CMU-CU Mechanical Engineering Program Orientation

Claire Colvin
Undergraduate Academic Advisor
Academic Expectations

Students’ Expectations of Instructors

• Be knowledgeable about the subject

• Be prepared for class

• Communicate with students
  • Syllabus, website, email list

• Hold regular office hours and respond to student needs and questions in a reasonable time
Academic Expectations

Instructors’ Expectations of Students’

• Be professional in your interactions with classmates and instructor

• Be prepared for class (readings, homework, lab reports)

• Create and support a learning environment
  • Expect to spend 2-3 hours outside class for every hour you are enrolled

• CHECK & READ your University of Colorado email
  • This is our official form of communication with you.
  • Construct fully articulated emails
  • Include full name and CU email address to respond to
Academic Success Strategies

• Start strong and stay on top of your work each week including all readings and practice problems

• Most professors award partial credit
  • Complete all assignments
  • Never leave exam questions blank

• Attend faculty office hours often

• Form networks of study mates

• ASK for help, we are here to support you!
CU Honor Code

• All coursework is conducted under the Honor Code
  • Penalties range from an F in the course to expulsion

• Take responsibility for your education
  • Learning to learn is your job
  • Employers expect you to have learned to be engineer

• Collaboration vs. Cheating:
  • Collaboration: communicating concepts
  • Cheating: using others’ work as your own

Honor Code Pledge:

"On my honor, as a University of Colorado Boulder student, I have neither given nor received unauthorized assistance."
CU-Boulder Contacts:

• Problem with a professor? Feedback to:
  • Partnership Director: Tim Brower
  • CU-Boulder Undergraduate Chair: Daven Henze
  • ME Department Chair: Mike Hannigan

• Other issues: Petition form completed with Tim Brower goes to undergraduate committee for approval at CU-Boulder

• Questions about CU- campus events that you wish to attend:
  • Claire.Colvin@Colorado.edu
Other Advice:

- Bookmark the “Academic Calendar” and refer to it often
  - [http://www.colorado.edu/academics/academic-calendar](http://www.colorado.edu/academics/academic-calendar)

- Contact me if you want to be added to the CU MCEN listservs
  - MCEN-undergrad: Events, speakers, deadline reminders
  - MCEN-prof: professional opportunities, jobs, internships

- Don’t sell your books! You will use them as an engineer.

- Be safe, call everyone “Professor X”
  - Some faculty are more serious about this than others
University of Colorado Structure:

University of Colorado

College of Engineering and Applied Sciences

Department of Mechanical Engineering

Our campus is your campus!!

WELCOME!