were updated.		

Program Modification		Wildland Fire Management
Proposal	Committee Action	Motion Second
1363: Wildland Fire Management	Program Modification - Approved (2/9/21)	Carsten Quesenberry
WCCC-CC Discussions: Program overview updated. Removed Restrictive elective courses: FSWM-158 and FSWM-205. Added Restricted elective courses: FSWM 149, FSWM-154, FSWM 244, FSWM 243, and ABUS 116. Correction: EMTS 101 is currently listed under restrictive elections and should read as EMTS 102. No other discussions.		

Course Modification		Wildland Fire Management
Proposal	Committee Action	Motion Second
FSWM 149: Interagency Incident Business Operations	Course Modification - Approved (2/9/21)	Carsten Roberson
WCCC-CC Discussions: Reactivation of a course that was previously never taught. This industry standard NWCG course offers students the business and financial side of wildland fire. No other discussions.		
FSWM 154: Wildland Fire Origin Cause Determination	Course Modification- Approved (2/9/21)	Stanfill Carsten
WCCC-CC Discussions: Course changed to match and better reflect Industry Standards. No other discussions.		

Course Additions		Wildland Fire Management
Proposal	Committee Action	Motion Second
FSWM 243: Fire Engine Operator	Course Addition - Approved (2/9/21)	Stanfill Roberson
WCCC-CC Discussions: The wildland fire agencies teach this course annually and is a course needed for the degree. No other discussions.		
Change Item Description New Proposal: No differences to report	Departmental Justification This course is proposed to be under the restrictive electives section in our Fire program sheet. The wildland fire agencies teach this course annually and many of our second-year students take it with their Agency. We would like to offer the course at WCCC.	

FSWM 244: Wildland Training for Structural Fire Fighters	Course Addition - Approved (2/9/21)	Roberson Stanfill
WCCC-CC Discussions: Course is designed to provide wildland firefighting skills (Firefighter Type 1). No other discussions.		
Change Item Description	Departmental Justification	
New Proposal: No differences to report	This course is designed to provide wildland firefighting skills (Firefighter Type 1) to structural firefighters who meet NFPA 1001 for Structural Firefighter 2 or equivalency.	

Course Inactivations	Wildland Fire Management	
Proposal	Committee Action	Motion Second
FSWM 158: Driving for the Fire Service	Course Inactivation - Approved (1/12/21)	Carsten Roberson
WCCC-CC Discussions: Material out of date, no longer recognized, certified or taught by industry. No other discussions		
FSWM 205: Introduction to Wildland Fire Behavior Calculations	Course Inactivation - Approved (1/12/21)	Carsten Roberson
WCCC-CC Discussions: Topics covered elsewhere. Course no longer needed. No other discussions.		

Graduate Curriculum Committee

Department	Member	Term Expires
Art and Design	Joshua Butler	2023
Biological Sciences	Amanda Lavelle	2023
Business	Kyle Stone	2022
Computer Science and Engineering	Scott Kessler	2023
Health Sciences	Erin Donovan	2023
Kinesiology	Alli Powell	2023
Languages, Literatures, and Mass Communication	James Perez	2023
Mathematics and Statistics	Philip Gustafson	2021
Music	Jun Watabe	2021
Physical and Environmental Sciences	Chris Dieni	2023
Social and Behavioral Sciences	Eric Watters	2023
Teacher Education	Cindy Chovich	2022
Theater	Amanda Benzin	2021
Officers		
Chair	Cindy Chovich	
Vice Chair	Amanda Benzin	
Secretary, non-voting		
	Aaron Osborne	
Ex-Officio Positions		
VP of Academic Affairs (or designee)	Morgan Bridge	
Registrar	Holly Teal	
Registrar's Office Designee	Maggie Bodyfelt	
Library Representative	Barbara Borst	
Director of Graduate Programs	Tim Pinnow	
Chair, Graduate Advisory Committee	Tim Pinnow	
Director of Financial Aid	Curt Martin	
Academic Scheduling Manager	Janel Davis	
Catalog Description Reviewer	Johanna Varner	
Graduate Student Representative	Vacant	

Information and Business Items

October 7, 2020 Meeting

Announcements

- With several new members, Chair Bevill asked all committee members to introduce themselves and the department/office which they represent.

Unfinished Business

- The Reserved Course Number Descriptions were discussed. GSAC met and asked for more information on which courses/programs are currently using the reserved numbers. Stone suggested that definitions/new numbering should, as much as possible, encompass future changes. Discussion centered around the usage of culminating experience as a reserved number choice and how to best define the culminating experience which has differing criteria dependent upon discipline. More information will be presented to the group for continued discussion at the next meeting.

New Business

- The modified workflow for CIM was discussed. For minor changes, the curriculum proposals would be routed to Executive Committee, which would then bundle these types of changes for a consent agenda item to GCC. This will assist in the workflow timeline and still provide GCC the opportunity to look at all curriculum changes, as desired. (Gustafson moved and Chovich seconded | Approved)

Information Items

- AVPAA Bridge provided a quick overview of the Graduate Curriculum page on the website and the access point to CIM. She strongly suggested if faculty are making changes or creating new courses/programs to use the proposal from existing course/program button to facilitate the process.
- Graduate programs representatives discussed upcoming changes. The graduate nursing program will have changes for the next GCC meeting. The MBA program may have a few minor changes. No other programs reported upcoming changes currently in progress for GCC this fall.

November 4, 2020 Meeting

Unfinished Business

- The Reserved Course Numbering Course Descriptions were presented and discussed. X93 Culminating Experiences and X98 Thesis/Dissertation were discussed in detail. The course description for X93 Culminating Experiences is meant to provide a reserved course number for all graduate program culminating experiences that do not fit the Thesis/Dissertation description. It was suggested that wording further clarifying these two reserved course numbers as the appropriate courses for the graduate program culminating experience be added to the graduate manual. After much discussion and revision, X93 Culminating Experiences and X98 Thesis/Dissertations were approved. Chovich moved and Stone seconded. Gustafson moved and Stone seconded approval of the descriptions as amended. Motion carried.

- The suggested revisions to the other Curriculum Manual changes by UCC were further discussed. The four substantive changes, one being the reserved course numbering descriptions, were discussed with no suggested changes to the major revisions. Once UCC approves the Curriculum Manual changes, GCC will see the finalized document for final approval. Stone moved and Chovich seconded approval of suggested revisions. Motion carried.

Information Items

- Faculty must submit curriculum proposals into workflow at least 5 weeks before the GCC meeting where the proposal is to be voted upon in order to allow time for the proposal to move through workflow.
- When submitting curriculum proposals, all impacted course/program changes must also be submitted. Proposals will sit at GCC Exec until all proposals and impacted proposals reach that step.
- AVPAA Bridge asked the committee to remind faculty that with any new course/program proposals, the faculty share that information with the workflow offices as soon as possible. Approval from those offices is not needed to begin workflow.

February 3, 2021 Meeting

New Business

- Vice Chair Benzin stated that Scott Bevill is now serving as the Department Head for Computer Science and Engineering and as such can no longer serve as Chair. As such, Vice-Chair Benzin stated the first order of business was the election of a new chair. She opened the nominations and then nominated Cindy Chovich. There were no other nominations. Vice-Chair Benzin called for the vote. Cindy Chovich was unanimously elected Chair Spring 2021. Congratulations and thank you, Chair Chovich for stepping into this position mid-year. Thanks to the Vice-Chair for assuming the Chair responsibilities until a new Chair could be elected.

Announcements

- The last date for GCC proposals for this year is February 20 to allow time for proposals to reach GCC Exec for the March 3, GCC Meeting, which will be needed this spring. It was reported that Sports Management and Criminal Justice would have course/program modifications in for the next meeting as well as several other graduate proposals already in the que.
- Chair Chovich reminded Committee members to use the Reserved Numbering System when adding new courses or implementing program modifications for all graduate programs going forward.

Unfinished Business

- A summary of the proposed Curriculum Manual Changes was distributed with the agenda. The changes were briefly discussed. Kyle Stone moved and Alli Powell seconded to approve the proposed Curriculum Manual Changes.

New Business

- Chair Chovich asked for a motion to expediate the GCC minute approval process for this meeting. The Occupational Therapy program needs to go to Faculty Senate and through the rest of the approval processes as soon as possible. Kyle Stone moved and Amanda Benzin seconded to receive the minutes on February 4th by noon and vote on those minutes by February 5th at Noon.

March 3, 2021 Meeting

Announcements

- Chair Chovich thanked the committee for the early approval of the minutes of the last meeting. This allowed the Occupational Therapy proposal to continue to move through the approval process.
- Chair Chovich announced that all proposals currently in CIM will be acted upon this meeting and next. If the proposal did not make it to today's meeting, it will be acted upon in April. Consequently, the April meeting will be needed this year.

New Business

- Chair Chovich reminded the committee that elections for Chair and Vice-Chair will need to occur next meeting. Anyone interested should contact the Chair, Vice Chair or the AVPAA. Chair Chovich stated she would be willing to serve as Chair again and Vice-Chair Benzin concurred that she would be willing to serve again as Vice-Chair. Voting will occur next meeting for these two positions.
- Discussion followed on the need for approvals for minor changes such as grammar, spelling, indents, etc., particularly during the summer during clean-up/implementation of CIM proposals, CLASS and CAT. AVPAA Bridge stated she felt faculty should approve all curriculum changes, even the minor changes. A motion was made by Eric Watters and seconded by Kyle Stone to allow the Chair and Vice Chair to approve minor changes, particularly during the summer, with these changes then appearing as an item on the consent agenda at the first meeting of the fall. The motion passed.

Information Items

- Chair Chovich discussed that CIM is now closed, which means new proposals cannot be entered into CIM. The goal is to have CIM reopen sometime late summer so faculty may begin to enter curriculum changes.

April 7, 2021 Meeting

Announcements

- This is the last meeting of the year. Chair Chovich thanked the Vice-Chair and the Committee for all their work moving GCC forward this year, especially this spring! Thanks also to Chair Chovich for stepping in and filling the Chair Position this January

New Business

- Election of Officers for next year occurred. Cindy Chovich was nominated by Amanda Benzin. The nomination was seconded by Eric Watters. The motion carried unanimously. Congratulations to Chair Chovich and thank you for agreeing to serve in this position.
- Election of the Vice-Chair followed. Amanda Benzin was nominated by Cindy Chovich. The nomination was seconded by Philip Gustafson. The motion carried unanimously. Congratulations and thank you for agreeing to serve in this position.
- The GCC Year-End Report will be included with the minutes and sent out to Committee Members. Please review the report and insure all proposals are listed correctly. The complete Year-End Report will be sent later this spring for GCC approval.

Information Items

- Training for new faculty and new GCC members is in the planning stages, to occur this fall. Chair Chovich asked for suggestions of information to be included. The following areas were asked to be included in the fall trainings: academic and student engagement minute calculations, laying the groundwork so committee members better understand proposals currently in progress, and the benefit of sending the SLOs and library requests ahead of workflow.
- Discussion occurred around reminding the committee that committee terms that are ending. If your term is up, please contact your department head and let them know if they are interested in serving again (if you can). Please let Chair Chovich know if you are staying or going off GCC, and if you are going off, who your replacement will be as soon as you know.

Course and Program Changes

Proposal Overview

The Graduate Curriculum Committee reviews proposals related to graduate degrees, graduate certificates and graduate courses. The total number of proposals considered by the GCC during the 2020-2021 academic year is shown in the following table:

Number of Undergraduate Curriculum Proposals, AY 20-21	
Proposal Type	Number
Course Addition	29
Course Modification	22
Course Reactivation	
Course Deletion	44
Program Addition	2
Program Reactivation	
Program Modification	12
Program Deactivation	
Program Deletion	1
Total:	110

Number of Proposals Reviewed Per UCC Meeting, AY 20-21										
	Sep	Oct	Nov	Dec	Jan	Feb*	Mar	Apr	May	Total
# of Proposals		1				65	43	1	0	110
* Deadline for inclusion of program and course changes in the next AY Calendar										

Proposal Details

The listing of curriculum proposals approved during the 2020-2021 academic year begins on the following page. The date in parenthesis (xx/xx/xx) indicates the date approved by the Graduate Curriculum Committee.

Program Modifications		Business
Proposal	Committee Action	Motion Second
8100: Business Administration (MBA) GCC Discussions: Removed the Graduate Record Examination (GRE) admission requirement for the MBA Program. No other discussions.	Program Modification - Approved (3/3/21)	Gustafson Stone

Course Modifications		Health Sciences
Proposal	Committee Action	Motion Second
NURS 501: Evidence-Based Practice GCC Discussions: The course objectives were misleading and misrepresented what will be taught in the course. Therefore, the course objectives were modified. Engagement/preparation minutes updated. No other discussions.	Course Modification - Approved (3/3/21)	Gustafson Stone
NURS 565: Role Development: Nurse Educator GCC Discussions: The course objectives were misleading and misrepresented what will be taught in the course. Therefore, the course objectives were modified. Engagement/preparation minutes updated. No other discussions.	Course Modification - Approved (3/3/21)	Gustafson Stone

Course Addition		Health Sciences
Proposal	Committee Action	Motion Second
NURS 697: Clinical Practicum: Advanced Healthcare Leadership GCC Discussions: A course created to help DNP students who lack required clinical hours obtain clinical hours. No other discussions.	Course Addition - Approved (3/3/21)	Benzin Powell
Change Item Description New Proposal: No differences to report	Departmental Justification The DNP degree requires all students perform a minimum of 1000 clinical hours. Because students entering the DNP program will have varying numbers of earned clinical hours at the time of matriculation, a new course is needed where students have the flexibility of clinical credit hours in order to meet the minimum 1000 clinical hour requirement for degree conferral.	

Program Modifications		Kinesiology
Proposal	Committee Action	Motion Second
8150: Sport Management (MS) GCC Discussions: Replaced one course KINE 591 for another KINE 550. No other discussions.	Program Modification - Approved (3/3/21)	Benzin Watters
8155: Athletic Training (MS) GCC Discussions: Updated the hours of observation from 135 to the recommended 150 hours of observation and added a 3+2 option. No other discussions.	Program Modification - Approved (3/3/21)	Stone Benzin

Program Additions		Kinesiology
Proposal	Committee Action	Motion Second
Occupational Therapy (MSOT)	Program Addition - Approved (2/3/21)	Gustafson Powell
<p>GCC Discussion: While the OTD program was approved by GCC, the BOT and CDHE, the program was never implemented. Instead the MS in Occupational Therapy was created and approved this year. The MS in Occupational Therapy will provide the degree needed for graduates to practice in this field.</p>		
Change Item Description New Proposal: No differences to report	Departmental Justification In Spring 2020 CMU decided to postpone the start of the Occupation Therapy Doctorate Program from January 2021 to January 2022. This postponement was due to the uncertainty of the financial impact of COVID-19. President Foster, Dr. Haas, and Mr. Pinnow, in consultation with Dr. Hawkins, Department Head of Kinesiology, and Dr. McDonald, OTD Program Director, made this decision. In Fall 2020, the same individuals revisited the launch of the OTD program, with encouragement from President Foster to change the program from an OTD to a Master of Science in Occupational Therapy (MSOT). When the development of the OTD program was first proposed, the governing bodies for the practice of occupational therapy had mandated that to enter the profession, a doctoral degree would be required. Since that time, they have backed off on that mandate. Because one can practice occupational therapy with a master's degree, we decided not requiring a degree beyond what practice requires would be a wise move for CMU. As such, the program switched from an OTD to an MSOT. The new courses fall into alignment with master's degree level standards, as does the new program proposal. The doctoral courses are being inactivated because this program will not be offered in the foreseeable future and the courses, in many instances, have duplicate content.	

Program Inactivation		Kinesiology
Proposal	Committee Action	Motion Second
Occupational Therapy (OTD)	Program Inactivation – Approved (4/7/21)	Benzin Watters
<p>GCC Discussion: While the OTD program was approved by GCC, the BOT and CDHE, the program was never implemented. Instead the MS in Occupational Therapy was created and approved this year. The deletion of the OTD program follows the deletion of all courses associated with the program.</p>		
Change Item Description Delete Proposal: No differences to report	Departmental Justification In Spring 2020 the CMU decided to postpone the start of the Occupation Therapy Doctorate Program from January 2021 to January 2022. This postponement was due in large part to the uncertainty of the financial impact of COVID-19. President Foster, Dr. Haas, and Mr. Pinnow, in consultation with Dr. Hawkins, Department Head, Department of Kinesiology, and Dr. McDonald, OTD Program Director, made this decision. In Fall 2020, the same individuals revisited the launch of the OTD program, with encouragement from President Foster to change the program from an OTD to a Master of Science in Occupational Therapy (MSOT). When the development of the OTD program was first proposed, the governing bodies for the practice of occupational therapy had mandated that to enter the profession, a doctoral degree would be required. Since that time, they have backed off on that mandate. Because one can practice occupational therapy with a master's degree, we decided not requiring a degree beyond what practice requires would be a wise move for CMU. As such, the program switched from an OTD to an MSOT. The new courses fall into alignment with master's degree level standards, as does the new program proposal. The doctoral courses are being inactivated because this program will not be offered in the foreseeable future and the courses, in many instances, have duplicate content.	

Course Additions		Kinesiology
Proposal	Committee Action	Motion Second
KINE 550: Contemporary Issues in Sport Management	Course Addition - Approved (3/3/21)	Stone Powell
<p>GCC Discussions: New introductory course for MS Sports Management. No other discussions.</p>		

The following OCCU courses from OCCU 510 to OCCU 594 are curriculum needed for the new Master of Science Occupational Therapy. Specific accreditation standards required by ACOTE will be met by these courses.

OCCU 510: Scholarship and Research	Course Addition - Approved (2/2/21)	Gustafson Powell
GCC Discussion: Content for new master program. Committee discussion covered the new entry level master's program and how the course load changed from the Occupational Therapy Doctorate. No other discussions.		
OCCU 511: Lifespan and Occupational Performance	Course Addition - Approved (2/3/21)	Gustafson Powell
GCC Discussion: Content for new master program. No other discussions.		
OCCU 512: Professional Skills and Occupation-Based Practice I	Course Addition - Approved (2/3/21)	Gustafson Powell
GCC Discussion: Content for new master program. No other discussions.		
OCCU 513: Functional Anatomy and Movement	Course Addition - Approved (2/3/21)	Gustafson Powell
GCC Discussion: Content for new master program. No other discussions.		
OCCU 514: Wellness and Occupational Performance	Course Addition - Approved (2/3/21)	Gustafson Powell
GCC Discussion: Content for new master program. No other discussions.		
OCCU 515: Occupation-Based Practice and Theory for Older Adults	Course Addition - Approved (2/3/21)	Gustafson Powell
GCC Discussion: Content for new master program. No other discussions.		
OCCU 520: Brain, Behavior and Occupation	Course Addition - Approved (2/3/21)	Gustafson Benzin
GCC Discussion: Content for new master program. No other discussions.		
OCCU 522: Professional Skills and Occupation-Based Practice II	Course Addition - Approved (2/3/21)	Gustafson Benzin
GCC Discussion: Content for new master program. No other discussions.		
OCCU 523: Occupation-Based Practice and Theory for Adults	Course Addition - Approved (2/3/21)	Gustafson Benzin
GCC Discussion: Content for new master program. No other discussions.		
OCCU 530: Scholarship and Evidence-Based Practice I	Course Addition - Approved (2/3/21)	Gustafson Watters
GCC Discussion: Content for new master program. No other discussions.		
OCCU 531: Occupation-Based Practice and Theory for Children and Adolescents	Course Addition - Approved (2/3/21)	Gustafson Watters
GCC Discussion: Content for new master program. No other discussions.		
OCCU 532: Assistive Technology and Occupation	Course Addition - Approved (2/3/21)	Gustafson Watters
GCC Discussion: Content for new master program. No other discussions.		
OCCU 533: Telehealth, Occupation and Modalities	Course Addition - Approved (2/3/21)	Gustafson Watters
GCC Discussion: Content for new master program. No other discussions.		
OCCU 540: Scholarship and Evidence-Based Practice II	Course Addition - Approved (2/3/21)	Gustafson Stone
GCC Discussion: Content for new master program. No other discussions.		
OCCU 541: Leadership and Ethics in Occupational Therapy	Course Addition - Approved (2/3/21)	Gustafson Stone
GCC Discussion: Content for new master program. No other discussions.		
OCCU 542: Occupation-Based Practice and Theory for Populations	Course Addition - Approved (2/3/21)	Gustafson Stone
GCC Discussion: Content for new master program. No other discussions.		
OCCU 543: Professional Development Preparation	Course Addition - Approved (2/3/21)	Gustafson Stone
GCC Discussion: Content for new master program. Committee corrected credit hours from 3 to 2. No other discussions.		
OCCU 550: Fieldwork Level IA and Seminar	Course Addition - Approved (2/3/21)	Gustafson Powell
GCC Discussion: Content for new master program. No other discussions.		
OCCU 551: Fieldwork Level IB and Seminar	Course Addition - Approved (2/3/21)	Gustafson Powell
GCC Discussion: Content for new master program. No other discussions.		

OCCU 552: Fieldwork Level IC and Seminar	Course Addition - Approved (2/3/21)	Gustafson Powell
GCC Discussion: Content for new master program. No other discussions.		
OCCU 553: Fieldwork Level ID and Seminar with Inter-Professional Education	Course Addition - Approved (2/3/21)	Gustafson Powell
GCC Discussion: Content for new master program. No other discussions.		
OCCU 554: Fieldwork Level IIA	Course Addition - Approved (2/3/21)	Gustafson Powell
GCC Discussion: Content for new master program. No other discussions.		
OCCU 555: Fieldwork Level IIB	Course Addition - Approved (2/3/21)	Gustafson Powell
GCC Discussion: Content for new master program. No other discussions.		
OCCU 594: Fieldwork Seminar	Course Addition - Approved (2/3/21)	Watters Powell
GCC Discussion: Content for new master program. No other discussions.		

Course Inactivations	Kinesiology
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Proposal	Committee Action	Motion Second
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Occupational Therapy Doctorate courses being inactivated due to inactivation of degree. change in governing body mandates and requirements. Courses never offered.		
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OCCU 610: Scholarship, Doctoral Studies and Research	Course Inactivation - Approved (2/3/21)	Gustafson Stone
GCC Discussion: Occupational Therapy Doctorate being inactivated due to change in governing body mandates and requirements. Curriculum content will be taught at the master level through a new master's program. Course never offered. No other discussion.		

OCCU 611: Occupation Across the Lifespan	Course Inactivation - Approved (2/3/21)	Gustafson Stone
GCC Discussion: Occupational Therapy Doctorate being inactivated due to change in governing body mandates and requirements. Course never offered. No other discussion.		

OCCU 612: Skills for Occupation-Based Practice I	Course Inactivation - Approved (2/3/21)	Gustafson Stone
GCC Discussion: Occupational Therapy Doctorate being inactivated due to change in governing body mandates and requirements. Course never offered. No other discussion.		

OCCU 613: Functional Anatomy and Physiology	Course Inactivation - Approved (2/3/21)	Gustafson Stone
GCC Discussion: Occupational Therapy Doctorate being inactivated due to change in governing body mandates and requirements. Course never offered. No other discussion.		

OCCU 614: Occupation-Based Practice and Theory for Wellness	Course Inactivation - Approved (2/3/21)	Gustafson Stone
GCC Discussion: Occupational Therapy Doctorate being inactivated due to change in governing body mandates and requirements. Course never offered. No other discussion.		

OCCU 615: Occupation-Based Practice and Theory for Individuals IA	Course Inactivation - Approved (2/3/21)	Gustafson Stone
GCC Discussion: Occupational Therapy Doctorate being inactivated due to change in governing body mandates and requirements. Course never offered. No other discussion.		

OCCU 620: Brain, Behavior and Occupation	Course Inactivation - Approved (2/3/21)	Gustafson Stone
GCC Discussion: Occupational Therapy Doctorate being inactivated due to change in governing body mandates and requirements. Course never offered. No other discussion.		

OCCU 621: Functional Movement and Biomechanics	Course Inactivation - Approved (2/3/21)	Gustafson Stone
GCC Discussion: Occupational Therapy Doctorate being inactivated due to change in governing body mandates and requirements. Course never offered. No other discussion.		

OCCU 622: Skills for Occupation-Based Practice II	Course Inactivation - Approved (2/3/21)	Gustafson Stone
GCC Discussion: Occupational Therapy Doctorate being inactivated due to change in governing body mandates and requirements. Course never offered. No other discussion.		

OCCU 623: Occupation-Based Practice and Theory for Individuals IB	Course Inactivation - Approved (2/3/21)	Gustafson Stone
GCC Discussion: Occupational Therapy Doctorate being inactivated due to change in governing body mandates and requirements. Course never offered. No other discussion.		

OCCU 630: Scholarship and Evidence-Based Practice I	Course Inactivation - Approved (2/3/21)	Gustafson Stone
GCC Discussion: Occupational Therapy Doctorate being inactivated due to change in governing body mandates and requirements. Course never offered. No other discussion.		
OCCU 631: Occupation-Based Practice and Theory for Individuals II	Course Inactivation - Approved (2/3/21)	Gustafson Stone
GCC Discussion: Occupational Therapy Doctorate being inactivated due to change in governing body mandates and requirements. Course never offered. No other discussion.		
OCCU 632: Assistive Technology and Occupation	Course Inactivation - Approved (2/3/21)	Gustafson Stone
GCC Discussion: Occupational Therapy Doctorate being inactivated due to change in governing body mandates and requirements. Course never offered. No other discussion.		
OCCU 633: Telehealth, Occupation and Modalities	Course Inactivation - Approved (2/3/21)	Gustafson Stone
GCC Discussion: Occupational Therapy Doctorate being inactivated due to change in governing body mandates and requirements. Course never offered. No other discussion.		
OCCU 634: Doctoral Seminar I	Course Inactivation - Approved (2/3/21)	Gustafson Stone
GCC Discussion: Occupational Therapy Doctorate being inactivated due to change in governing body mandates and requirements. Course never offered. No other discussion.		
OCCU 640: Scholarship and Evidence-Based Practice II	Course Inactivation - Approved (2/3/21)	Gustafson Stone
GCC Discussion: Occupational Therapy Doctorate being inactivated due to change in governing body mandates and requirements. Course never offered. No other discussion.		
OCCU 641: Leadership and Ethics in Occupational Therapy	Course Inactivation - Approved (2/3/21)	Gustafson Stone
GCC Discussion: Occupational Therapy Doctorate being inactivated due to change in governing body mandates and requirements. Course never offered. No other discussion.		
OCCU 642: Occupation-Based Practice and Theory for Populations	Course Inactivation - Approved (2/3/21)	Gustafson Stone
GCC Discussion: Occupational Therapy Doctorate being inactivated due to change in governing body mandates and requirements. Course never offered. No other discussion.		
OCCU 643: Professional Development Preparation	Course Inactivation - Approved (2/3/21)	Gustafson Stone
GCC Discussion: Occupational Therapy Doctorate being inactivated due to change in governing body mandates and requirements. Course never offered. No other discussion.		
OCCU 644: Doctoral Seminar II	Course Inactivation - Approved (2/3/21)	Gustafson Stone
GCC Discussion: Occupational Therapy Doctorate being inactivated due to change in governing body mandates and requirements. Course never offered. No other discussion.		
OCCU 650: Fieldwork Level IA and Seminar	Course Inactivation - Approved (2/3/21)	Gustafson Stone
GCC Discussion: Occupational Therapy Doctorate being inactivated due to change in governing body mandates and requirements. Course never offered. No other discussion.		
OCCU 651: Fieldwork Level IB and Seminar	Course Inactivation - Approved (2/3/21)	Gustafson Stone
GCC Discussion: Occupational Therapy Doctorate being inactivated due to change in governing body mandates and requirements. Course never offered. No other discussion.		
OCCU 652: Fieldwork Level IC and Seminar	Course Inactivation - Approved (2/3/21)	Gustafson Stone
GCC Discussion: Occupational Therapy Doctorate being inactivated due to change in governing body mandates and requirements. Course never offered. No other discussion.		
OCCU 653: Fieldwork Level ID and Seminar with Inter-Professional Education	Course Inactivation - Approved (2/3/21)	Gustafson Stone
GCC Discussion: Occupational Therapy Doctorate being inactivated due to change in governing body mandates and requirements. Course never offered. No other discussion.		
OCCU 654: Fieldwork Level IIA	Course Inactivation - Approved (2/3/21)	Gustafson Stone
GCC Discussion: Occupational Therapy Doctorate being inactivated due to change in governing body mandates and requirements. Course never offered. No other discussion.		

OCCU 655: Fieldwork Level IIB	Course Inactivation - Approved (2/3/21)	Gustafson Stone
GCC Discussion: Occupational Therapy Doctorate being inactivated due to change in governing body mandates and requirements. Course never offered. No other discussion.		
OCCU 700: Capstone Seminar I	Course Inactivation - Approved (2/3/21)	Gustafson Stone
GCC Discussion: Occupational Therapy Doctorate being inactivated due to change in governing body mandates and requirements. Course never offered. No other discussion.		
OCCU 701: Capstone Seminar II	Course Inactivation - Approved (2/3/21)	Gustafson Stone
GCC Discussion: Occupational Therapy Doctorate being inactivated due to change in governing body mandates and requirements. Course never offered. No other discussion.		
OCCU 702: Mentored Doctoral Experience IA	Course Inactivation - Approved (2/3/21)	Gustafson Stone
GCC Discussion: Occupational Therapy Doctorate being inactivated due to change in governing body mandates and requirements. Course never offered. No other discussion.		
OCCU 703: Capstone Seminar III	Course Inactivation - Approved (2/3/21)	Gustafson Stone
GCC Discussion: Occupational Therapy Doctorate being inactivated due to change in governing body mandates and requirements. Course never offered. No other discussion.		
OCCU 704: Capstone Seminar IV	Course Inactivation - Approved (2/3/21)	Gustafson Stone
GCC Discussion: Occupational Therapy Doctorate being inactivated due to change in governing body mandates and requirements. Course never offered. No other discussion.		
OCCU 705: Mentored Doctoral Experience IB	Course Inactivation - Approved (2/3/21)	Gustafson Stone
GCC Discussion: Occupational Therapy Doctorate being inactivated due to change in governing body mandates and requirements. Course never offered. No other discussion.		
OCCU 706: Capstone Seminar V	Course Inactivation - Approved (2/3/21)	Gustafson Stone
GCC Discussion: Occupational Therapy Doctorate being inactivated due to change in governing body mandates and requirements. Course never offered. No other discussion.		
OCCU 707: Capstone Project and Defense	Course Inactivation - Approved (2/3/21)	Gustafson Stone
GCC Discussion: Occupational Therapy Doctorate being inactivated due to change in governing body mandates and requirements. Course never offered. No other discussion.		

Program Additions	Social and Behavioral Science	
Proposal	Committee Action	Motion Second
Criminal Justice Leadership and Policy (MA)	Program Addition - Approved (3/3/21)	Stone Butler
GCC Discussions: This program had already gone through workflow and received approval to the GCC Executive Committee level. However, in order to insure correct formatting, the form needed to be redone which necessitated rolling back the proposal to Dr. Reece. No other discussions.		
Change Item Description New Proposal: No differences to report	Departmental Justification The MCJLP program is a six semester (including summers) academic program. The MCJLP program ensures the highest quality of education by offering collective learning experiences that emphasize leadership, policy, and administration, which enable students to pursue numerous career paths and promotional advancement within the criminal justice field.	

Course Addition	Social and Behavioral Science	
Proposal	Committee Action	Motion Second
CRMJ 593: Master's Culminating Experience	Course Addition - Approved (3/3/21)	Stone Benzin
GCC Discussions: New course to replace old capstone and align course number/title with Curriculum Policies and Procedures. No other discussions.		
Change Item Description New Proposal: No differences to report	Departmental Justification This new course is being submitted to replace the existing CRMJ 610 - Master' Capstone course. This is a change to the title and course number only. There are no substantive changes to the existing CRMJ 610 course.	

Course Inactivation		Social and Behavioral Science	
Proposal	Committee Action	Motion Second	
CRMJ 610: Master's Capstone	Course Inactivation - Approved (3/3/21)		
GCC Discussions: Course being replaced with new course number and title under CRMJ 593 to align with Curriculum Policies and Procedures. No other discussions.			
Change Item Description Delete Proposal: No differences to report	Departmental Justification The course is being renamed to align with the recent changes to course titles and number restrictions in the Curriculum Policies and Procedures Manual.		
Program Modification		Teacher Education	
Proposal	Committee Action	Motion Second	
7202: Education: Educational Leadership (EDLD)(GCT)	Program Modification - Approved (2/3/21)	Stone Gustafson	
GCC Discussion: An adjustment to certificate hours and moving of course content because of course inactivation requires adjustments across the program and courses. No other discussions.			
Change Item Description List all proposed changes to the program:	Departmental Justification 1) Reduced total hours of program from 26 to 24. 2) Courses EDLD 504, 505, 544 will be deactivated Summer 2022. 3) Added 1 hour to EDLD 515. 4) Added 1 hour to EDLD 540. 5) Created EDLD 506 (3 credit hours) 6) Adjusted course sequence according to changes in courses		
7205: Education: Initial Teacher Licensure-Elementary (GCT)	Program Modification - Approved (3/3/21)	Gustafson Benzin	
GCC Discussions: Changes in course offerings required a program modification. No other discussions.			
Change Item Description List all proposed changes to the program: Justify each proposed modification to the program:	Departmental Justification EDUC 586A becomes EDUC 586 EDUC 586A will be replaced by the newly created EDUC 586 course. This course will streamline graduate offerings across programs, and combine previous separate sections of the 586A and 586B offerings (which had overlapping content) to simplify programming for the Initial Teacher License (ITL) and Teacher and Leadership (MA) degree programs.		
7206, 7207, 7208, 7209, 7210: Education: Initial Teacher Licensure-Secondary (GCT)	Program Modification - Approved (3/3/21)	Gustafson Benzin	
GCC Discussions: Changes in course offerings required a program modification. No other discussions.			
Change Item Description List all proposed changes to the program: Justify each proposed modification to the program:	Departmental Justification EDUC 586B replaced by EDUC 586 EDUC 586 B section will be replaced by the newly created EDUC 586 course. This course will streamline graduate offerings across programs, and combine previous separate sections of the EDUC 586A and EDUC 586B offerings (which had overlapping content) to simplify programming for the Initial Teacher License (ITL) and Teacher and Leadership (MA) degree programs.		
7237: Education: Initial Teacher Licensure K-12 Physical Education (GCT)	Program Modification - Approved (3/3/21)	Gustafson Benzin	
GCC Discussions: Changes in course offerings required a program modification. No other discussions.			
Change Item Description List all proposed changes to the program:	Departmental Justification EDUC 586A replaced by EDUC 586		
8201: Education: Educational Leadership (EDLD)(MAEd)	Program Modification - Approved (2/3/21)	Stone Gustafson	
GCC Discussion: An adjustment to total program hours and moving of course content because of course inactivation requires adjustments across the program and courses. No other discussions.			
Change Item Description List all proposed changes to the program:	Departmental Justification 1) Reduced total hours of program from 38 to 36. 2) Courses EDLD 504, 505, 544 will be deactivated Summer 2022. 3) Added 1 hour to EDLD 515 4) Added 1 hour to EDLD 540 5) Create EDLD 506 (3 credit hours)		
8213: Education: Initial Teacher Licensure-Elementary (MAEd)	Program Modification - Approved (3/3/21)	Gustafson Benzin	
GCC Discussions: Replaced inactive course with new course. No other discussions.			
Change Item Description List all proposed changes to the program:	Departmental Justification EDUC 586A replaced by EDUC 586		

8215: Education: Initial Teacher Licensure-Secondary (MAEd) GCC Discussions: Replaced inactive course with new course. No other discussions. Change Item Description List all proposed changes to the program:	Program Modification - Approved (3/3/21) Departmental Justification EDUC 586B replaced by EDUC 586	Gustafson Benzin
8217: Education: Teaching and Leadership (MAEd) GCC Discussions: Total credit hour reduction, adjusted credit hours of two courses, removed inactivated courses and replaced them with new and existing courses. No other discussions. Change Item Description List all proposed changes to the program:	Program Modification - Approved (3/3/21) Departmental Justification 1) Reduced total number of hours from 31 to 30. 2) Added 1 hour to EDLD 515 and EDLD 540. 3) Inactivated EDTL 510, EDTL 518, EDLD 544, EDLD 504. 4) Added EDLD 506 to replace EDLD 504 5) Added EDUC 586 to replace EDTL 518.	Gustafson Benzin

Course Modifications	Teacher Education	
Proposal	Committee Action	Motion Second
EDLD 515: Dynamic School Leadership in a Democratic Society: Introduction to School Administration GCC Discussion: An adjustment to a course description in response to a change in certificate hours. No other discussions.	Course Modification - Approved (2/2/21)	Stone Gustafson
EDLD 540: School Improvement and Accountability GCC Discussion: Course description and credit adjustment in response to course inactivation and adjustment in certificate hours. No other discussions.	Course Modification - Approved (2/2/21)	Stone Gustafson
EDUC 570: Classroom Management GCC Discussions: Changing the EDUC 586B pre-requisite to EDUC 586, reflecting the new course created (EDUC 586), while the older one was deactivated (EDUC 586B). Engagement/preparation minutes update. No other discussions.	Course Modification - Approved (3/3/21)	Stone Benzin
EDUC 580: Secondary Instructional Methods Across the Curriculum GCC Discussions: Changing the EDUC 586B pre-requisite to EDUC 586, reflecting the new course created (EDUC 586), while the older one was deactivated (EDUC 586B). Engagement/preparation minutes update. No other discussions.	Course Modification - Approved (3/3/21)	Stone Benzin
EDUC 580A: Secondary Instructional Methods for English Language Arts GCC Discussions: Changing the EDUC 586B pre-requisite to EDUC 586, reflecting the new course created (EDUC 586), while the older one was deactivated (EDUC 586B). Course description and engagement/preparation minutes update. No other discussions.	Course Modification - Approved (3/3/21)	Stone Benzin
EDUC 580B: Secondary Instructional Methods for Social Studies GCC Discussions: Changing the EDUC 586B pre-requisite to EDUC 586, reflecting the new course created (EDUC 586), while the older one was deactivated (EDUC 586B). Course description and engagement/preparation minutes update. No other discussions.	Course Modification - Approved (3/3/21)	Stone Benzin
EDUC 580C: Secondary Instructional Methods for Mathematics GCC Discussions: Changing the EDUC 586B prerequisite to EDUC 586, reflecting the new course created (EDUC 586), while the older one was deactivated (EDUC 586B). Course description and engagement/preparation minutes update. No other discussions.	Course Modification - Approved (3/3/21)	Stone Benzin
EDUC 580D: Secondary Instructional Methods for Science GCC Discussions: Changing the EDUC 586B prerequisite to EDUC 586, reflecting the new course created (EDUC 586), while the older one was deactivated (EDUC 586B). Course description and engagement/preparation minutes update. No other discussions.	Course Modification - Approved (3/3/21)	Stone Benzin
EDUC 580E: Secondary Instructional Methods for Spanish GCC Discussions: Changing the EDUC 586B pre-requisite to EDUC 586, reflecting the new course created (EDUC 586), while the older one was deactivated (EDUC 586B). Course description and engagement/preparation minutes update. No other discussions.	Course Modification - Approved (3/3/21)	Stone Benzin

EDUC 580F: Secondary Instructional Methods for Physical Education	Course Modification - Approved (3/3/21)	Stone Benzin
GCC Discussions: Changing the EDUC 586A pre-requisite to EDUC 586, reflecting the new course created (EDUC 586), while the older one was deactivated (EDUC 586A). Course description and engagement/preparation minutes update. No other discussions.		
EDUC 584: Secondary Literacy Methods Across the Curriculum	Course Modification - Approved (3/3/21)	Stone Benzin
GCC Discussions: Changing the EDUC 586B pre-requisite to EDUC 586, reflecting the new course created (EDUC 586), while the older one was deactivated (EDUC 586B). Engagement/preparation minutes update. No other discussions.		
EDUC 585: Elementary Integrated Science, Social Studies, and Art Theory and Methodology K-6	Course Modification - Approved (3/3/21)	Stone Benzin
GCC Discussions: Changing the EDUC 586A pre-requisite to EDUC 586, reflecting the new course created (EDUC 586), while the older one was deactivated (EDUC 586A). Course description and engagement/preparation minutes update. No other discussions.		
EDUC 587: Elementary Reading and Language Arts Theory and Methodology K-6	Course Modification - Approved (3/3/21)	Stone Benzin
GCC Discussions: Changing the EDUC 586A pre-requisite to EDUC 586, reflecting the new course created (EDUC 586), while the older one was deactivated (EDUC 586A). Course description and engagement/preparation minutes update. No other discussions.		
EDUC 588: Elementary Mathematics Theory and Methodology K-6	Course Modification - Approved (3/3/21)	Stone Benzin
GCC Discussions: Changing the EDUC 586A pre-requisite to EDUC 586, reflecting the new course created (EDUC 586), while the older one was deactivated (EDUC 586A). Course description and engagement/preparation minutes update. No other discussions.		
EDUC 592A: ITL Elementary Pre-Internship	Course Modification - Approved (3/3/21)	Stone Benzin
GCC Discussions: Changing the EDUC 586A pre-requisite to EDUC 586, reflecting the new course created (EDUC 586), while the older one was deactivated (EDUC 586A). Course description and engagement/preparation minutes update. No other discussions.		
EDUC 592B: ITL Secondary Pre-Internship	Course Modification - Approved (3/3/21)	Stone Benzin
GCC Discussions: Changing the EDUC 586B pre-requisite to EDUC 586, reflecting the new course created (EDUC 586), while the older one was deactivated (EDUC 586B). Engagement/preparation minutes update. No other discussions.		
EDUC 592C: ITL K-12 Physical Education Pre-Internship	Course Modification - Approved (3/3/21)	Stone Benzin
GCC Discussions: Changing the EDUC 586A pre-requisite to EDUC 586, reflecting the new course created (EDUC 586), while the older one was deactivated (EDUC 586A). Instructional activity was changed to match the other two pre-internship courses already on the books. No other discussions.		
EDUC 599A: ITL 3: Directed Teaching: Elementary Education	Course Modification - Approved (3/3/21)	Stone Benzin
GCC Discussions: Changing the EDUC 586A pre-requisite to EDUC 586, reflecting the new course created (EDUC 586), while the older one was deactivated (EDUC 586A). Instruction type and minutes changed to match course content/delivery according to the Curriculum Manual. No other discussions.		
EDUC 599B: ITL 3: Directed Teaching: Secondary Education	Course Modification - Approved (3/3/21)	Stone Benzin
GCC Discussions: Changing the EDUC 586B pre-requisite to EDUC 586, reflecting the new course created (EDUC 586), while the older one was deactivated (EDUC 586B). Instruction type and minutes changed to match course content/delivery according to the Curriculum Manual. No other discussions.		
EDUC 599C: ITL 3: Directed Teaching, Physical Education	Course Modification - Approved (3/3/21)	Stone Benzin
GCC Discussions: Changing the EDUC 586A pre-requisite to EDUC 586, reflecting the new course created (EDUC 586), while the older one was deactivated (EDUC 586A). Instruction type and minutes changed to match course content/delivery according to the Curriculum Manual. No other discussions.		

Course Additions		Teacher Education	
Proposal	Committee Action	Motion Second	
EDLD 506: Leadership and Organizational Change GCC Discussion: A course to replace an inactivation in response to a change in certificate hours. No other discussions. Change Item Description New Proposal: No differences to report	Course Addition - Approved (2/3/21) Departmental Justification Total program hours are being adjusted down to 24 certificate hours (from 26). 24 hours meets the requirements of the State's principal license endorsement and matches competitors' programs.	Stone Watters	
EDUC 586: Accommodating Diverse and Exceptional Needs GCC Discussions: New course to act as a combination of the materials covered in EDUC 586A and 586B which have been inactivated. No other discussions. Change Item Description New Proposal: No differences to report	Course Addition - Approved (3/3/21) Departmental Justification This course will streamline graduate offerings across programs, and combine previous separate sections of the 586A and 586B offerings (which had overlapping content) to simplify programming for the Initial Teacher License (ITL) and Teacher and Leadership (MA) degree programs.	Stone Butler	

Course Inactivations		Teacher Education	
Proposal	Committee Action	Motion Second	
EDLD 544: Strategies in School Improvement GCC Discussion: Course content will be incorporated elsewhere in response to certificate hour adjustment. No other discussions.	Course Inactivation - Approved (2/3/21)	Stone Watters	
EDTL 510: Teacher Leadership I GCC Discussions: Replacing EDTL 510 allows us to reduce the total number of hours required by the program while maintaining the appropriate curriculum overlap with the principal program. No other discussions.	Course Inactivation - Approved (3/3/21)	Stone Powell	
EDTL 511: Teacher Leadership II GCC Discussions: Course never offered. No other discussions.	Course Inactivation - Approved (3/3/21)	Stone Powell	
EDTL 512: Facilitation and Presentation GCC Discussions: Course never offered. No other discussions.	Course Inactivation - Approved (3/3/21)	Stone Powell	
EDTL 517: Assessment Literacy GCC Discussions: Course never offered. No other discussions.	Course Inactivation - Approved (3/3/21)	Stone Powell	
EDTL 525: Internship I GCC Discussions: Course never offered. No other discussions.	Course Inactivation - Approved (3/3/21)	Stone Powell	
EDTL 526: Internship II GCC Discussions: Course never offered. No other discussions.	Course Inactivation - Approved (3/3/21)	Stone Powell	
EDUC 586A: Accommodating Diverse and Exceptional Needs K-6 GCC Discussions: Course is being replaced in an effort to simplify offerings. No other discussions. Change Item Description Delete Proposal: No differences to report	Course Inactivation - Approved (3/3/21) Departmental Justification EDUC 586A will be replaced by the newly created EDUC 586 course. This course will streamline graduate offerings across programs, and combine previous separate sections of the 586A and 586B offerings (which had overlapping content) to simplify programming for the Initial Teacher License (ITL) and Teacher and Leadership (MA) degree programs.	Gustafson Powell	
EDUC 586B: Accommodating Diverse and Exceptional Needs 6-12 GCC Discussions: Course is being replaced in an effort to simplify offerings. No other discussions. Change Item Description Delete Proposal: No differences to report	Course Inactivation - Approved (3/3/21) Departmental Justification EDUC 586 B will be replaced by the newly created EDUC 586 course. This course will streamline graduate offerings across programs, and combine previous separate sections of the 586A and 586B offerings (which had overlapping content) to simplify programming for the Initial Teacher License (ITL) and Teacher and Leadership (MA) degree programs.	Gustafson Powell	