EMBEDDING A RECORDING INTO A DISCUSSION

Learn how to embed a Panopto recording into a discussion in D2L. Students create and embed their own recordings into a discussion as well as view and respond to the recordings of other students.

Note: Students can NOT create and embed recordings until a Panopto assignment folder has been created by the instructor for the course. See the Panopto QuickGuide: “Creating a Panopto Assignment Folder” for details.

1. Select “Start a New Thread” in the appropriate discussion topic.

2. Enter a subject for the thread and click on the “insert stuff” icon (play button image) in the top left of the text box.
3. Select “Panopto” from the list.

4. Click the dropdown menu to show all Panopto folders you have access to. Find the assignments folder for your course. (It will be a subfolder under the course folder).
5. To create a new recording, click the “Record” tab, enter your title into the text box, and click “Record” to launch the Panopto Recorder. *Note: If Panopto is not downloaded on your device, you will need to download it before you can record.*

6. When the recording is finished and processed, close the Panopto recorder application. Back in D2L, click the “Choose” tab, select your recording, and click “Insert”. *Note: You may need to close and re-open the “insert stuff” window in D2L before the recording will appear under the “Choose” tab.*
7. Preview the recording and click “Insert” again to add the recording to the discussion thread.

8. The recording is now embedded and you can add text before posting to the discussion. Click “Post” to add your thread to the discussion.