CMU-CU Mechanical Engineering Program Orientation

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Undergraduate Academic Advisor
Academic Expectations

- **Students’ Expectations of Instructors**
  - Be knowledgeable about the subject
  - Be prepared
  - Communicate with students
    - Syllabus, Website, email list
  - Hold regular office hours and respond to student needs and questions in a reasonable time
Academic Expectations

-Instructors’ Expectations of Students:

- Be Professional:
  - Email: please make sure you include your full name and a clear CU email address to respond to.
  - Be prepared when you come to class (readings, lab reports)

- Create a learning environment
  - Come prepared to class and expect to spend 2-3 hours outside of class for every one credit hour you are in.

- CHECK and READ your University of Colorado Email!
  - This is our official form of communication with you.
Grade Strategies:

- **Start strong!** You never know what will happen during the semester, and your coursework will start off very quickly, so stay on top of your work!

- **Most Professors award partial credit**
  - Complete all assignments
  - Never leave an exam question blank. At least give it a shot!

- **Attend Faculty Office hours, often!**

- **Form Networks**
  - Learn together in study groups. This is essential!

- **Ask for help!**
  - Faculty, other students, et al.
CU Honor Code:

- **ALL coursework is conducted under the Honor Code**
  - Penalties range from an F in the course to expulsion.

- **Take responsibility for your education!**
  - Make sure that you learn the material - employers expect that you have.
  - Learning to learn is an engineers’ most important skill

- **Collaboration vs. Cheating:**
  - **Collaboration:** communicating concepts
  - **Cheating:** using others’ work as your own
  - Be clear on instructors’ specific policies - read your syllabus
CU-Boulder Contacts:

- Problem with a professor? Feedback to:
  - Partnership Director: Tim Brower
  - CU-Boulder Undergrad Chair: Conrad Stoldt
  - ME Department Chair: Mike Hannigan

- Other issues: Petition form from Tim Brower goes to undergrad committee for approval at CU-Boulder

- Questions about CU-campus events that you want to attend:
  - Ashley.Ecklund@Colorado.edu
Other Advice:

- Contact me if you want to be added to the CU MCEN student list serve
  - We also have an alternate list serve that serves as a career services and professional list serve. We will often send:
    - Job announcements
    - Professionalism events (some in Boulder and Denver)

- Don’t sell your books! You will likely want to use them in the future!

- Be safe, call EVERYONE “Professor x”
  - Some faculty take this a bit more seriously than others
University of Colorado Structure:

- University of Colorado
  - College of Engineering and Applied Science
    - Department of Mechanical Engineering

Remember, Our campus is your campus!!
Questions?

Welcome to the CU-Boulder Mechanical Engineering Department!