On-Campus Jobs

- **Search for on-campus jobs on Handshake.** Log in to Handshake directly from the “Applications” tab in MAVzone. Complete your Handshake profile if you’ve not yet done so, click the “Jobs” tab, and then filter jobs by clicking the “On-Campus” icon. *(You can also use Handshake to search for off-campus jobs!)*

- **If you have Work-Study or MAVworks awards,** there are many jobs available to you on-campus. Check with IRIS to see if you are eligible for either of these programs.

- **If you do not have Work-Study or MAVworks awards** there are some offices on campus that may be able to hire you: Parking Services, the University Center, Tutoring, The Rec Center, or Facilities to name a few! Sodexo (on-campus dining services) may hire students as well; you can apply directly to Sodexo at: [https://sodexousa.jobs/](https://sodexousa.jobs/).

Off-Campus Jobs/General Search

- **Handshake for Full-Time, Part-Time, and Internships Off-Campus**
  ✓ Log in to Handshake directly from the “Applications” tab in MAVzone. Complete your Handshake profile if you’ve not yet done so, and search jobs or internships.

- **Apply to businesses close to campus** that are within walking distance.
  ✓ Google Maps is helpful!

- **Utilize the “Websites for Job Seekers” handout**
  ✓ Search for “Entry level __________” on those websites.
  ✓ **Check the Daily Sentinel (local newspaper)** for possible job postings.
  ✓ This paper is free on campus and can be located in the University Center, Houston Hall and the Library.

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Take charge of your future. Start with Career Services.