

Colorado Mesa University
HLC Steering Committee
Wednesday, January 11, 2017 -- LHH 302

Present: Morgan Bridge (Chair), Dennis Bailey, Jeremy Brown, Jeremy Hawkins, John Marshall, Heather McKim, Randy Phillis, Joe Richards, Bryan Rooks, Bette Schans, Steve Werman (Recorder: Annette Callaway)

Absent: Carol Futhey, Cynthia Pemberton

Minutes from the December 7, 2016 Steering Committee meeting were submitted to the Committee.

The Committee briefly discussed meeting dates for Spring, 2017; it was suggested to keep Wednesdays as the likely meeting day.

Dr. Bridge discussed a general time frame for work on report sections:

- Criteria 3 & 4 will be discussed today and Friday, January 13, Criterion 5 in February.
- A valid draft should be done by spring break knowing that there may still be some changes.
- A technical editor may be asked to read the report at some point.

The Committee discussed Criterion 4—Teaching and Learning: Evaluation and Improvement. (Note that 4.A. was discussed in October.) Comments and suggestions included:

- Include a segment with recommendations made by CMU in 2013; include monitoring report and address those concerns also.
- Check numbers of reports/reviews in 4.B. Faculty Engagement of Student Learning.
- 4.B.1. – Clarify institutional level vs program level learning outcomes; the curriculum handbook has information regarding new courses.
- 4.B.3. – Include statements/examples that address “closing the loop.”
- 4.B.4. – Clarify some vs. several, or an increasing number.
- 4.C.3. – Kudos to Heather McKim regarding help with data; note how past review of data helped lead CMU to FYI and TRiO Programs; address success rates related to housing, student assist, MavWorks, financial counseling, GOALS program—with focus on a couple of examples.

The Committee discussed Criterion 3—Teaching and Learning: Quality, Resources & Support. Comments and suggestions included:

- Refer to Criterion 4 or vice versa; may not need to include some information if covered in 4.
- Include data regarding program reviews as appropriate; explain what has been done based on the recommendations, of external reviewers; explain that reviewers are satisfied with CMU programs. Outline the process including that reviews go to the Board of Trustees.
- Explain WCCC’s connection with industry and that programs meet industry and student needs and industry standards. (Dennis Bailey will provide some information on this.)
- Include any surveys that address student employment after graduation.
- 3.A.1. – This addresses/emphasizes rigor; include scores from national exams as available; National Student Clearinghouse may be a resource; include information on grads who go on to Technical Programs
- 3.A.2. – Clarify that CMU goals are reflected in outcomes; add statement(s) regarding specific outcomes for Associate, Technical, and certificate levels; tie to Degree Qualifications Profile; look again at Milestone information and whether to include.

Days until the 2017 visit as of 1/11/17: 299 days

Next meeting: Friday, January 13, 2017, 11:00 a.m. – 2:00 p.m. in Lowell Heiny 302