

## Career Fairs

Career Connections Career Fair - Held in March in the University Center for students, alumni, and community members. This fair provides a venue for job seekers to meet and/or interview with a variety of different companies about employment and internship opportunities that are available locally, in the surrounding areas, and nationwide.

Fall Job Fair - Held in September and is designed to meet students' employment needs during the academic year. Students will be interested in learning about employment both full and part-time; as well as internship, scholarship, career, and volunteer possibilities with various companies. Don't forget that we have December graduates who will be looking for professional employment!

Teacher Job Fair - Held in March in the University Center for Teacher Education students, alumni, and community teachers. At this fair, students will meet formally with school districts, learn about their hiring needs, and schedule interviews for K-12 teaching positions. This is an annual fair that allows school districts to interview students from several endorsement areas.

## Listing Job and Internship Opportunities

Career Services utilizes [Handshake](#) - a modern platform for college recruiting. Handshake offers employers many great features such as:

- A user-friendly template for online job and internship postings
- The option to have candidates apply for opportunities directly in the Handshake system or be redirected to the employer's external applicant tracking system – it's up to you!
- The ability to post opportunities at several campuses in addition to CMU at no extra cost; you'll only need one account to access all other participating schools and their job boards
- A mobile experience - update your job/internship postings, view applicants, and more all while on-the-go using Handshake's responsive design

Create your employer account on Handshake by visiting <https://coloradomesa.joinhandshake.com/register>, and then select the "Employer" account from the options presented.

## On-Campus Recruiting Program

Career Services personalizes the recruiting experience for each company. If you have special recruiting needs, please do not hesitate to ask. We will be happy to help you fill your vacancies with our students or alumni. Our staff is here to assist you, and there is no fee to utilize our services. Access our services by calling 970-248-1404 and arranging a date. We ask for three to four weeks' notice to provide the best service.

The following services are available by request:

- Arrange a recruitment table, an information session, or an interview room in the University Center
- Schedule student interview times based on your request
- We will provide students any company literature you supply to our office
- Send an email to students announcing your visit and post it to our website
- Schedule use of special equipment (computer and projector screens)

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Take charge of your future. Start with Career Services.