

**Assessment Committee**  
**Meeting Minutes: November 5, 2020 – 3:30 PM, via Zoom**

**In attendance:** Chris Penick, Eliot Jennings, Ana Berrizbeitia, Lisa Friel-Redifer, Morgan Bridge, Denita Weeks, Christi Sanders, Jill Van Brussel, Suzie Garner, Olga Grisak, Rhema Zlaten

Not present: Richard Scott, Greg Baker, Graham Anduri, Gannon White

**I. Call to order**

Denita Weeks opened the meeting at 3:35p.

**II. Approval of Assessment Committee Meeting Minutes from September 3, 2020**

(Van Brussel/Sanders) motion carried.

**III. New business**

1. Criteria for evaluating SLOs

a. Morgan shared form we should use and gave us tips on what to look for:

- Needed vs suggested changes should be differentiated
- Focus on discipline specific skill/knowledge gained
- Intentionality
- Outcome verbs that are measurable – avoid “understand”
- Reasonable attainable expectations – high bar but not too high
- Manageable – simple is better; too many SLOs might not be doable
- Inspiring/Exciting wording
- Give appropriate feedback – encourage positive changes without burdening the faculty (good enough is good enough)

b. Regarding the two new SLOs – test pilot artifacts to collect data for these. What is the game plan for assessing these?

- Motion to start working on assessing the new SLOs and have this completed by December 4<sup>th</sup>
  - (Berrizbeitia/Zlaten) motion carried.
- Each group will assess 2-3 department SLOs
- Email department heads and CC Morgan
- We worked through some examples to better understand how to assess them

**IV. Other Business**

- a. None

**V. Adjournment**

Meeting adjourned at 4:17 PM.

Submitted: November 24, 2020 by Ana Berrizbeitia (Assessment Committee Secretary).