

ASSESSMENT COMMITTEE
Meeting Minutes: April 6, 2018
LHH #302

Present: Laureen Cantwell, Katie Dreiling, Ann Gillies, Carmine Grieco, Olga Grisak, Dan McClintock, Kelly O'Connell, Suzanne Owens, Jeanine Howe, Chris Penick, Markus Reitenbach, Bette Schans, Jun Watabe, David Weinberg

Not Present: Tyler Anderson, Kurt Haas, Alison Harris, Aparna Palmer, Tim Pinnow

- 1) March 2 meeting minutes reviewed and approved – no corrections.
- 2) Suzanne offered a reminder to committee members to upload group feedback on the program reviews, three-year summaries, and new assessment plans to the R Drive.
- 3) Bette shared results from the assessment of *critical thinking* and *written communication* Essential Learning SLOs last semester. Additionally, Bette met with the volunteers who assessed the artifacts in order to discuss a plan of action on how to “close the loop” on these particular learning outcomes.
 - a. It was determined from those meetings that prior to the start of fall semester, Bette would reach out to various Essential Learning instructors and ask that they focus on one or two specific areas of the rubrics concerning their instruction and/or assignments. Further details can be found in the reports compiled by Bette.
 - b. More volunteers will be needed to help assess the *oral communication* SLO at the end of spring semester. Those interested should contact Bette.
- 4) Discussed the plan for implementing the *information literacy* SLO in the fall:
 - a. The Library will help spearhead this effort.
 - b. A tentative strategy includes having students complete a questionnaire or quiz after participating in a training/educational session with library personnel.
- 5) A committee member presented a concern regarding feedback from faculty members feeling burned out with regard to assessment procedures and demands.
 - a. One example related to the redundancy and “busy work” of having to fill out the three-year summary template, when the necessary (and more useful) information is already provided in the assessment plan.
 - b. A subcommittee will look into this issue to investigate how widespread these feelings and concerns are. David Weinberg and Chris Penick will lead this effort and provide feedback at the May meeting.
- 6) Next meeting: May 4, 2018, Lowell Heiny Hall #302, 10:00am.

Submitted: April 6, 2018 by Katie Dreiling (Assessment Committee Vice-Chair)