



Discussions Using Video Note

Online discussions provide one of the best ways to engage and collaborate in an online class. By adding Video Note to your discussions, you will add a layer of engagement to the tool.

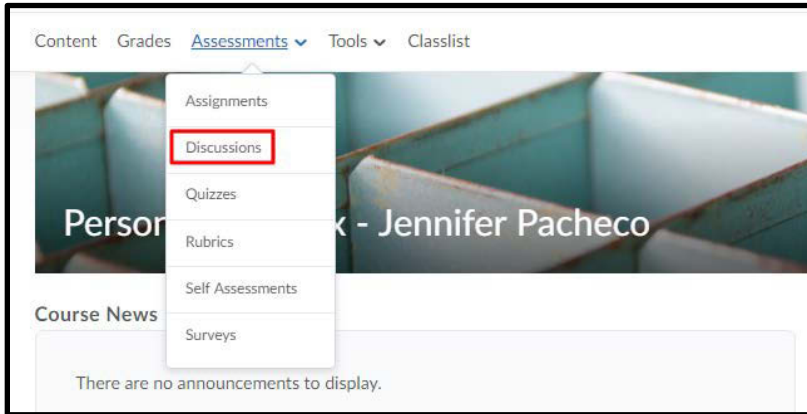
For more information on using Video Note and captioning, check out our [Video Note Guide for Instructors](#) or our [Video Note Guide for Students](#).

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Posting a Video Note in Discussions

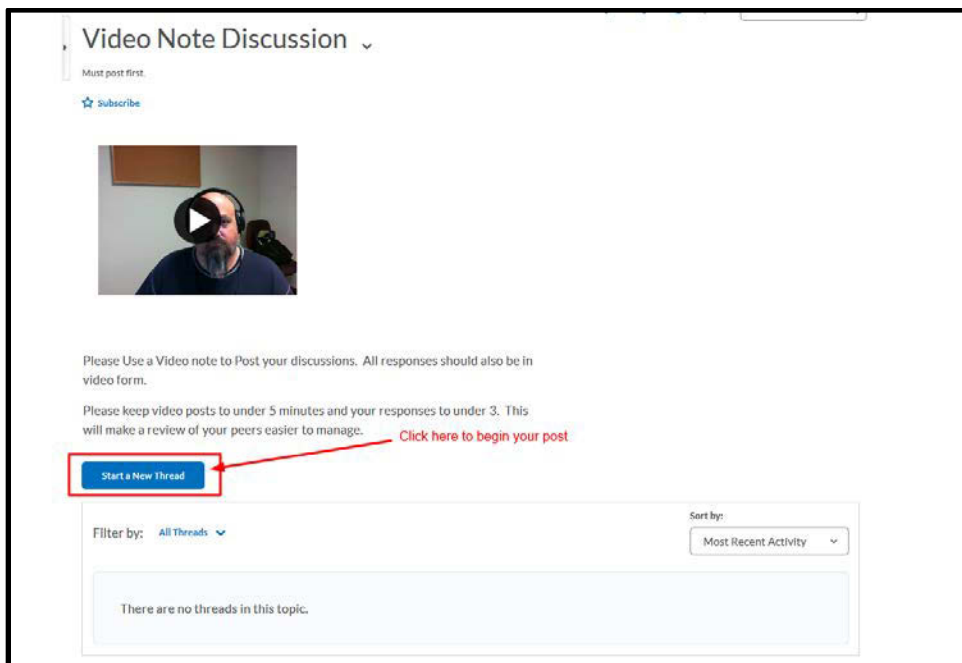
1. On the navbar, click **Discussions**.



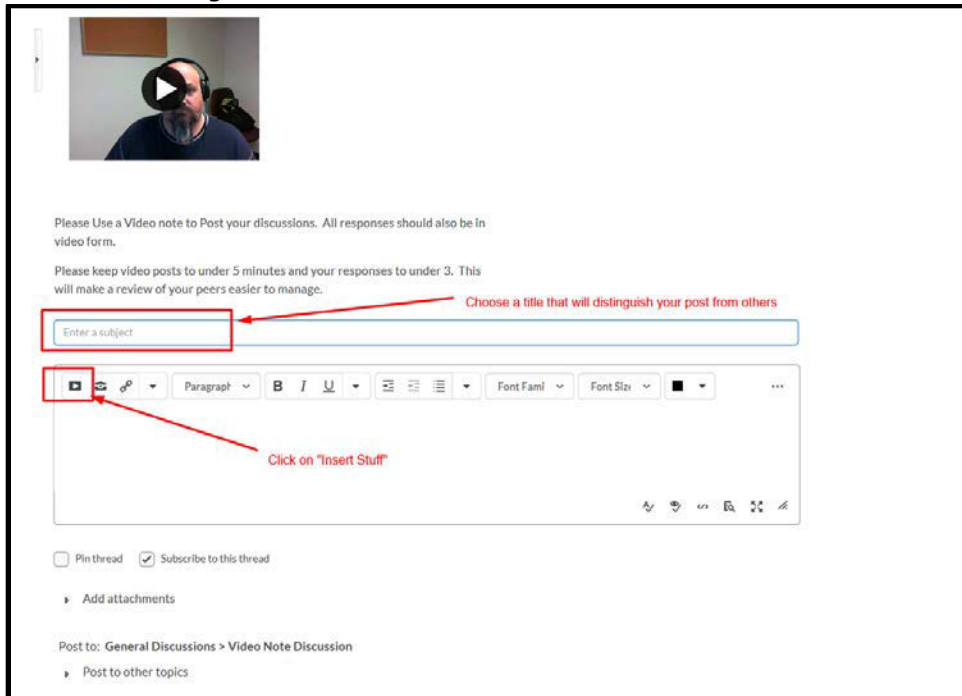
2. Click the topic where you want to create a thread.



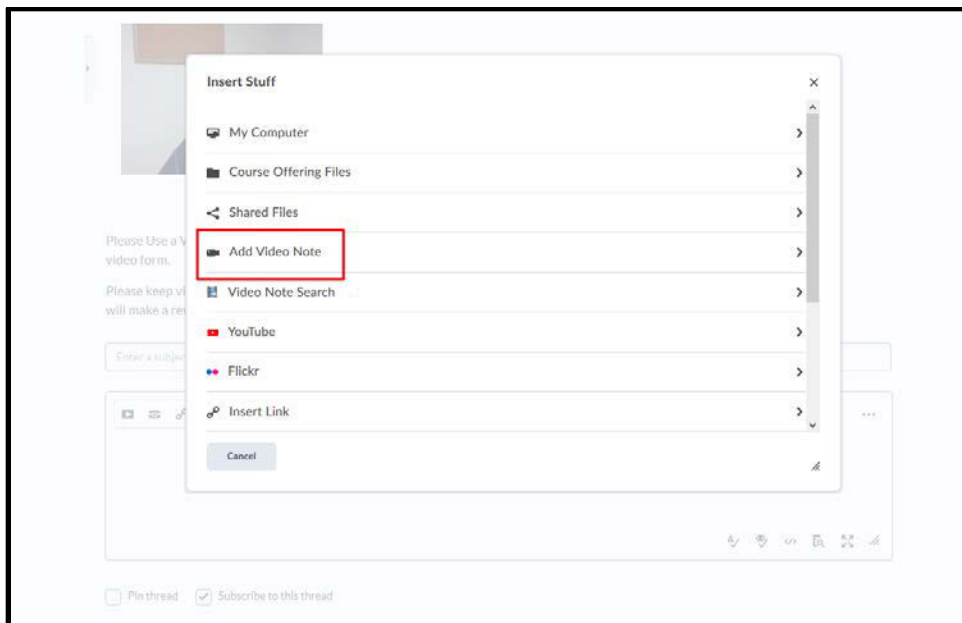
3. Click **Start a New Thread**.



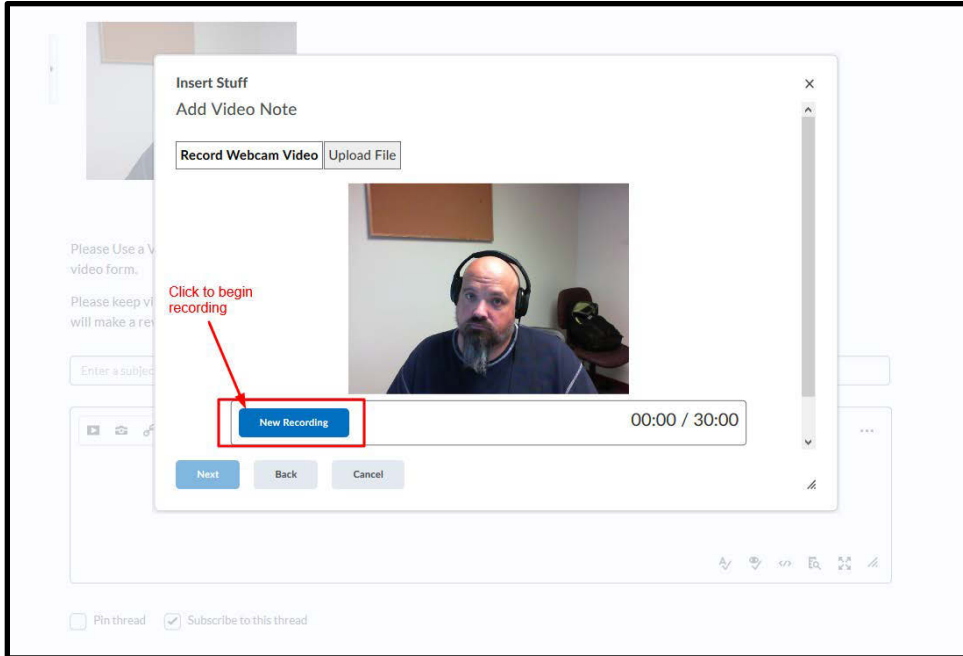
4. **Enter a subject.** Then click on **Insert Stuff.**



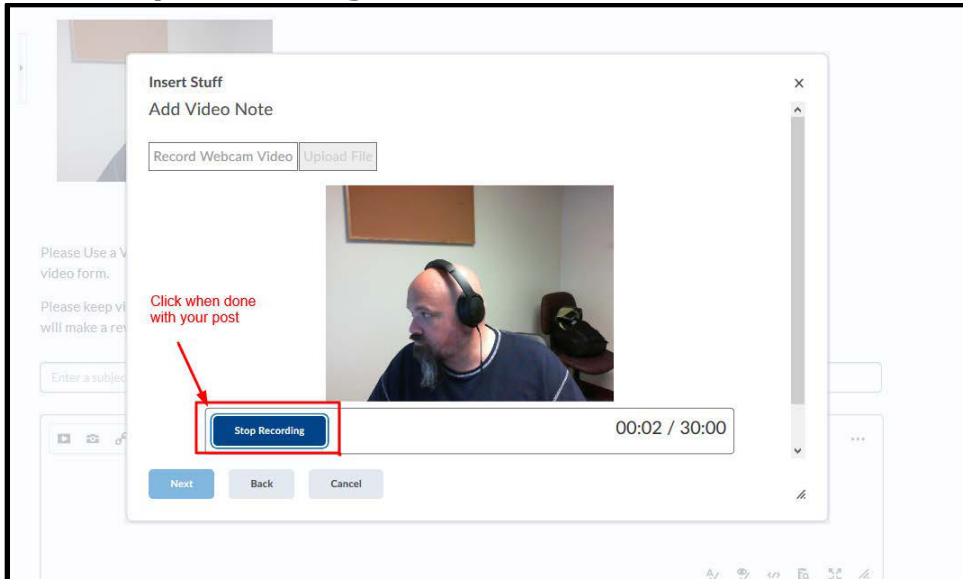
5. Choose **Add Video Note.**



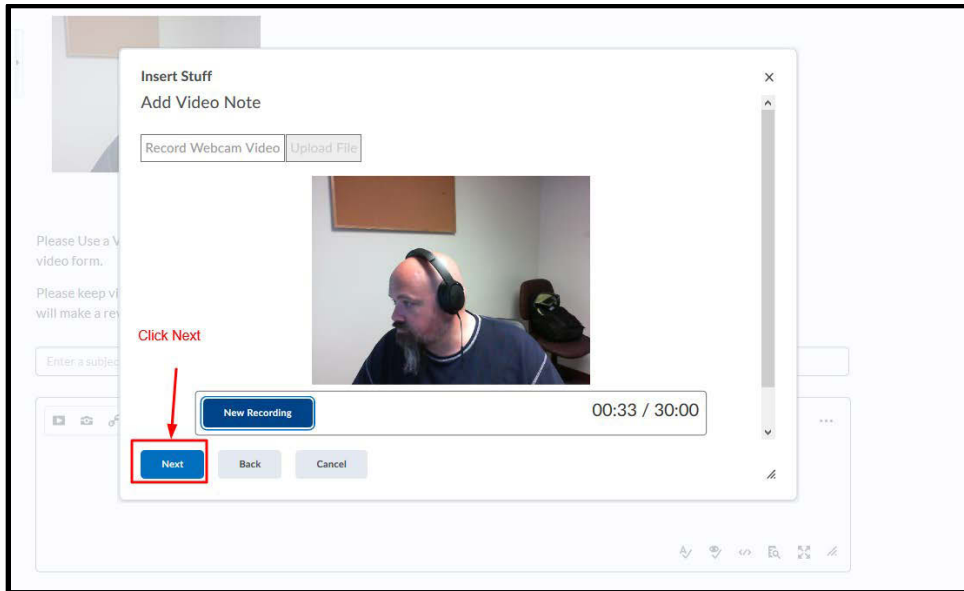
6. Click **New Recording** to begin.



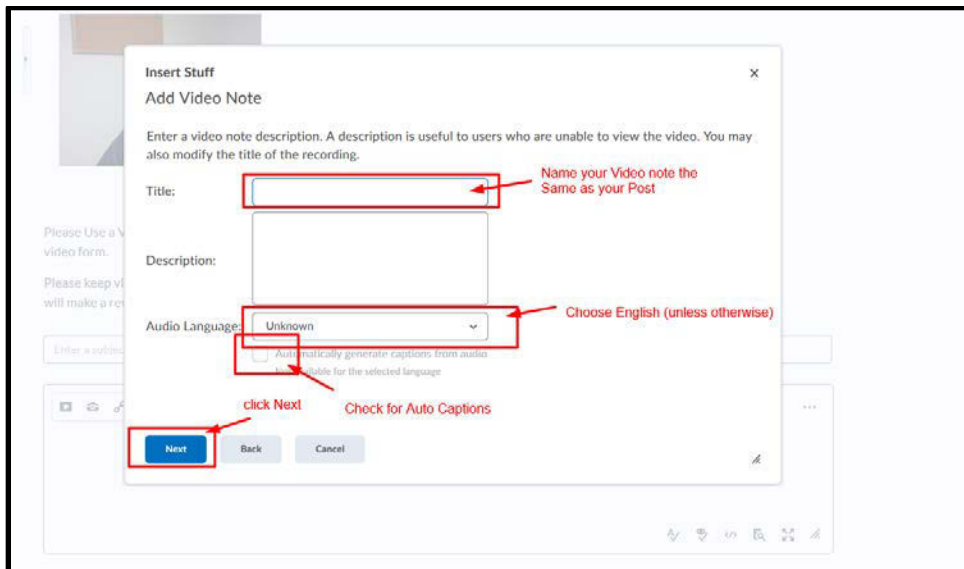
7. Click **Stop Recording** to end.



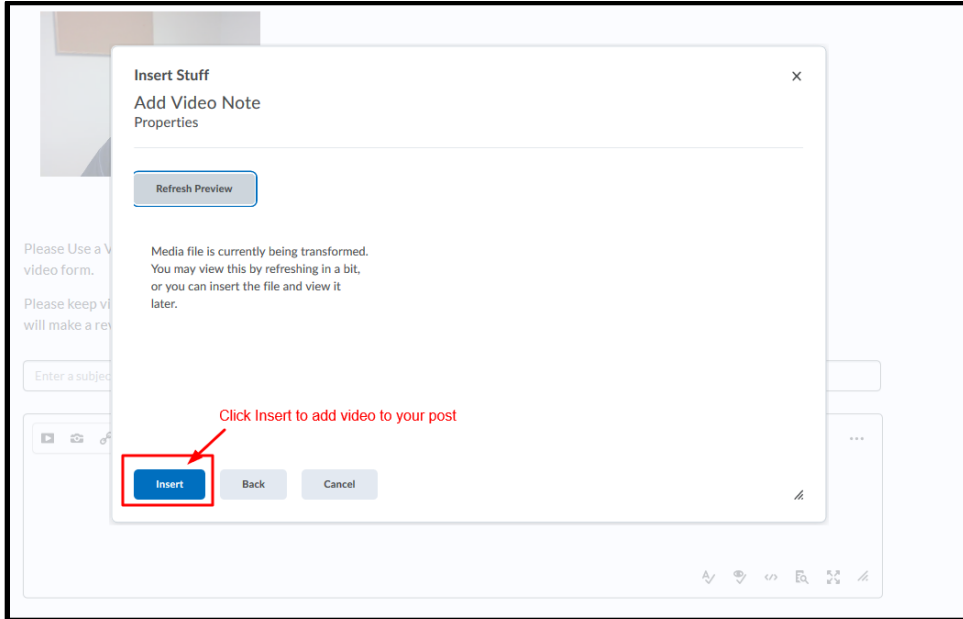
8. Click **Next**.



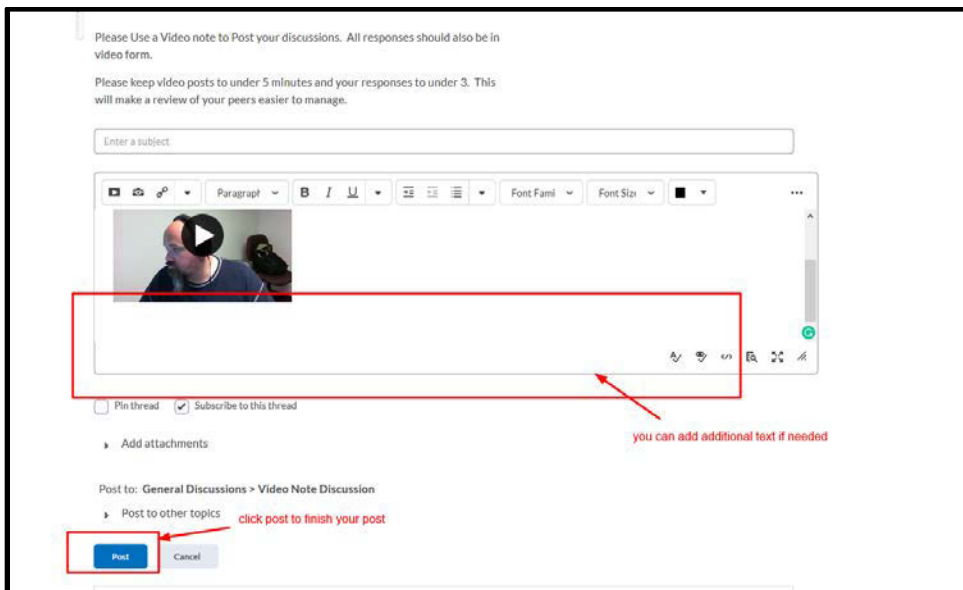
9. Name your Video note according to the name of your post. Choose **English** as the language unless you are doing otherwise. Click the checkbox for **auto captions**. Click **Next**.



10. Click **Insert**.

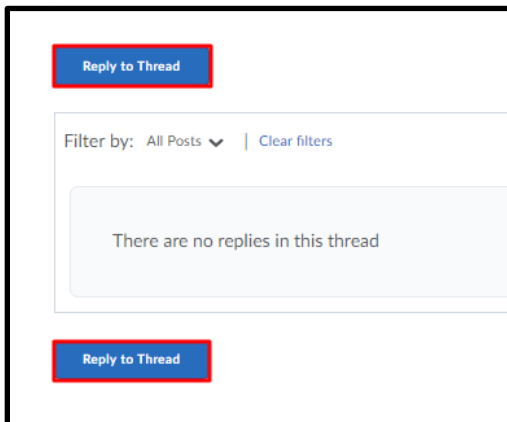


11. You can add additional text if needed. Click **Post** to complete your Video Note Discussion post.



Reply to a Video Note Discussion Thread with Video Note

1. On the navbar, click **Discussions**.
2. Locate the thread you want to reply to and click **Reply to Thread**. To reply to a particular post inside the thread, click **Reply**.



3. Enter your reply in the HTML Editor by clicking on **Insert Stuff** and choosing **Add Video Note**.
4. Follow previous directions 6-11 to reply.