PETITION FOR IN-STATE TUITION CLASSIFICATION

(Disclaimer: Last Update 8/22/2022)

Instructions to Complete Residency Petition (please keep this instruction page for your records)

Residency for tuition classification in the State of Colorado is governed by Sections 23-7-101 to 104 and 23-7-105 of the Colorado Revised Statutes. Although an individual may be considered a state resident for voting, hunting or other legal purposes after being in the state for a short period of time, the tuition law specifies additional requirements for classification as “in-state” for tuition purposes. The Colorado Commission on Higher Education (CCHE) has prepared detailed information that is available via the Web at http://highered.colorado.gov/Finance/Residency/.

Initially, the Admissions Office classifies tuition for all new students as in-state or out-of-state based on information provided on their admission application. New students who feel their classification is incorrect should contact the Admissions Office as soon as possible. Continuing Colorado Mesa University students who feel they have met residency requirements under Colorado Statute must submit the attached Petition for In-State Tuition Classification with supporting documentation; a change in classification is not automatic. Petitions and supporting documentation must be submitted to the Admissions Office, Attention: Tuition Classification Officer, Colorado Mesa University, 1100 North Avenue, Grand Junction, CO 81501-3122 according to the following deadlines:

<table>
<thead>
<tr>
<th>SEMESTER</th>
<th>QUALIFYING CUT-OFF DATE</th>
<th>NO EARLIER THAN…</th>
<th>BUT NO LATER THAN…</th>
</tr>
</thead>
<tbody>
<tr>
<td>Summer 2022 Semester</td>
<td>1st day of class</td>
<td>March 8, 2022</td>
<td>May 3, 2022</td>
</tr>
<tr>
<td>Fall 2022 Semester</td>
<td>1st day of class</td>
<td>June 21, 2022</td>
<td>August 3, 2022</td>
</tr>
<tr>
<td>Spring 2023 Semester</td>
<td>1st day of class</td>
<td>November 8, 2022</td>
<td>January 3, 2023</td>
</tr>
<tr>
<td>Summer 2023 Semester</td>
<td>1st day of class</td>
<td>March 7, 2023</td>
<td>May 2, 2023</td>
</tr>
<tr>
<td>Fall 2023 Semester</td>
<td>1st day of class</td>
<td>June 20, 2023</td>
<td>August 8, 2023</td>
</tr>
<tr>
<td>Spring 2024 Semester</td>
<td>1st day of class</td>
<td>November 7, 2023</td>
<td>January 9, 2024</td>
</tr>
</tbody>
</table>

* Qualifying Cut-off Date: The date by which the 12-month physical domicile must have expired in order to possibly be classified in-state for the specified term. The 12-month period begins after a student has completed their move to the State of Colorado and has severed ties to their previous state, not merely when a student arrives in Colorado.

** Petition Deadline: The Tuition Classification Officer, located in the Admissions Office, must receive fully completed petitions by the “no later than” date above in order to be considered for the semester in question. Petitions received after this date will not be considered without prior exceptions being granted. Because a 12-month physical domicile must be proven, petitions will not be reviewed prior to the “no earlier than” date above.

PLEASE NOTE THE FOLLOWING:

• Read the entire petition completely; if you have questions, call 970.248.1458
• If an item does not apply, mark “N/A”; if you cannot answer a question, clearly state why not
• Attach all documentation requested – the burden of proof is placed on the student
• If you are unable to attach a required document, clearly state why not
• If the Parent(s) Statement for Minor Claiming Emancipation (see last page) is attached as part of a petition, the parent(s) signature must be notarized
PETITION FOR IN-STATE TUITION CLASSIFICATION

Indicate the term for which you are petitioning:  ☐ Fall  ☐ Spring  ☐ Summer  ☐ Year_____

Student’s name: ___________________________________________ Student ID #: 700

Address: _______________________________________________

Street                      City                      State                      Zip

Home phone: (               ) ____________________________ Cell Phone: (               ) ____________________________

Age: ______ Birth date: ___________ Marital status: _______ Date married: ____________

E-mail address: __________________________________________

NOTE: Your petition decision will be e-mailed to both your CMU address and to the above address.

To determine whose information is needed to complete this petition, please read the following information carefully: Per Colorado law, tuition classification for students under the age of 23 is determined by the student’s parent. Unless a student is otherwise emancipated because of their marriage, being financially independent of their parent, or they have a dependent of their own, then a student under the age of 23 may be considered in-state if their parent is proven to be a Colorado resident.

• If the student seeking in-state status is under the age of 23 and is emancipated as stated in the above paragraph, then the student must complete this petition and attach their supporting documentation when requested.

• If the student seeking in-state status is under the age of 23 and is not emancipated as stated above, then the parent must complete this petition and attach their supporting documentation when requested.

• If the student seeking in-state status has a court appointed legal guardian, the legal guardian must complete this petition and attach their supporting documentation when requested. Additionally, the legal guardian must include: 1) a copy of the court decree or letters of guardianship, whichever is appropriate; 2) a statement from the court that the parent(s), if living, do not provide support to the minor child; and 3) a statement from the court certifying that the primary purpose of the appointed guardianship is not to qualify the student as a resident for tuition purposes.

• If the student is over the age of 22, then the student must complete this petition and attach their supporting documentation when requested.

Name of individual completing this petition (if other than student): __________________________________________

Address: _______________________________________________

Street                      City                      State                      Zip

Daytime phone: (               ) ____________________________ Relationship to student: ____________________________

IMPORTANT IMPORTANT IMPORTANT IMPORTANT

• Read the entire petition completely; if you have questions, call 970.248.1613

• If an item does not apply, mark “N/A”; if you cannot answer a question, clearly state why not

• Attach all documentation requested – the burden of proof is placed on the student

• If you are unable to supply a required document, clearly state why not

• If the Parent(s) Statement for Minor Claiming Emancipation (see last page) is attached as part of a petition, the parent(s) signature must be notarized

AN INCOMPLETE PETITION MAY RESULT IN YOUR PETITION BEING DENIED
1. Is the student a citizen of the United States? _____Yes _____No
   If not a US citizen, is the student a Permanent Resident of the US? _____Yes _____No _____N/A
   Does the student hold any other immigrant visa? _____Yes _____No _____N/A
   NOTE: If not a US citizen, please attach a copy of your Permanent Resident Card or any other immigrant visa.

2. List all dates of physical presence (most recent first) in the State of Colorado (month/day/year):
   From: ___________________________ To: ___________________________
   From: ___________________________ To: ___________________________
   From: ___________________________ To: ___________________________
   Reason for any absence: ___________________________
   NOTE: Please attach proof of your physical presence in Colorado for the past 12 months (i.e., copy of rental or lease agreement, letter from landlord, copies of rent receipts, etc.).

3. Did you file a Colorado State tax return during the last tax year? _____Yes _____No
   If you did not file a Colorado return in the past 12 months, please state reason(s): ___________________________
   List exact years for which you have filed Colorado returns: ___________________________
   For what other state have you filed tax returns? ___________________________ Which years? ___________________________
   Is Colorado income tax currently being withheld from your pay? _____Yes _____No
   NOTE: Please attach photocopies of your state (not federal) income tax returns for the past two years (all states). Submit W-2 forms or most recent year-to-date pay stub if state returns have not yet been filed for the current tax year.

4. List all employment for the past two years (most recent position first). Be sure to list address and dates of employment for each:

   Employer (Firm)                  Address/City/State                  From / To
   ____________________________________________________________________________
   Employer (Firm)                  Address/City/State                  From / To
   ____________________________________________________________________________
   Employer (Firm)                  Address/City/State                  From / To
   ____________________________________________________________________________
   Employer (Firm)                  Address/City/State                  From / To
   ____________________________________________________________________________

5. Are you currently working, or have you accepted future employment, in the State of Colorado? _____Yes _____No
   NOTE: If yes, please attach a photocopy of your most recent pay stub or contract for future employment.

6. Are you a registered voter? _____Yes _____No     State Name? ___________________________
   NOTE: If registered in Colorado, attach a photocopy of your Certificate of Voter Registration from your county clerk. If a “Y” is next to “Voter” on your Colorado driver’s license, you need not attach your Certificate of Voter Registration.
7. Do you operate (drive) a motor vehicle? ______Yes ______No
If yes, in what state is it licensed? ________________________________
List exact dates and states of motor vehicle registration for past two years: ________________________
and ________________________
If over the last two years you have operated a motor vehicle in Colorado but do not own the vehicle yourself, please list the owner of the vehicle and relationship: ________________________________
List state of vehicle registration for above non-owned vehicle: ________________________________
**Important:** If you do not drive, list your mode of transportation

**NOTE:** Please attach photocopies of Colorado vehicle registrations. **If you do not currently own a motor vehicle but drive one in Colorado, please attach photocopies of that vehicle’s registration – even if it is owned by another individual.**

8. Do you have a current motor vehicle driver’s license? ______Yes ______No
In what state is it issued? ________________________ Date issued: ________________________
Driver’s license number: ________________________________
If you do not have a motor vehicle driver’s license, do you have a State of Colorado identification card? ______Yes ______No 
If Yes, ID card number ________________________

**NOTE:** Please attach a photocopy of your motor vehicle driver’s license. If your license was re-issued during the past 12 months due to your having turned 21 years of age, also attach a photocopy of your previous license or verifying proof from the Driver’s License Examination and Testing station in your community. If your driver’s license has been revoked, attach verifying proof as well. If you do not have a motor vehicle driver’s license but do have a State of Colorado identification card, please attach a copy.

9. Do you own residential real estate property in Colorado? ______Yes ______No
Date of purchase: ________________________ Address: ________________________________

**NOTE:** Please attach documentation of the date the contract for purchase was signed or a photocopy of the Warranty Deed.

10. Do you maintain a home(s) in another state(s)? ______Yes ______No
If yes, what other state(s)? ________________________________
List dates that you have resided in this home(s): ________________________________

11. Are you a graduate from a Colorado high school? ______Yes ______No Year________
Did you attend a Colorado high school at least three years prior to graduation? ______Yes ______No
What is the name/location of your Colorado high school? ________________________________

12. Have you attended a college/university during the past two years? ______Yes ______No
If yes, please list where and approximate dates of attendance: ________________________________

Were you granted in-state tuition? ______Yes ______No Where? ________________________________

13. Are you a Military Veteran, or are you currently serving in the military service? ______Yes ______No
If yes, list dates of service (MM/DD/YY): From: ______________ To: ______________
Dates of active duty stationed in Colorado (MM/DD/YY): From: ______________ To: ______________

**NOTE:** If active duty, please attach a verified copy of your most recent W-4 form filed with your military personnel office. State of record for tax purposes must be clearly identifiable. **If you are a Veteran, please attach a copy of your DD-214. If active duty stationed in Colorado, please attach a copy of your military orders reflecting duty station. Thank you for your service!**
Complete questions #14a and #14b ONLY if you are under the age of 23 and seeking residency status based on your own information. If you are over the age of 23, please proceed to question #15.

14. a) List all financial support you have received from your parent(s)/court appointed guardian(s) during the past 15 months (attach another sheet if more space is needed):

<table>
<thead>
<tr>
<th>Month</th>
<th>Year</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Reason:

List the last year your parent(s) claimed you as a dependent on their income tax: ____________

List your parent’s/legal guardian’s home address and the dates you resided there during the previous two years (attach another sheet if more space is needed):

<table>
<thead>
<tr>
<th>Address</th>
<th>From / To (month and year)</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
</tr>
</tbody>
</table>

List your sources of income from employment (yearly take home [net] pay), loans, school sources, personal savings, trust funds, and gifts from parent(s), relatives or friends for the 12-month period prior to the term you are petitioning (attach another sheet if more space is needed):

<table>
<thead>
<tr>
<th>Source</th>
<th>Address/City/State</th>
<th>Date</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

NOTE: You must attach verifying proof and documentation for each income source during the last 12 months.

- If employment is used as an income source, list it in terms of yearly take home (net) totals (as documented by W-2 forms, statements from employers, etc.) rather than in terms of wages per hour, per week, or per month. Year-to-date pay stub(s) are required as proof.
- If your income is provided by a trust fund, furnish written documentation (such as photocopies of legal papers setting up the trust) stating the purpose for the trust, the date it was established, and the dates, amounts, and persons by whom any money was added to the trust fund in the last 12 months.
- If you have savings, they must be documented by photocopies of balance statements covering the entire previous 12 month period. You must also prove where the monies in your savings came from (personal earnings, loans, gifts, etc.).
14. b) Compute and list your estimated expenses for the past 12 months:

Room (rent) per month______________ = ________________ per year
Board (meals) per month______________ = ________________ per year
Tuition and fees per semester_________ = ________________ per year
Miscellaneous per month_____________ = ________________ per year

NOTE: Students under the age of 23 completing questions #14a and #14b (seeking residency status based on their own information) must attach copies of their PARENT(S) FEDERAL INCOME TAX RETURN (first page only). Parent(s)/court appointed guardian(s) must also complete question #16 on the last page of this document.

15. Supply any additional information you feel is important in proving your intent to make Colorado your permanent home:

________________________________________________________________________
________________________________________________________________________
________________________________________________________________________

IMPORTANT IMPORTANT IMPORTANT IMPORTANT

- If false information or any falsified supporting document is included in this petition, the petition will be voided and any determination of in-state tuition classification will be nullified.
- Students will be notified of their residency decision no later than three (3) weeks after submitting a completed petition for review.
- If you do not agree with the decision of tuition classification as provided to you after review of this petition, you may appeal the decision. Written appeals (with any additional supporting documentation) must be provided to the Tuition Classification Officer, Colorado Mesa University, Admissions Office, no later than 15 days from the date the denial e-mail was sent to the student. Please ensure that your e-mail address as contained on page one of this residency petition is correct. The decision of the Residency Appeals Committee is the final college determination.

I hereby swear/affirm that the answers given in this residency petition are accurate and complete, and that all documents attached hereto are true and unaltered copies of the original documents requested. I also understand that all copies attached hereto are nonreturnable and become a permanent part of my record. Should circumstances change that would affect the tuition status requested by this petition, I agree to notify (in writing) the Tuition Classification Officer, CMU Admissions Office, within 15 days after such change.

Signature of Student ____________________________________________________________________ Date __________

Signature of Parent (or Legal Guardian) Completing this form ____________________________________________________________________ Date __________

Residency is determined based upon the Colorado Revised Statutes §23-7-101, et. seq. Making a false, fictitious or fraudulent statement or representation in connection with this application is punishable under criminal laws of Colorado as perjury in the second degree under CO Revised Statutes 18-8-503, and constitutes a separate criminal offense each time a public benefit is fraudulently received because of this statement.

AN INCOMPLETE PETITION MAY RESULT IN YOUR PETITION BEING DENIED

Colorado Mesa University - Admissions Office - 1100 North Avenue - Grand Junction, CO 81501-3122 – 970.248.1875 - residency@coloradomesa.edu
PARENT(S) STATEMENT FOR MINOR CLAIMING EMANCIPATION

16. I (We), ____________________________________________, the parent(s) of ____________________________________________, relinquish any claim or right to the care, custody, support, and earnings of said minor as of ________(MM/DD/YY). The last time this minor was claimed by me (us) as a state or federal income tax exemption was ________(MM/DD/YY) and he/she will not be so claimed in this or subsequent years. The only support I (we) have provided to this minor since emancipation has been the following (attach another sheet if more space is needed):

<table>
<thead>
<tr>
<th>Amount</th>
<th>Date</th>
<th>Reason</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Amount</th>
<th>Date</th>
<th>Reason</th>
</tr>
</thead>
<tbody>
<tr>
<td></td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

IMPORTANT

• Attach photocopies of FEDERAL TAX TRANSCRIPT for the last year (irs.gov/transcript)
• If upon periodic re-examination of an individual’s status as an emancipated minor it appears that he/she is no longer emancipated, the student may be reclassified as out-of-state for tuition purposes. Evidence that a minor is no longer emancipated may include financial support by parent(s) or being claimed as a tax exemption by parent(s).
• Failure to fully complete this form could result in denial of your Petition for In-State Tuition Classification.
• Signature of parent(s)/court appointed guardian(s) must be notarized.
• Court appointed guardian(s) must submit court documentation supporting guardianship status.

I (we) hereby swear/affirm that the emancipation referred to herein is an absolute emancipation for all purposes whatsoever, and was not done for the purpose of tuition classification.

DO NOT SIGN UNLESS DONE SO IN THE PRESENCE OF A NOTARY PUBLIC!

______________________________ ______________________
Signature of Parent/Court Appointed Guardian Date

______________________________ ______________________
Signature of Parent/Court Appointed Guardian Date

NOTARY USE ONLY:

State of: ______________________ County of ________________

______________________________
Signature of Notary Public: ______________________________ Commission Expires: ________________