How to Send My Accommodations
Quick Guide

1. Click the link AIM Portal
   You might be asked to sign in. Use your MavZone username and password.
   If this is your first time signing in—Read and Sign Confidentiality Agreements when prompted.

2. You will see a list of your registered classes in Select Accommodations for Your Class, “Step 1: Select Class(es).” Select classes by clicking the checkbox next to each one.

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Step 1: Select Class(es)

- Spring 2021 - HIST DMPA 1252.2 - THE ORIGINS OF PAPER: INTRO TO PENNSYLVANIA TOP SOIL (CRN: X0011)
- Spring 2021 - KINA DMPA 202.1 - ADVANCED FLOKHERTON (CRN: X0009)

I am authorizing my approved accommodations to be sent over to my selected courses. I understand that it is my responsibility to discuss and request my accommodations as needed with my professors. I will contact EAS immediately with any questions or concerns related to the implementation of my accommodations.

Step 2 - Continue to Customize Your Accommodations
3. Click the “Step 2 - Continue to Customize Your Accommodations” button

4. Select the accommodation you are approved for and want to use in each class by clicking the check box. Then submit your request by clicking “Submit Your Accommodation Requests”

Don’t Forget – Talk to your professor to make sure they received your accommodations.