**ASSESSMENT COMMITTEE**

**Meeting Minutes**

**February 7, 2017**

**UCC 221**

Present: Laureen Cantwell, Katie Dreiling, Ann Gillies, Suzanne Lay,

Alison Harris, Jeanine Howe, Shawn Robinson, Bette Schans, David Weinberg, Carmine Grieco, Jun Watabe,

Not present: Kurt Haas, Kelly O’Connell, Jason Reddoch, Judy Williams, Tim Pinnow, WCCC Rep

1. 12/6/16 minutes were reviewed with minor correction. Minutes were accepted as corrected.
2. Bette Schans presented the most recent ETS Proficiency Profile (ETSPP) results. The Committee was asked if any departments were using the ETSPP results within their departments for program assessment. Most reported that they have not received the results in their departments, and no one reported use of the results. Discussion surrounded the cost of the assessment compared to the benefit to the institution, which seems to be minimal. It was moved and seconded to propose discontinuing the use of the ETS Proficiency Profile after 2016/2017. The motion passed unanimously.
3. Bette Schans provided an update on Essential Learning assessments from the fall semester and the plan for spring. She thanked those on the committee who participated in those reviews.
4. Small groups were reminded that feedback on three-year progress reports is due March 7, 2017.
5. Small groups were reminded that program reviews are on the R-drive. Assessment Committee feedback on these is due April 4, 2017.
6. The next Assessment Committee meeting will be March 7, 2017, in UC 213.
7. The meeting was adjourned at 4:45 p.m.

Submitted:

Suzanne Lay

Assessment Committee Chair