

Assessment Committee
Meeting Minutes: March 11, 2020 – 8:00 AM, LHH #302

In attendance: Laureen Cantwell, Tyler Anderson, Chris Penick, Dan McClintock, David Weinberg, Eliot Jennings, Christi Sanders Via, Ana Berrizbeitia, Ann Gilles, Morgan Bridge, Gannon White, Olga Grisak, Jun Watabe

Not present: Denita Weeks, Meghan Bissonnette

I. Call to order

David Weinberg opened the meeting.

II. Approval of Assessment Committee Meeting Minutes from February 5, 2020

(Sanders/ Berrizbeitia) motion carried.

III. Old business

1. 3-Year assessment reports, new assessment plans, and revised assessment plans.

a. All reports need to be completed, and the feedbacks need to be sent to the programs by mid-April.

IV. New business

1. Proposed addition to the New Assessment Plan, 3-Year Summary, Program Review Report form.

a. Chris and Morgan worked on proposal to add a new paragraph to the form, under “New Assessment Plan” section. The proposed change designed to address “closing the loop” on assessment and requires the programs to answer additional questions one year after the program review, during the submission of the new assessment plan. The committee discussed the proposal and recommended several changes. The committee plans to revisit the proposal during the next meeting.

2. Milestone assessment results.

a. Morgan reported the results of the Milestone assessment. The assessment group reviewed recordings of the speeches and papers.

b. The group concluded that writing mechanics of the student papers needed improvement across the Milestone courses.

c. The committee discussed organizing a professional development session to provide faculty with additional information on how to critique the papers.

d. Morgan encouraged the committee members to send her ideas for conversations with the faculty on how to “close the loop” in the Essential Learning courses.

3. Program SLO webpage.

a. Morgan informed the committee that the programs’ SLOs will be posted on the CMU website by the fall semester. More information will be provided later.

4. Spotlight on Assessment for spring.

a. The assessment teams are asked to recommend the programs to be recognized on the Spotlight on Assessment webpage.

V. Adjournment

Meeting adjourned at 8:45 AM.

Submitted: April 9, 2020 by Olga Grisak (Assessment Committee Secretary).