Adding Quizzes to Panopto Recordings

Learn how to add quizzes of multiple types into your Panopto recordings.

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Adding a Quiz to your Recording

1. After logging in to D2L, go to the course that contains your recording, select the module that contains the link for Panopto Recordings. Click the Panopto Recordings link.

2. This will take you to your Panopto recordings for that specific course. Hover over your desired recording with your mouse, this will reveal an Edit button along with our buttons. Select the Edit button.
3. Once you are in the video editor, click in the timeline to navigate to the place in the video where you would like to insert a quiz. The red vertical line will indicate where the quiz will be added in the video.

4. In the left Navigation menu, click on **Quizzes** then select **Add a Quiz**.

5. A quiz window will appear in your secondary stream window where you can fill in the details for your quiz.

6. Within the form, you can select the drop-down menu in the top right corner to show different types of quiz questions. The quiz options include **True/False, Multiple Choice, Multiple Select, and Fill In the Blank**. The default is multiple choice.
7. To remove an answer, you can click on the X next to any of the Answers.

8. Once you are done with a question and want to add another one, click the Add a Question button at the bottom of the form.

9. If you need to navigate to a different question in your quiz, you can use the Back and Next buttons at the bottom of the form.

10. Once you have added all of your questions, click the Done button at the bottom of the form.
11. You will then be directed to the **Options** page for this **Quiz**. In this page, you can:
   a. Allow viewers to retake the Quiz
   b. Show grade after taking this quiz (If this is enabled you can also allow review of correct answers and explanations)
   c. Allow review of correct answers and explanations
   d. Block advancing in the video until answering this quiz
   e. Reorganize the questions by using the **arrows**
   f. Delete questions by clicking the **Xs**

![Quiz Options](image)

12. Once you are finished, click the **Finish** button. The name of your quiz will now appear in the Quizzing pane.

13. Repeat these steps for each quiz you want to add to your session. When you are finished, click **Publish**. During playback, when it is time for a Quiz the video will pause until the question(s) is/are answered.
Editing a Quiz

1. Open your video in the editor.
2. Select the Quizzes tab from the left-hand navigation, then select the quiz you want to edit by clicking on it.

```
<table>
<thead>
<tr>
<th>Contents</th>
<th>Add a Quiz</th>
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<tbody>
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<td>Captions</td>
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</table>
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3. To edit the quiz name, questions, or text, simply click on the text you wish to change. The editor will open the quiz to the first question; to change which question you are on, select the Next > button in the bottom left hand corner. To add questions to your quiz, select the Add a Question button.

4. To adjust where your quiz appears in the video, make a note of the time stamp where you want the quiz to fall. Select the Done button in the edit question screen.
5. Type the time stamp in at the top of the page next to **Quiz Position**. Note: the time stamp is written in as h:mm:ss.ss.

![Quiz Position Time Stamp]

**Viewing Quiz Results**

1. To access the results of a quiz, click the settings icon on the session where the quiz was created.

![Settings Icon and Quiz Results Tab]

2. On the left, click the **Quiz Results** tab to display the results.

![Quiz Results Tab and Quiz Results Summary]

3. From this tab, you can see **Quiz Results Summary** which shows the total number of correct answers and questions as well as the percentage correct for each quiz.
4. You can also expand each user to see which questions they got correct and which questions they got incorrect.

<table>
<thead>
<tr>
<th>User</th>
<th>Results</th>
</tr>
</thead>
<tbody>
<tr>
<td>j lubbert</td>
<td>2/3 (67%)</td>
</tr>
<tr>
<td></td>
<td>✓ 1: How often should you bathe a puppy?</td>
</tr>
<tr>
<td></td>
<td>✓ 2: Too much washing will cause the dog’s coat to get damaged.</td>
</tr>
<tr>
<td></td>
<td>✗ 3: I should use human shampoo on my dog</td>
</tr>
<tr>
<td>Antonio Brown</td>
<td>3/3 (100%)</td>
</tr>
<tr>
<td></td>
<td>✓ 1: How often should you bathe a puppy?</td>
</tr>
<tr>
<td></td>
<td>✓ 2: Too much washing will cause the dog’s coat to get damaged.</td>
</tr>
<tr>
<td></td>
<td>✓ 3: I should use human shampoo on my dog</td>
</tr>
</tbody>
</table>

5. You will also see an option to **Download**. This will make it possible to convert the quiz results to .csv files including the username, quiz, question, response, and correctness.