HLC Steering Committee Meeting
March 31, 2023
3:30 – 5:00
Lock Date September 1, 2033
Site Visit October 2-3, 2023

1. Approved minutes from previous meeting
   - Eric Elliot motioned to approve.
   - Dr. Kurt Haas seconded the motion.

3. Website update – Dr. Justin Gollob
   - Dr. Gollob addressed the need for ongoing review and continuous process regarding the website update.
   - Andrea Keck will be reaching out department heads with some steps to maintain the website moving forward.

3. Spring Activity – Dr. Morgan Bridge
   - Dr. Bridge summarized the expected process for the remainder of the spring 2023 semester. The current draft is in the hands of the faculty reviewers. Criterion chairs can expect feedback in the coming month(s). Other areas being worked include federal compliance, the process of compiling evidence, and an update on the HLC student opinion survey.

4. HLC Conference Highlights
   - Three faculty members provided a recap of the recent HLC conference.
   - Dr. Kurt Haas
     - Given upcoming changes to the definition of a distance education course, programs will need to reflect upon how current models align with the revised definition.
     - Praise to IT for being ahead of the curve on multifactor authentication.
     - Processes moving forward regarding embedded certifications.
   - Dr. Jeremy Tost
     - Recognized the learning curve associated with understanding the role of HLC and the accreditation process.
     - Talked about the assessment process and nuances noted across different presentations.
     - Commented on the sense that we are in a good place in comparison to comments made by others given their process toward accreditation.
   - Dr. Justin Gollob
     - Commented on the keynote address focusing on mental health.
     - Noted different strategies to track student retention.
     - Discussed the comprehensive learner record and how can be utilized with experiential learning.

5. Dr. Gollob adjourned the meeting around 4:35.