

ASSESSMENT COMMITTEE
Meeting Minutes: February 2, 2018
LHH #302

Present: Laureen Cantwell, Katie Dreiling, Dan McClintock, Kelly O’Connell, Suzanne Owens, Alison Harris, Kurt Haas, Sarah Lanci, Aparna Palmer, Chris Penick, Tim Pinnow, Markus Reitenbach, Jun Watabe, David Weinberg

Not Present: Tyler Anderson, Ann Gillies, Carmine Grieco, Olga Grisak, Jeanine Howe, Bette Schans

- 1) December 5 meeting minutes reviewed and approved – no corrections, one abstention.
- 2) Discussed new SLO regarding *Personal and Social Responsibility*:
 - a. Suzanne presented a formal proposal to submit to Faculty Senate.
 - b. Committee reviewed the proposal and suggested a slight amendment (i.e., remove the “Foundations/Skills for Lifelong Learning” example from the list provided.
 - c. The amended proposal was approved by the committee.
 - d. Discussed how to communicate this new SLO to departments and faculty:
 - i. Will start by meeting with Academic Council.
 - ii. Will then ask to attend department meetings to present new SLO and answer any questions from faculty.
 - iii. May hold a “library event” later in the semester.
- 3) Discussed spring reviews and group assignments:
 - a. New assessment plans – should be completed by March 2 meeting (parts I & II on rubric).
 - b. Three-year summaries – should be completed by March 2 meeting (complete full rubric).
 - c. Program reviews – should be completed by April 6 meeting (complete full rubric).
 - d. Groups assignments, documents, rubrics are available on the R drive.
- 4) Next meeting: March 2, 2018, Lowell Heiny Hall #302, 10:00am.

Submitted: February 6, 2018 by Katie Dreiling (Assessment Committee Vice-Chair)