

Assessment Committee
Meeting Minutes: February 5, 2020 – 8:00 AM, LHH #302

In attendance: Laureen Cantwell, Chris Penick, David Weinberg, Eliot Jennings, Jun Watabe, Morgan Bridge, Christi Sanders, Nick Bardo, Denita Weeks, Gannon White

Not present: Ana Berrizbeitia, Tyler Anderson, Dan McClintock, Meghan Bissonnette, Olga Grisak, Jill Van Brussel

I. Call to order

David Weinberg opened the meeting.

II. Approval of Assessment Committee Meeting Minutes from November 15, 2019

Motion to approve (Sanders/Bardo).

III. Old business

1. Program Reviews and 3-Year Assessment Reports.

- a. Some program reviews were not sent to Morgan Bridge until late January. The schedule for assessment reports was changed to reflect this timeline. Program review reports should be completed by the end of February.
- b. Team 4 still has not received program reviews. There was discussion about how to proceed when programs are unresponsive to submitting the program review by the requested due date (which was Nov. 1, 2019).
- c. The schedule for additional committee reports was discussed. 3-year Assessment Reports, New Assessment Plan Reports, and Revised Assessment Plan Reports should be completed by Mid-April.

IV. New business

1. Program SLOs—adding Information Literacy and Ethical Reasoning

- a. Morgan noted that programs need to start adapting the new SLOs. The committee discussed the requirement for programs to incorporate every SLO, particularly in a case where a SLO is not highly relevant to a program. Morgan will clarify this with Kurt Haas and report back.
- b. Morgan clarified that “Ethical Reasoning” is applicable to graduate-level curriculum and “Personal and Social Responsibility” is applicable to undergraduate-level curriculum

2. Essential Learning Review

- a. Morgan introduced the plan for assessing artifacts from Essential Learning courses. The committee discussed how to best close the loop on Essential Learning feedback to departments once the data has been collected.

3. Closing the loop on Assessment

- a. Morgan provided materials on “closing the loop on assessment”. The committee members reviewed the packet which included different tools programs can use for assessment.

V. Adjournment

Meeting adjourned at 8:43 AM.

Submitted: February 7, 2020 by Denita Weeks (Assessment Vice Chair).