**ASSESSMENT COMMITTEE**

**Meeting Minutes**

**May 2, 2017**

**Electronic Meeting & Vote**

Present: All members present via email read receipts and votes

Not present: None

1. The regularly scheduled meeting was held via email due to the time conflict with the annual faculty/staff awards ceremony.
2. 4/4/17 minutes were reviewed and accepted with no correction.
3. Members were asked to let Suzanne and/or Bette know if term was ending and who would be replacing them.
4. Members were asked to review and provide feedback on the annual report to Faculty Senate.
5. Members were asked to think about who might be interested in being committee chair or vice-chair for 2017/2017.

Submitted: Suzanne Lay, Assessment Committee Chair