

Colorado Mesa University
HLC Steering Committee
Thursday, April 13, 2017 – LHH 302

Present: Morgan Bridge (Chair), Jeremy Brown, Carol Futhey, Jeremy Hawkins, John Marshall, Heather McKim, Randy Phillis, Joe Richards, Bryan Rooks, Bette Schans, Steve Werman (Recorders: Annette Callaway)

Absent: Dennis Bailey, Cynthia Pemberton,

Minutes from the previous meeting of March 16, 2017 will be reviewed at the April 20 meeting.

General discussion:

- All Committee members who are available next week, please plan to meet April 20, 3-5 p.m. in LHH 302.
- Bette Schans will not be able to attend the April 20 meeting but will provide the most recent version of Criterion Four for Committee members.

Steve Werman reviewed the latest draft of Criterion Three—Teaching and Learning: Quality, Resources and Support. Discussion/suggestions included the following:

- This section will be sent to Faculty and Staff next week, on Wednesday, April 19. Steve reported that revisions and corrections from previous discussions have all been made.
- It was discussed whether or not to include a section on graduate culture.
- 3.A.1. – Evidence should address that “Courses and programs are **current**...” Information from Curriculum Committee minutes could be presented in a table or some succinct format with a brief explanation of how curriculum has changed over a determined time period; information from curriculum year-end reports can be highlighted. Information from program reviews over the last 5 years might also be included. How well CMU courses transfer can speak to currency.
- 3.A.2. – It was discussed where to include information on goals of post-baccalaureate certificate programs, and that they do need their own outcomes; this work is in progress. Consider adding a link to the curriculum manual regarding course and program proposals.
- 3.A.3. – Course comparability and consistency across all deliveries was discussed. Syllabi are consistent. A link to the Course Comparability Manual can be added. A table might be added listing visits to off-campus courses by department representatives in the past 3 years, for example. Events bringing off-campus lecturers to campus might be noted. Steve will contact department liaisons with some key questions to obtain information. Regarding online courses, consider including the table addressing pass rates, and check with Tim Pinnow for additional evidence. For the copy of Criterion Three being sent to campus on April 19, note that these evidence additions will be added.
- 3.B.3. – It was noted that HLC text says “**Every** degree program...” Institutional Student Learning Outcomes apply. Technical certificates include specialized knowledge and applied learning. Integrated Learning is the overriding philosophy but Maverick Milestone is not yet being assessed as it is too new. Steve will explore this further with Kurt Haas and Doug O’Roark.
- 3.B.4. – Include list(s) or tables(s) on student participation in various campus activities. Note those activities that have occurred several years running. John Marshall will work with Steve on summarizing this information.
- 3.B.5. – A summary table can include information gathered last fall and any additional for Spring 2017. Information on Structured Research classes and on Student Showcase can be included.
- 3.C. – Information from the spreadsheet on faculty involvement is a resource.

- 3.C.4. – Utilize the tables on the R drive regarding faculty development activities and participation.
- 3.C.5. – The question was posed as to how to prove this.
- 3.C.6. – Jody Diers might be contacted regarding training for Residence Life staff.
- 3.D.1. – These support services might be converted to a list format, and consider some rearrangement of the paragraphs in this section.
- 3.D.2. – Possibly add a link to information regarding ACT, SAT, and Accuplacer scores.
- 3.D.3. – Consider adding a table with information on student orientation sessions.
- 3.D.4. – It was clarified that Criterion 5 addresses total space and square footage; Criterion Three addresses defined purposes of spaces and to what they are dedicated, and how these spaces and their usage promote effective teaching and learning. Include some examples such as the Human Performance Lab. Sylvia Rael is working on a list regarding the library.
- 3.E.1. – Information from Individualized Learning Contracts might provide examples. Help may be needed from Academic Council.
- 3.E.2. – It was noted to check/add numbers in this section.

Criterion 4 will be discussed at the next Committee meeting on Thursday, April 20, 3-5 p.m. in LHH 302

Days until the 2017 visit as of 04/13/17: 208 days

Next meeting: Thursday, April 20, 2017, 3:00 – 5:00 p.m. in Lowell Heiny 302

Future planned meeting dates: (All are 3-5 p.m. in LHH 302.)

Thur, April 20

Tues, May 2

~~Thur, May 4~~ – Canceled