Bongo Accessibility Tips

Use these tips if you need to make adjustments for yourself. Please consult with Educational Access Services (EAS) if you need specific accommodations. For information directly from Bongo, check out Bongo’s Accessibility Statement.

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General Access

Devices and Browsers

For the best experience, be sure to use Chrome or Firefox web browser on a PC or laptop. Mobile devices may not support all meeting features at this time.

Check out Bongo’s Basic System Requirements to review more details on device and browser compatibility.

Contrast

Bongo’s interface (UI) is designed for high contrast to meet minimum WCAG AA contrast standards.

Magnification

User Interface

Bongo’s UI is responsive, so you may use the keyboard commands (Control + / Control -) to increase/decrease sizing. (Control 0 returns you to the default size.) For the most part, the UI should resize up to 500% without losing functionality; it will just require additional vertical scrolling.

Note: In the Virtual Classroom interface (used for meetings), increasing the size causes the interactive buttons get larger, while the whiteboard/presentation area decreases in size. The whiteboard/presentation area increases in size as you decrease the interface size. If you increase the interface size too much (beyond 200%), some annotation features and the whiteboard/presentation area disappear. Polling features are also affected by magnification beyond 200%. Beyond 125%, status options are limited. ZoomText Magnifier or Fusion users are also affected by magnification beyond 200%. Keyboard navigation appears to continue working but is more difficult when items are hidden from view. If you are sharing a presentation with another student who has low vision, please use the Send a file option. This way the student will have the opportunity to enlarge it on their own device. You may use this option for sharing an accessible document with a student who uses a screen reader as well.
Application Font Size
Virtual Classroom/Meetings

1. Go to the 3 dot menu in the Virtual Classroom interface. (It will be located in the top right corner.)

2. Select Settings.

3. In the Application settings, you may adjust the Font Size by clicking on the Increase Application Font Size (+ icon) and Decrease Application Font Size (– icon) buttons. You may select from values 12px – 24px (default = 16 px).
Captions

Closed Captioning for Recorded Video

Automatic:
Automatic captions that may then be edited are not yet available. Bongo is working on this feature for future release.

Caption Manager:
If you need an accommodation, please consult with EAS.

Once these captions are added through the Caption Manager, anyone who has access to that video can choose to enable captions in the playback bar at the bottom of the video. Click on the Closed Captions (CC icon) button and select On.

Live captions

Live captions may be added in the Virtual Classroom interface. If a transcriptionist is needed as an accommodation, please consult with EAS.

Any captions provided during a Virtual Classroom session will be added to the recording automatically. Caption Managers can replace the captions if desired.

Alternately, students participating in an Individual or Group Project meeting may use this area like a chat feature.
To access the **Closed Captions** area:

1. Go to the **3 dot menu** in the Virtual Classroom interface. (It will be located in the top right corner.)

2. Select **Settings**.

3. In **Settings**, select **Closed Captions** and toggle CC to **On**.

4. Then, select your preferred **Font Family**: Arial, Calibri, Times New Roman, Sans-serif (default: Calibri) and your preferred **Font Size**: 12px, 14px, 16px, 18px, 24px, 32px, 48px (default: 16px)

5. Once you’ve made your selections, click **Save**.
6. You may receive a **Take Ownership** button in the live captions area. If you are the one typing, click this button for typing permission.

7. If scheduled, the transcriptionist will be able to provide live captions, or one of the participants may be able to type what’s being said in the audio.

8. If the meeting is being recorded, the live captions will be added to the recording.