**ASSESSMENT COMMITTEE**

**Meeting Minutes**

**November 3, 2015 – 4:00 PM**

**LHH 302**

Present:

Ann Bledsoe for Laureen Cantwell, Katie Dreiling, Sean Flanigan, Ann Gillies, Carmine Greico, Jeanine Howe, Suzanne Lay, Gary Looft, Carrie McVean-Waring, Alison Harris, Kelly O’Connell, Jason Reddoch, Shawn Robinson, Bette Schans, David Weinberg, Judy Williams, Steve Werman,

Not able to attend: Gillian McKnight-Tutein

**Discussion/Topics: Agenda for meeting**

1. **Approve minutes from October 6th meeting.**

Meeting minutes were reviewed. Gary Looft moved to approve the meeting minutes. Jeanine Howe seconded. All in favor. Motion passed.

1. **Reviews for Associate/Technical Reports and Graduate Reports.**
A good number of reports are in the ‘R” drive, Assessment Committee 2015-2016. Everyone should have access. Please look for your team number and files for that team will be there. A copy of the rubric was distributed and committee members are to look at #’s 3, 4 and 5. Please provide manageable and meaningful constructive feedback for improvement. Please have your sub-committee comments ready for discussion at the February meeting.

1. **New SLOs for Ethical Reasoning and Information Literacy.**
New SLO’s for Ethical Reasoning and Information Literacy are needed for the Baccalaureate and Associate level degrees. The Masters and Doctorate programs as well as the Technical Certificates already have theirs. The Assessment Committee split into 2 groups, each group taking one topic. A hand out of the Lumina Foundation article was distributed to help groups with their recommendations. Each group is to come to the December 1st meeting with recommendations. The Ethical Reasoning group consists of Jason Reddoch, Judy Williams, Katie Dreiling, Alison Harris, Sean Flanigan, Anne Gillies, Carrie McVean Waring, and Suzanne Lay. Information Literacy group consists of Laureen Cantwell, Gary Looft, Sean Robinson, David Weinberg, Steve Werman, Kelly O’Connell, Carmine Grieco, Bette Schans and Jeanine Howe.
2. **Other Business.**
* Program Reviews from 3 years ago need to be reviewed in the spring of 2016.
* Bette brought up the Essential Learning review of artifacts to be done at the end of the Fall 15 semester. The date scheduled is December 15 during an approximate 2 ½ hour block of time. This will be a combination of the Assessment Committee and the Essential learning Committee. Assessment Committee members who volunteered to review the artifacts are Katie Dreiling, Alison Harris, Gary Looft, Judy Williams, Steve Werman, Suzanne Lay, and Jason Reddoch.

**Next meeting:**

December 1, 2015

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