

HLC Steering Committee Meeting

February 24, 2023

3:30 – 5:00

Lock Date September 1, 2033

Site Visit October 2-3, 2023

1. Welcome to Dr. Cher Hendricks

- Dr. Hendricks commented on her read of the draft, her role in HLC accreditation at a previous institution, and noted that we are making good progress.
- Brief commentary was made regarding aligning the upcoming strategic plan with our HLC assurance argument.

2. Approved minutes from previous meeting

- Dr. Tiffany Kinney motioned to approve.
- Dr. Eric Elliott seconded the motion.

3. Website update – Dr. Justin Gollob

- A Website Accuracy and Update plan was submitted by Dr. Gollob and reviewed by the committee.
- Dr. Gollob outlined the goal of ongoing and continuous improvement given website maintenance.
- Dr. Gollob encouraged the committee to continue to provide feedback and acknowledged the hard work of Andrea Keck given this process.

4. Criterion Chair Reports

- There was some initial confusion as to how the committee were slated to report on the five criteria. It was agreed that criterion chairs had reviewed the work of one another and had come prepared to address any holes noted in a section different from that of their own. With such a plan in place the committee moved forward.
- Dr. Kinney lead with Criterion 1 followed by feedback by Dr. Adam Rosenbaum. Few concerns were noted.
- Dr. Elliot lead with Criterion 2 followed by feedback by Dr. Kinney. Few concerns were noted.
- Dr. Kate Dreiling lead with Criterion 3 follow by feedback by Dr. Jeremy Tost. Several talking points were noted though it was agreed that the draft was thorough.
- Dr. Tost lead with Criterion 4 followed by feedback from Dr. Dreiling. The overlap across criteria 3 and 4 were noted. Dr. Dreiling noted the opportunity to include examples for several specifics associated with Criterion 4.
- Dr. Rosenbaum lead with Criterion 5 followed by feedback from Dr. Elliot. It was noted that some final budgetary numbers likely will not be available until closer to our lock date.

- Jeremy Brown noted aligning federal compliance with financial aid and several other aspects of the assurance argument.

5. Spring Timeline

- Upcoming meeting dates and the HLC conference were acknowledged.
- Dr. Morgan Bridge outlined the process moving forward: The most up to date draft will be handed off to faculty reviewers. From there all faculty will have a chance to review and offer feedback. Criterion chairs are to re-engage their committee (estimated to be April of 2023) and review/revisit their specific criterion assurance argument.
- There was talk of holding the next Steering Committee meeting at a dining establishment where food/pizza could be consumed.

6. Dr. Gollob adjourned the meeting around 4:45.