



**CMU Tech Curriculum Committee
Meeting Minutes
April 7, 2026
Kayenta Hall 150, 3:30-5:00 pm**

Members Present: Jason Roberson, Carolyn Ferreira-Lillo, Stephanie Stelljes, Karrie Stanfill and Sundial Hoffman, and Olga Grisak

Members Absent: None

Ex-officio members present: Robert Cackler, Kelly Reuss, Kayla Kuretich, Janel Davis, Maygen Simm, and Traci Seurer

Recording Secretary: Janel Davis

Chair Roberson called the meeting to order at 3:32 pm.

I. Announcements

A. None

II. Ex-Officio Reports

A. Senior Associate Vice President

i. No update

B. Registrar's Office

i. Lisa will be out of the office so if there is anything that needs attention, please contact Janel Davis

C. Financial Aid

i. No update.

D. Library

i. No update.

E. Catalog Description Reviewer

i. No update.

F. SLO Reviewer

i. No update.

G. Essential Learning

i. No update.

III. Old Business

A. None.

IV. Curriculum Proposals

A. Curriculum proposals begin on page 3.

V. Information Items

A. None.

VI. New Business

- A. Election of Chair and Vice Chair: Hoffman motioned, with a second from Ferreira-Lillo to nominate Jason Roberson as CMU Tech Chair for the academic year 2026-2027. The committed voted and unanimously approved Jason Roberson for CMU Tech Chair. Ferreira-Lillo motioned, with a second from Stanfill to nominate Stephanie Stelljes as CMU Tech Vice Chair for the academic year 2026-2027. The committed voted and unanimously approved Stephanie Stelljes for CMU Tech Vice Chair.
- B. Two vacant committee spots: Kelly Reuss stated that there are two faculty members that she is going to reach out to see if they are interested and if their schedules will work with the CMU Tech committee meeting schedule. She will reach out to the Registrar's office once she has confirmation.

Hoffman motioned to adjourn and with no objections Chair Roberson adjourned the meeting at 4:03 pm.



CMU Tech CC Proposals
April 7, 2026

Effective Term - Summer 2026

Programs

The following is a summary: Additional information can be found on the individual curriculum proposals.

| Program | Degree | Committee Action | Motion Second |
|--|---------------|--|----------------------------------|
| 1304: Digital Filmmaking: Writing/Directing | AAS | Program Modification - Approved | Ferreira-Lillo Stanfill |

CMU Tech CC Discussion: 1. Revised courses listed for assessment in SLO's to remove courses that are no longer part of the degree and replace them with new courses added to degree requirements. 2 & 3. Inactivation of the AAS Digital Filmmaking: Production Design left students without skills in film editing. Courses were refined and added to provide students with skills in film production and editing so that they could complete the process of film production. 4 & 5. Course changes increased the number of credits to complete by 2. This change was due to FILM 225 being reduced from 3 credits to 1 credit and FILM 270 being reduced from 4 credits to 3 credits. The 2 credits from FILM 225 and the 1 credit from FILM 270 were combined to create FILM 275 (3 credits). 6. Revised recommended course sequence to accommodate course changes.

Change Item Description

List all proposed changes to the program:

Department Justification

1. Revised courses listed in SLO's for assessment. Added FILM 141 to SLO 1 and 3, FILM 142 to SLO 6, FILM 260 to SLO 3, FILM 170 to SLO 4, FILM 211 to SLO 4 and 5. Removed FILM 265 from SLO 3, 4 and 5, and FILM 209 from SLO 4. On SLO #5, removed the wording "Applied Learning" and replaced with "Personal and Social Responsibility" under the learning outcomes.
2. Add the following courses to Program Specific Courses: FILM 115, FILM 135, FILM 151, FILM 211, FILM 260, FILM 264, FILM 275, FILM 280.
3. Remove the following courses from Program Specific Courses: FILM 120, FILM 150, FILM 209, FILM 230, FILM 265, FILM 299 & THEA 150.
4. Under Program Specific Course Requirements section, increased semester hours from 44 to 46.
5. Under Institutional Degree Requirements section under Specific to this degree, total semester hours were increased from 61 to 63 semester hours
6. Revised recommended course sequence based on course changes listed in justification #2 and #3 above. Made the following adjustments to course sequencing.
 - KINE 100 moved from second year spring to first year fall.
 - KINA 1XX moved from second year fall to first year spring.
 - FILM 110 moved from first year fall to first year spring.
 - ENGL 112 or SPCH 101/102 moved from second year spring to second year fall.
 - ENGL 111 moved from second year fall to first year fall.
 - FILM 115 added to the program first year fall.
 - FILM 120 removed from the program.

- FILM 135 added to the program first year fall.
- FILM 139 moved from first year fall to first year spring.
- FILM 141 moved from first year fall to second year fall.
- FILM 142 moved from first year spring to second year spring.
- FILM 144 moved from first year spring to second year fall.
- FILM 150 removed from the program.
- THEA 150 removed from the program.
- FILM 151 added to the program under first year spring.
- FILM 170 moved from first year spring to first year fall.
- FILM 209 removed from the program.
- FILM 211 added to first year spring.
- FILM 225 moved from second year fall to first year spring.
- FILM 230 removed from program.
- FILM 260 added to second year spring.
- FILM 264 added to second year fall.
- FILM 265 removed from program.
- FILM 270 moved from second year spring to second year fall.
- FILM 275 added to second year spring.
- FILM 280 added to second year spring.
- FILM 299 removed from program.

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|---|--|--|---------------------------------|
| 1314: Fire Science Technology | AAS | Program Modification - Approved | Stelljes Ferreira-Lillo |
| <p>CMU Tech CC Discussion: 1. It has been determined that MATH 108 meets the needs for students in the Fire Science degree pathway. Similar programs at Red Rocks Community College and Aims Community College require Career Math for their degrees. 2. The new course sequencing better aligns with the Fire Academy semester (semester 3). 3. A secondary application is being implemented to manage capacity and standards issues.</p> | | | |
| Change Item Description | Department Justification | | |
| List all proposed changes to the program: | <p>1. Changed math requirement: removed MATH 113 (or higher) and change to MATH 108 (or higher). This was updated in the Essential learning Mathematics section.</p> <p>2. Made the following adjustments to course sequencing.</p> <ul style="list-style-type: none"> • FSTR 105 moved from first year fall to first year spring • FSTR 109 moved from first year fall to first year spring • Removed MATH 113 from first year Fall and replaced with MATH 108 • ENGL 111 moved from first year spring to first year fall • Moved essential learning requirements from second year fall and spring to first year fall and spring • FSTR 103 moved from first year spring to second year fall • FSTR 151 moved from first year spring to second year spring • FSTR 201 moved from first year spring to second year spring • Choose one of the following option: ENGL 112, SPCH 101, SPCH 102 moved from second year spring to first year spring | | |

- KINE 100 moved from second year spring to first year spring
- 3. Additional information added to program overview and institutional degree requirements to indicate that a secondary application is required for admittance.
- 4. Added statement "45 semester hours" to the top of the Program Specific Requirements section for formatting consistency with CMU Programs.

| 1363: Wildland Fire Management | AAS | Program Modification - Approved | Ferreira-Lillo Stelljes |
|--|---|---------------------------------|---------------------------|
| <p>CMU Tech CC Discussion: 1-2. The Wildland Fire Management program was designed using the National Wildfire Coordination Group standards. The certifications align with the coursework: FSWM 100: NWCG S-130, NWCG S-190, NWCG S-110, NWCG S- 133, and NWCG L-180 FSWM 142: NWCG S-211 FSWM 144: NWCG S-215 FSWM 147: NWCG S-219 FSWM 151: NWCG S-270 FSWM 153: NWCG S-290 FSWM 155: NWCG S-200 FSWM 156: NWCG S-131 and NWCG L-280</p> | | | |
| <p>3. Added for clarification on substitution opportunities and requirements for students and advisors.</p> | | | |
| Change Item Description | Department Justification | | |
| List all proposed changes to the program: | <p>1. Added option for students to submit "National Wildfire Coordination Group (NWCG)" certification for credit in place of FSWM 100, FSWM 142, FSWM 144, FSWM 147, FSWM 151, FSWM 153, FSWM 155, and FSWM 156 under the Specific to this Program section in the institutional degree requirements section: FSWM 100: NWCG S-130, NWCG S-190, NWCG S-110, NWCG S- 133, and NWCG L-180 FSWM 142: NWCG S-211 FSWM 144: NWCG S-215 FSWM 147: NWCG S-219 FSWM 151: NWCG S-270 FSWM 153: NWCG S-290 FSWM 155: NWCG S-200 FSWM 156: NWCG S-131 and NWCG L-280 These changes are also indicated by each class in the program-specific courses/requirements section and indicated along with each course in the suggested course plan.</p> <p>2. Update SLO map to reflect the potential substitution options: SLO #1, 3, and 4: FSWM 100: NWCG S-130, NWCG S-190, NWCG S-110, NWCG S- 133, and NWCG L-180 SLO #2: FSWM 142: NWCG S-211 SLO #1: FSWM 144: NWCG S-215 SLO #5: FSWM 147: NWCG S-219 SLO #4: FSWM 153: NWCG S-290 SLO #2: FSWM 155: NWCG S-200</p> | | |

SLO #3 and 5: FSWM 156: NWCG S-131 and NWCG L-280

3. Update program specific notes.

Effective Term - Summer 2026

Courses

The following is a summary: Additional information can be found on the individual curriculum proposals.

| Title | Credits | Committee Action | Motion Second |
|---|---|---|----------------------------------|
| CUAR 255: Supervision in the Hospitality Industry | 3 | Course Modification - Approved | Ferreira-Lillo Stanfill |
| CMU Tech CC Discussion: Updating information that was not included when course was migrated into CIM, including semesters offered, academic engagement minutes, student prep minutes, course outline, and student learning outcomes. | | | |
| Change Item Description | Old | New | |
| Please indicate the semester(s) in which the course will typically be offered: | | Spring | |
| FILM 225: Cinema Capstone I | 1 | Course Modification - Approved | Stelljes Stanfill |
| CMU Tech CC Discussion: 1. Credit hours decreasing from 3 credit hours to 1 credit hour. Contact hours, academic engagement minutes and student prep minutes adjusted to match change in credit hours. This change is because the department is expanding FILM curriculum credit hours, by extending capstone over three semesters. Originally, we had FILM 225 Capstone I (3 Credit) Pre Productions Production FILM 270 Capstone II (4 Credit) Production Post-Production This forced students to Produce their final project basically in the dead of winter and between fall and spring semester. We modified FILM 225 (1 Credit) so they can focus on Pre-production . This would allow them to take FILM 270 Capstone II and focus right away on production more in the fall leading into winter. They can then enjoy their break and come back in the spring for FILM 275 Capstone III and focus on just the Post-Production or editing. CAPSTONE I II (7 Credits) in two semesters was modified to CAP I, II, III (7 Credits) over 3 semesters. 2 credit hours from FILM 225 and 1 credit hour from FILM 270 were moved to FILM 275 (3 credit hour course). 2.Course description updated to reflect changes in content due to change in credit hours on course.3. Changed terms typically offered from fall to spring to align with course sequencing. 4. Topical Course Outline and SLO's added to course as this information was not included when the course was migrated to CIM. | | | |
| Change Item Description | Old | New | |
| Credit hours: | 3 | 1 | |
| Please indicate the semester(s) in which the course will typically be offered: | Fall | Spring | |
| Course description for the catalog (do not list pre-reqs, co-reqs, and terms typically offered): | First part of a two-semester sequence for the Cinema Capstone. Collaborate with Production Design students during a production's preproduction. Create a production's marketing plan. | First part of a three semester sequence for the Cinema Capstone. Students create a pre-production plan, including writing and locking a script, for the following two capstone courses. | |

**FILM 270: Cinema
Capstone II**

3

**Course Modification -
Approved**

Stelljes | Stanfill

CMU Tech CC Discussion: 1. Credit hours decreasing from 4 credit hours to 3 credit hours. Contact hours, academic engagement minutes and student prep minutes adjusted to match change in credit hours. This change is because the department is expanding FILM curriculum credit hours, by extending capstone over three semesters. Originally, we had FILM 225 Capstone I (3 Credit) Pre Productions Production FILM 270 Capstone II (4 Credit) Production Post-Production This forced students to Produce their final project basically in the dead of winter and between fall and spring semester. We modified FILM 225 (1 Credit) so they can focus on Pre-production . This would allow them to take FILM 270 Capstone II and focus right away on production more in the fall leading into winter. They can then enjoy their break and come back in the spring for FILM 275 Capstone III and focus on just the Post-Production or editing. CAPSTONE I II (7 Credits) in two semesters was modified to CAP I, II, III (7 Credits) over 3 semesters. 2 credit hours from FILM 225 and 1 credit hour from FILM 270 were moved to FILM 275 (3 credit hour course).2.Course description updated to reflect changes in content due to change in credit hours on course.3. Changed terms typically offered from Spring to Fall to align with course sequencing.4. Topical Course Outline and SLO's added to course as this information was not included when the course was migrated to CIM.

| Change Item Description | Old | New |
|--|---|---|
| Credit hours: | 4 | 3 |
| Please indicate the semester(s) in which the course will typically be offered: | Spring | Fall |
| Course description for the catalog (do not list pre-reqs, co-reqs, and terms typically offered): | Second part of a two-semester sequence for the Cinema Capstone. Collaborate with Production Design students during shooting, post, and presentation of either a narrative, corporate, or series production. | Second part of a three semester sequence for the Cinema Capstone. Students create use the plan from Capstone I to produce their final project over 16 weeks in preparation for post-production in Capstone III. |