

**Graduate Curriculum Committee
Minutes
February 12, 2020 at 4 pm
Library 331**

Members Present: Kristin Heumann, Cynthia Chovich, Amanda Benzin, Bridget Marshall, Jeremy Tost, Jun Watabe, Kyle Stone, Eli Hall, Scott Bevill

Ex-Officio Present: Tim Pinnow, Barbara Borst, Janel Davis, Maggie Bodyfelt, Morgan Bridge

Guests: John Reece, Eric Watters, Kristin Santos, Jessica Herrick

Recording Secretary: Aaron Osborne

Chair Heumann called the meeting to order at 4:00 pm.

I. Announcements

- a. Chair Heumann discussed that she is term limited and will have completed her term on GCC this spring. A chair will need to be elected. She strongly suggested that the Chair be a tenured faculty. Amanda Benzin has agreed to remain on as Vice-Chair. Pinnow reminded the committee there is a one course release per academic year for the Chair position. Elections will need to occur at the April meeting.

II. Unfinished Business

- a. The revised Graduate SLOs were presented and discussed. Chair Heumann asked committee members to insure their ADH and Program Directors review the proposed SLOs and provide their comments before the next meeting. These will be voted on in March.

III. Curriculum Proposals

Summary of committee action on curriculum proposals follows the minutes on page 3.

IV. New Business

- a. Chair Heumann presented proposed time tables for use with the new CIM system. She encouraged committee members to work with their departments in addressing the time it will take to get proposals through the system. It was also discussed that all proposals should be placed in CIM so that all correspondence about proposals is shown. Benzin moved and Marshall seconded. The motion carried. The new proposed tables will be updated to reflect next years' dates and included in the GCC curriculum materials.

V. Informational Items

- a. The CIM templates for new programs was demonstrated. Please encourage faculty to use these templates. The templates make the process easier for faculty and also insures consistency for the catalog.

- b. The number of CIM emails was discussed. Stone stated he has his CIM emails directed to a folder. It was also discussed that CIM emails can go to “Other” which means these emails may not be seen by those in workflow.

Stone moved to adjourn the meeting. Meeting no objections, Chair Heumann adjourned the meeting at 4:36pm.

Respectfully submitted by Aaron Osborne, 2/12/20.

GCC Programs 2-12-20

Effective Term - Summer 2020

Proposal	Committee Action	Motion Second
Criminal Justice Leadership and Policy	Approved - New Program	Marshall Chovich
GCC Discussion: John Reece presented the new program. He stated it is a fully online program primarily for working professionals. No other discussion.		

Change Item Description	Department Justification
<p>Program goals as they pertain to Colorado Mesa University's goals and objectives and Colorado Mesa University's Role and Mission.</p>	<p>The ultimate goal of the Master of Arts in Criminal Justice Leadership and Policy program is to ensure the highest quality of education by offering collective learning experiences that emphasize leadership, policy, and administration, which enable students to pursue numerous career paths and promotional opportunities within the criminal justice field. Graduates of the MCJLP program are well positioned to secure these employment and promotional advancements in policing, the courts system, corrections, or continuing graduate studies. With this in mind, the MCJLP program aligns with the following CMU goals, objectives, role, and mission:</p> <p>Provide an adaptable, flexible approach to learning</p> <ul style="list-style-type: none"> - The program will be offered fully online, thereby, being flexible and widely accessible to traditional, non-traditional, and working professional students <p>Employ highly qualified faculty who will administer the program and be recognized for their professional expertise</p> <p>Offer a wide array of academic programs within the discipline</p> <ul style="list-style-type: none"> - This program will be one of two new graduate programs in the Department of Social and Behavioral Sciences <p>Maintain small class sizes</p> <ul style="list-style-type: none"> - To enhance the quality of the experience and education of the MCJLP students, classes will be no larger than 15 <p>Provide a learning environment that develops and promotes the skills of inquiry</p> <ul style="list-style-type: none"> - Efforts are ongoing to refine teaching styles (especially distance learning aspects) that best match student learning styles while emphasizing critical thinking and decision-making <p>Offer opportunities for applied learning (e.g. research and internships)</p> <ul style="list-style-type: none"> - Programmatic graduation requirements will build on the applied learning process with a culminating project in the Master's Capstone

<p>7203: Education: Exceptional Learner/Special Education (EDSE) Approved - Program Modification</p> <p>GCC Discussion: Chovich explained that the changes to these proposals was primarily in the course sequencing. Students were struggling with the condensed timeframe. The new sequencing allows students to finish these programs in six semesters instead of four, which is beneficial to the students. The motion was to approve the 7203 and 8216 program modifications as a batch. No other discussion.</p>	
<p>Change Item Description</p> <p>List all proposed changes to the program:</p>	<p>Department Justification</p> <p>Change to course sequence so that, with the exception of EDSE 515 and 520 (internships), courses will be taught every other year. Students will still be able to start any semester and rotate through. Instead of completing in 4 semesters, students will complete in 6 if enrolled consecutively.</p>
<p>Justify each proposed modification to the program:</p>	<p>The current course sequencing has proven to be too accelerated as most students take more than 4 semesters to complete because they are full time teachers. The new course sequencing will assist in increasing enrollment numbers for each course.</p>
<p>Describe discussions about this proposal within the department and outcomes.</p>	<p>The changes have been discussed and approved within the Center for Teacher Education graduate studies committee as well as between Dr. Ann Gillies, the program's coordinator, and Dr. Blake Bickham, the Academic Department Head.</p>

<p>8216: Education: Exceptional Learner/Special Education (EDSE) Approved - Program Modification</p> <p>GCC Discussion: See 7203: Education: Exceptional Learner/Special Education (EDSE) discussion. No other discussion.</p>	
<p>Change Item Description</p> <p>List all proposed changes to the program:</p>	<p>Department Justification</p> <p>Change to course sequence so that, with the exception of EDSE 515 and 520 (internships), courses will be taught every other year. Students will still be able to start any semester and rotate through. Instead of completing in 4 semesters, students will complete in 6 if enrolled consecutively.</p>
<p>Justify each proposed modification to the program:</p>	<p>The current course sequencing has proven to be too accelerated as most students take more than 4 semesters to complete because they are full-time teachers. The new course sequencing will assist in increasing enrollment numbers for each course.</p>
<p>Describe discussions about this proposal within the department and outcomes.</p>	<p>The changes have been discussed and approved within the Center for Teacher Education graduate studies committee as well as between Dr. Ann Gillies, the program's coordinator, and Dr. Blake Bickham, the Academic Department Head.</p>

GCC Courses 2-12-20

Effective Term - Summer 2020

Proposal	Committee Action	Motion Second
BUGB 599: Internship	Approved - Modification	Chovich Stone
GCC Discussion: Changed course to 3 hours and not repeatable, elective course in MBA. Discussion to remove the 9-credit hour prerequisite and place the prerequisite in the MBA Handbook. Changes made and approved. No other discussion.		
Change Item Description	Old	New
Repeatable for credit:	Yes	No
Repeatable Values	9	
Does this course require additional lab facilities?	No	
Credit hours:	1-3	3
Field/Studio/Other:	3-9	9
Total Contact Hours:	3-9	9
CRMJ 511: Foundational Seminar	Approved - New Course	Hall Benzin
GCC Discussion: The importance of the trajectory of the courses in the new program was reiterated. Motion was to approve the following new CRMJ courses as a batch. Masters in CJLP changed to Master of Arts and approved on CRMJ 511 and 512. No other discussion.		
Change Item Description	Department Justification	
New Proposal: No differences to report	New Course in Master of Arts in Criminal Justice Leadership and Policy report	
CRMJ 512: Public Policy Analysis	Approved - New Program	Hall Benzin
GCC Discussion: See discussion for CRMJ 511. No other discussion.		
Change Item Description	Department Justification	
New Proposal: No differences to report	New Course in Master of Arts in Criminal Justice Leadership and Policy report	
CRMJ 513: Ethics in Criminal Justice Leadership	Approved - New Program	Hall Benzin
GCC Discussion: See discussion for CRMJ 511. No other discussion.		
Change Item Description	Department Justification	
New Proposal: No differences to report	New Course in Master of Arts in Criminal Justice Leadership and Policy report	
CRMJ 514: Research Methods and Data Analysis	Approved - New Program	Hall Benzin
GCC Discussion: See discussion for CRMJ 511. No other discussion.		
Change Item Description	Department Justification	
New Proposal: No differences to report	New Course in Master of Arts in Criminal Justice Leadership and Policy report	

CRMJ 515: Advanced Criminological Theory	Approved - New Program	Hall Benzin
GCC Discussion: See discussion for CRMJ 511. No other discussion.		
Change Item Description	Department Justification	
New Proposal: No differences to report	New Course in Master of Arts in Criminal Justice Leadership and Policy	
CRMJ 516: Leadership in Criminal Justice	Approved - New Program	Hall Benzin
GCC Discussion: See discussion for CRMJ 511. No other discussion.		
Change Item Description	Department Justification	
New Proposal: No differences to report	New Course in Master of Arts in Criminal Justice Leadership and Policy	
CRMJ 520: Budgeting and Finance in Criminal Justice	Approved - New Program	Hall Benzin
GCC Discussion: See discussion for CRMJ 511. No other discussion.		
Change Item Description	Department Justification	
New Proposal: No differences to report	New Course in Master of Arts in Criminal Justice Leadership and Policy	
CRMJ 521: Program Development and Evaluation	Approved - New Program	Hall Benzin
GCC Discussion: See discussion for CRMJ 511. No other discussion.		
Change Item Description	Department Justification	
New Proposal: No differences to report	New Course in MCJLP program	
CRMJ 522: Strategic Planning for Criminal Justice Agencies	Approved - New Program	Hall Benzin
GCC Discussion: See discussion for CRMJ 511. No other discussion.		
Change Item Description	Department Justification	
New Proposal: No differences to report	New Course in Master of Arts in Criminal Justice Leadership and Policy	
CRMJ 523: Police Management and Administration	Approved - New Program	Hall Benzin
GCC Discussion: See discussion for CRMJ 511. No other discussion.		
Change Item Description	Department Justification	
New Proposal: No differences to report	New Course in Master of Arts in Criminal Justice Leadership and Policy	
CRMJ 524: Legal Issues in Criminal Justice	Approved - New Program	Hall Benzin
GCC Discussion: See discussion for CRMJ 511. No other discussion.		
Change Item Description	Department Justification	
New Proposal: No differences to report	New Course in Master of Arts in Criminal Justice Leadership and Policy	

CRMJ 525: Critical Issues in Corrections		Approved - New Program	Hall Benzin
GCC Discussion: See discussion for CRMJ 511. No other discussion.			
Change Item Description	Department Justification		
New Proposal: No differences to report	New Course in Master of Arts in Criminal Justice Leadership and Policy		
CRMJ 526: Contemporary Issues in Criminal Justice		Approved - New Program	Hall Benzin
GCC Discussion: See discussion for CRMJ 511. No other discussion.			
Change Item Description	Department Justification		
New Proposal: No differences to report	New Course in Master of Arts in Criminal Justice Leadership and Policy		
CRMJ 610: Master's Capstone		Approved - New Program	Hall Benzin
GCC Discussion: See discussion for CRMJ 511. No other discussion.			
Change Item Description	Department Justification		
New Proposal: No differences to report	New Course in Master of Arts in Criminal Justice Leadership and Policy		